

# March 3, 2021

Wednesday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
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April 2021

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WEDNESDAY	
	3
8 <sup>AM</sup>	
9	
10	(b) (6) COVID Test; (b) (7)(F)
11	Secretary-Designate Raimondo <> Swearing In; OSEC; Scheduling Interview Prep time OSEC; Scheduling
12 <sup>PM</sup>	Interview - Stephanie Ruhle, MSNBC; DOC; Scheduling
1	Secy Desk Time / Lunch Brief - Continuity of Government (COG) and Continuity of Operations Program (COOP) Room (b) (6), DOC
2	Scheduling
3	Desk Time - HR Paperwork; OSEC GMR - (b) (6) Security Office; Scheduling
4	Brief - ICTS Supply Chain Developments OSEC Scheduling
5	Leave for WH Swearing In Ceremony; White House; Scheduling
6	Senior Staff Check Out Scheduling
7	

# March 4, 2021

Thursday

March 2021

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April 2021

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THURSDAY	
	4
8 <sup>AM</sup>	
9	
10	
11	<b>Brief - David Kamin, WH - Build Back Better</b> <b>(b) (6)</b> Scheduling
12 <sup>PM</sup>	
1	<b>Secy Desk Time / Lunch;</b> OSEC; Scheduling <b>MTG - Personnel - PAS position next steps;</b> OSEC; Scheduling <b>MTG - Agenda Process Discussion</b> OSEC; Scheduling
2	<b>Bi-Weekly COVID Update;</b> OSEC; Scheduling <b>Call - Rep. Frank Pallone;</b> Conference line: <b>(b) (6)</b> , Access code: <b>(b) (6)</b> Scheduling <b>MTG - Agenda Process Discussion</b> OSEC; Scheduling
3	<b>Prep time - Principals Committee Meeting</b> OSEC; Scheduling <b>Leave for (b) (6);</b> Scheduling
4	
5	
6	<b>FW: GMR (b) (7)(F)</b> Washington <b>(b) (6)</b> <b>(b) (6)</b> Helen Manning
7	
	9:00pm - <b>(b) (6)</b>

# March 5, 2021

Friday

March 2021

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April 2021

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FRIDAY	
	5
8 <sup>AM</sup>	
9	<p><b>Interview Prep Time</b> Brittany will call GMR, per GMR - Staff will use conference line - Participant: (b) (6); Scheduling</p> <p><b>Interview - Good morning America - 9:55am Hit &lt;-&gt; Light make up @ 935; Insert (b) (6)</b> Scheduling</p>
10	
11	<p><b>MTG - Weekly Look Ahead Scheduling</b> (b) (6) Scheduling</p> <p>(b) (6); Scheduling</p>
12 <sup>PM</sup>	<p><b>All Political Appointees Meeting; Jenkins, Calynn (Federal)</b></p> <p><b>Read In for Principals Committee Meeting; (b) (7)(F)</b> Scheduling</p>
1	<p><b>White House Gender Policy Council with Julissa Reynoso and Jennifer Klein</b> (b) (6) Scheduling</p>
2	<p><b>Principals Committee Meeting of the NSC</b> (b) (7)(F) in Rhode Island Scheduling</p>
3	<p>(b) (5) <b>Principals Meeting; (b) (5)</b> (b) (6) Scheduling</p>
4	
5	<p><b>Call - Tom Nides (b) (6); Scheduling</b></p>
6	<p><b>Senior Staff Check Out</b> Scheduling</p>
7	
	7:30am - 8:00am Call - (b) (6)

# March 6, 2021

Saturday

March 2021

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April 2021

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SATURDAY	
	6
8 <sup>AM</sup>	
9	
10	Call - Cynthia Aragon - Prep - Cathy Russell Call; (b) (6); Scheduling
11	Call - Cathy Russell; (b) (6) Scheduling
12 <sup>PM</sup>	
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# March 7, 2021

Sunday

March 2021

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April 2021

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SUNDAY	
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8 <sup>AM</sup>	
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12 <sup>PM</sup>	
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# March 8, 2021

Monday

March 2021

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April 2021

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MONDAY	
	8
8 <sup>AM</sup>	(b) (6) Scheduling
9	Interview Prep; (b) (6) - Brittany will call SG (b) (6) Scheduling Interview - CNN Poppy Harlow; Insert (b) (7)(F) Scheduling
10	PREP: IGA; (b) (6); Scheduling Call - Mayor Fisher; (b) (6) Scheduling Call - Governor Hutchison (b) (6) Scheduling
11	PREP: Green Groups Meetings; (b) (6); Schedu Call - Sierra Club President, Michael Brune; (b) (6) Call - LCV President, Gene Karpinski & Carol Browner (b) (6); Scheduling
12 <sup>PM</sup>	
1	Bi-weekly - General Counsel Check In; Microsoft Teams Meeting; MTG - Gina McCarthy <-> SGR; (b) (6) Briefing - Ethics / Hatch Act Follow Up Microsoft Teams Meeting
2	Scheduling Call Time Scheduling
3	Call - Dina Powell, SG; (b) (6); Scheduling Secy Desk Time; Scheduling
4	USPTO Senior Leadership Briefing; Scheduling
5	Brief - DOC Budget Director, Mike Phelps; Microsoft Teams Meeting; Scheduling
6	Senior Staff Check Out Scheduling
7	
	8:30pm - 9:00pm Interview - (b) (6)
	9:00pm - (b) (6)

# March 9, 2021

Tuesday

March 2021

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April 2021

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TUESDAY	
	9
8 <sup>AM</sup>	<b>Brief - Privacy Shield</b> Scheduling
9	<b>Brief - Aluminum / Steel Tariffs</b> Scheduling
10	<b>Call Time;</b> Scheduling <b>Pre Brief - Development Finance Corporation Board Meeting;</b> Microsoft Teams ; Scheduling
11	<b>Prep: Labor Group Calls ;</b> Conference line: (b) (6)   <b>Call: Sean McGarvey, NA Building Trades Union;</b> Conference line:
12 <sup>PM</sup>	(b) (6) ; Scheduling <b>Prep - USPTO Townhall;</b> Scheduling
1	<b>USPTO Townhall</b> WebEx; Scheduling
2	<b>Attend - Development Finance Corporation Board Meeting</b> (b) (6) Scheduling
3	<b>Call time</b> Scheduling
4	(b) (6) ; Scheduling   <b>Secy Desk Time;</b> Scheduling
	<b>NOAA Senior Leadership Briefing;</b> Teams
5	<b>Brief - Currency CVD</b> Microsoft Teams Scheduling
6	<b>Brief - Broadband</b> Microsoft Teams Meeting; Scheduling
7	<b>Call - Suzanne Clark, US Chamber of Commerce;</b> (b) (6) Scheduling

# March 10, 2021

Wednesday

March 2021

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April 2021

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WEDNESDAY	
	10
8 <sup>AM</sup>	<p>Prep for Jake Sullivan Call (b) (6) Scheduling</p>
9	<p>ITA Senior Leadership Briefing; Microsoft Teams Meeting; Scheduling</p> <p>Call Intel CEO, Patrick Gelsinger; Conference line: (b) (6) Participant: (b) (6) Scheduling</p>
10	<p>Call Robert Santos, US Census Director (b) (6) ; Sch</p>
11	<p>Call - Bob Fisher, Gap Inc. ; (b) (6) Scheduling</p> <p>Call - Larry Fink, BlackRock (b) (6) ; Scheduling</p>
12 <sup>PM</sup>	
1	<p>Prep for NSC Principals Committee Meeting; (b) (7)(F) Providence, RI; Scheduling</p> <p>Prep - NOAA Townhall; Scheduling</p>
2	<p>NOAA Townhall (b) (6)</p>
3	<p>SGR working from (b) (7)(F)</p> <p>Principals Committee Meeting (b) (7)(E) Providence, RI Scheduling</p>
4	<p>MTG - Personnel Microsoft Teams Meeting Scheduling</p>
5	
6	<p>(b) (6) Scheduling</p> <p>Senior Staff Check Out Scheduling</p>
7	<p>Call - Jake Sullivan; (b) (6) Scheduling</p>



# March 11, 2021

Thursday

March 2021

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April 2021

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THURSDAY	
	11
8 <sup>AM</sup>	
9	<b>ITA Townhall</b> Microsoft Teams Meeting; Scheduling
10	<b>US Census Senior Leadership Briefing;</b> Microsoft Teams Meeting; Scheduling
11	<b>Speak - US Chamber of Commerce Board Meeting;</b> (b) (6); Scheduling
	<b>Call - USHCC President, Ramiro Cavazos;</b> Conference line: (b) (6); Scheduling
12 <sup>PM</sup>	<b>Video call - Secretary Buttigieg;</b> Microsoft Teams; Scheduling
1	<b>Agenda Setting with Senior Staff</b> Microsoft Teams Meeting Scheduling
2	<b>Prep time with OPA - Friday Morning Hit;</b> Brittany will call SGR and loop in to conference line (b) (6) Scheduling
	<b>Call - Senator Rounds</b> (b) (6) Scheduling
3	<b>Call - Senator Maria Cantwell;</b> Conference Line: (b) (6) Scheduling
4	<b>Weekly Jobs Update</b> Microsoft Teams Meeting; Scheduling
	<b>Prep for interview;</b> Brittany will call SGR and loop in to conference line - (b) (6); Scheduling
5	<b>Secy</b> (b) (6) (b) (6) Scheduling
6	
7	<b>ITA Interview - Grant Harris;</b> Microsoft Teams Meeting; Scheduling
	8:00pm - 8:30pm ITA Interview (b) (6) (Microsoft Teams Meeting)

# March 12, 2021

Friday

March 2021

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April 2021

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FRIDAY	
	12 (b) (6) (Federal)'s Birthday
8 AM	Interview - CNBC SQUAWK BOX (b) (7)(F) Scheduling
	NOAA Resources Site Visit (b) (7)(F)
9	Scheduling Off the Record Conversation with Ted Nesi - WPRI; (b) (7)(F); Scheduling
10	ITA Interview - (b) (6); Microsoft Teams Meeting; Scheduling Follow up - Budget Process - DOC Budget Director Mike Phelps; Microsoft Teams Meeting; Scheduling
11	
12 PM	
1	MTG - EDA Funding Review Microsoft Teams Meeting; Scheduling Prep - PC - (b) (5); Microsoft Teams Meeting; Scheduling Principals Committee Meeting - (b) (5); (b) (6) Sche
2	Set Up - Census Townhall; RI Office; Scheduling US Census Bureau Townhall Scheduling
3	Prep - PC - (b) (5) Microsoft Teams Meeting; Scheduling
4	(b) (5) Committee Meeting Zoom Scheduling
5	
6	(b) (6) Scheduling Senior Staff Check Out Scheduling
7	
	7:30am - 7:45am Interview Prep (b) (6)

# March 13, 2021

Saturday

March 2021

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April 2021

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SATURDAY	
	13
8 <sup>AM</sup>	
9	(b) (6) Home
10	Call - Charles Phillips; (b) (6) ; Scheduling Call - Michael Warren; Call his cell (b) (6) ; Gina Raimondo
11	(b) (6) ; Scheduling Interview - (b) (6) Sched
12 <sup>PM</sup>	Interview - (b) (6) Scheduling (b) (6)
1	
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4	SGR (b) (6) ; Scheduling
5	SGR (b) (6) ; Scheduling
6	
7	

# March 14, 2021

Sunday

March 2021

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April 2021

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SUNDAY	
	14
8 <sup>AM</sup>	
9	
10	
11	Call - Jake Sullivan; (b) (6); Scheduling
12 <sup>PM</sup>	
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5	SGR (b) (6)
6	Scheduling
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# March 15, 2021

Monday

March 2021

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April 2021

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MONDAY	
	15
8 <sup>AM</sup>	
	<b>Brief - BIS 101</b> Microsoft Teams Meeting
9	Scheduling
	<b>Call - UAW President, Rory Gamble;</b> (b) (6) Scheduling
10	<b>Call - Ai-jen Poo, Director, Domestic Workers Alliance;</b> Conference Line: (b) (6) Scheduling
11	<b>Call - Richard Trumka, President, AFL - CIO;</b> (b) (6) Scheduling
	<b>Meeting - Speaker Pelosi;</b> (b) (6) Scheduling
12 <sup>PM</sup>	
1	<b>MTG - Senator Sanders;</b> (b) (6) Scheduling
	<b>Call - Rep. DeFazio;</b> (b) (6) #; Scheduling
2	
	<b>Call - Don Graves;</b> Cell - (b) (6) Scheduling
3	<b>Call - David Rubenstein;</b> (b) (6) #; Scheduling
	<b>NIST Senior Leadership Briefing;</b> Microsoft Teams Meeting; Scheduling
4	
	<b>BIS 101 Follow Up</b> Microsoft Teams Meeting Scheduling
5	
6	<b>Senior Staff Check Out</b> Scheduling
7	

# March 16, 2021

Tuesday

March 2021

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April 2021

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TUESDAY	
	16
8 <sup>AM</sup>	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>(b) (7)(F) [Redacted]</p> <p>Scheduling</p> </div> <div style="width: 45%;"> <p>FYI - (b) (6) [Redacted]</p> </div> </div>
9	
10	<p><b>Prep - Fortune Interview &amp; TV Hits</b>; (b) (6) [Redacted] Scheduling</p> <p><b>Brief - Semiconductors</b> Microsoft Teams Scheduling</p>
11	
12 <sup>PM</sup>	<p><b>MTG - EDA Funding Follow up</b> Microsoft Teams Meeting; Scheduling</p> <p><b>Prep - NIST Townhall; OSEC; Scheduling</b></p>
1	<p><b>NIST Townhall</b> (b) (6) [Redacted]; Scheduling</p>
2	<p><b>Interview - TV Hits</b> TBD Zoom; Scheduling</p> <p><b>Interview - Fortune</b> (b) (6) [Redacted]; Scheduling</p>
3	
4	<p>(b) (6) [Redacted]</p> <p>Scheduling</p>
5	<p>(b) (6) [Redacted]</p> <p>Scheduling</p>
6	<p>(b) (6) [Redacted]</p> <p>Scheduling</p>
7	<p>(b) (6) [Redacted]</p> <p><b>Prep - MTG w/ Ron Klain; Mike's</b> (b) (6) [Redacted] Scheduling</p>

# March 17, 2021

Wednesday

March 2021

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April 2021

Su	Mo	Tu	We	Th	Fr	Sa
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WEDNESDAY	
	17
8 <sup>AM</sup>	COVID Test; (b) (7)(F) - White House; Scheduling
9	White House Successor Briefing (b) (7)(F) Scheduling
10	Visit Women Owned Business - Ice Cream Jubilee (b) (6)
11	Scheduling
12 <sup>PM</sup>	Lunch with WH CoS Ron Klain & EPA Administrator Regan (b) (7)(F) - White House Scheduling
	FYI: (b) (6)
1	Prep - EDA Townhall; OSEC; Scheduling
	EDA Townhall (b) (7)(F) - OSEC; Scheduling
2	Read In - Cable from State; OSEC; Scheduling
	Prep for Call with Canadian Counterpart; Microsoft Teams Meeting
3	Virtual Call - François-Philippe Champagne - Canadian Minister of Innovation, Science and Industry; Microsoft Teams Meeting; Scheduling
4	(b) (6); Scheduling
	Prep for PC; Room (b) (7)(F) DOC; Scheduling
5	
6	Principals Committee Meeting of the NSC Room (b) (7)(F) DOC Scheduling
	Senior Staff Check Out Scheduling
7	Prep - EU Commissioner Call; Microsoft Teams Meeting; Scheduling
	8:00pm - 8:20pm Call Mike Harney <- Sec. Raimondo (b) (6)

# March 18, 2021

Thursday

March 2021

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April 2021

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THURSDAY				
	18			
	(b) (7)(F) - Scheduling To Mar 30 →			
	(b) (6) Birthday ↻			
8 <sup>AM</sup>	<b>Weekly Intel Brief</b> Room - (b) (7)(F), DOC Scheduling			
9	<b>BIS Townhall</b> (b) (7)(F) - OSEC; Scheduling			
10	<b>Prep - SIA Roundtable; Microsoft Teams Meeting; Scheduling</b>			
11	<b>SIA Roundtable</b> Microsoft Teams Meeting from C	<b>Secretary Raimondo Meeting with SIA (MS Teams)</b> Griffin, Antwaun (Federal)	<b>Call with Brian Deese; (b) (6)</b>	<b>Prep for PC - (b) (5)</b>
12 <sup>PM</sup>	(b) (5) - Principals Meeting (b) (6) Scheduling			
1	<b>Call with EU Commissioner - Reynders; Skype for Business - Link below; Scheduling</b>			
2	<b>Bi-Weekly COVID Update; OSEC; Scheduling</b> ↻	<b>Prep - PC on (b) (5)</b> ; Microsoft Teams Meeting; Sch		
	<b>Principals Committee Meeting on (b) (5)</b>			
3	(b) (6) Scheduling	<b>Depart for Hill Meeting - Sen. Wicker; Sch</b>		
4		<b>MTG - Senator Wicker</b> (b) (7)(F) Dickersen Senate Office Building Scheduling		
5	<b>NTIA Senior Leadership Brief; Microsoft Teams Meeting; Scheduling</b>			
6	(b) (6) Scheduling	(b) (6) Scheduling		
7	(b) (7)(F) Scheduling			
	9:00pm - (b) (6)			



# March 19, 2021

Friday

March 2021

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April 2021

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FRIDAY	
	19
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	(b) (6) Morning Scheduling
9	
10	MTG - Briefing Book Feedback; Microsoft Teams Meeting; Scheduling
11	MTG - Weekly Look Ahead Scheduling Microsoft Teams Meeting; Scheduling
12 <sup>PM</sup>	EDA Funding Follow Up 2.0 Microsoft Teams Meeting; Scheduling
1	MTG - Personnel Microsoft Teams Meeting Scheduling
2	Virtual Call - Jim Farley, Ford Motors CEO; (b) (6) Scheduling
3	(b) (6) Scheduling
4	Weekly Jobs Update Microsoft Teams Meeting; Scheduling
5	MTG - OPA Director Gaby Castillo Microsoft Teams Meeting; Scheduling
6	Senior Staff Check Out Scheduling
7	

# March 20, 2021

Saturday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SATURDAY	
	20
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	
9	
10	
11	Call - Ret General Stanley McChrystal; (b) (6) Scheduling
	Prep - Brian Deese Call; (b) (6) Scheduling
12 <sup>PM</sup>	Call - Former Secretary Robert Gates; (b) (6) Scheduling
1	Call with Brian Deese Cell (b) (6) Scheduling
2	
3	
4	
5	
6	Call - Clarence Otis; (b) (6); Scheduling
7	

# March 21, 2021

Sunday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SUNDAY	
21	
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
	(b) (6) (Federal)'s Birthday ↻
8 <sup>AM</sup>	
9	
10	
11	
12 <sup>PM</sup>	
1	
2	
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5	
6	
7	

# March 22, 2021

Monday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONDAY	
	22
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	Call - Ret. Admiral William McRaven; (b) (6); Scheduling
9	Call - Mickey Kantor; (b) (6); Scheduling Call - Ambassador Haass; (b) (6) Scheduling
10	MTG - Senator Casey; (b) (6) #; Scheduling Briefing - NTIA Broadband Follow Up; Microsoft Teams Meeting; Scheduling
11	Prep - Call with Mexican Counterpart - Secretaria Clouthier; Microsoft Teams Meeting; Scheduling
12 <sup>PM</sup>	Call - Ret. General John Allen; (b) (6) Scheduling
1	Bi-weekly - General Counsel Check In; Microsoft Teams Meeting; Prep - PC - (b) (5); Microsoft Teams Meeting; Scheduling Principals Committee Meeting - (b) (5) ZoomGov Meeting
2	Scheduling Call - Bob Bradway, CEO, Amgen; (b) (6) #; Scheduling
3	Secy Desk Time; Scheduling Call - Jenny Kaplan; (b) (6); Scheduling
4	Virtual Meeting - Secretary Granholm; MS Teams; Scheduling Prep - Taping Block (b) (6) Scheduling
5	Taping Block TBD RI Scheduling
6	Senior Staff Check Out Scheduling
7	
	8:00pm - 8:30pm Call - Lawrence Golub (b) (6)
	9:00pm - (b) (6)

# March 23, 2021

Tuesday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

TUESDAY	
	23
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	Supply Chain Follow Up; Microsoft Teams Meeting; Scheduling
9	Call time Scheduling Call - (b) (6), GSA; (b) (6); Scheduling
10	Call - Secretary Austin; (b) (6) Scheduling
11	Virtual Meeting - Bob Iger, Disney; (b) (6)
12 <sup>PM</sup>	Call - Penny Pritzker; (b) (6) Scheduling
1	Call - Mexican Counterpart - Secretaria Tatiana Clouthier; Conference line below; Scheduling
2	Call - Senator Crapo; (b) (6) Scheduling Virtual MTG - Ambassador Tai, USTR; (b) (6); Scheduling
3	Prep & Tech Set Up - NTIA Townhall; Scheduling Secretary Raimondo Virtual Town Hall with NTIA and FirstNet Employees
4	Microsoft Teams Meeting; JWasilewski Briefing - EDA Funding - RE: Workforce Microsoft Teams Meeting; Scheduling
5	BIS Interview - (b) (6) Microsoft Teams Meeting; Scheduling
6	SGR (b) (6); Scheduling
7	
	8:00pm - 8:30pm Call - Sylvia Burwell (b) (6)

# March 24, 2021

Wednesday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

WEDNESDAY	
	24
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	<p>Prep - Interview; (b) (6); Scheduling Pick Up; Scheduling</p> <p>Interview - Morning Joe; Insert (b) (6); Scheduling</p>
9	Prep - TechNet Roundtable; Microsoft Teams Meeting; Scheduling
10	Virtual MTG - Dave Ricks, CEO, Eli Lilly; MS Teams; Scheduling
11	<p>Call - Matt Borman, Deputy Assistant Secretary of Commerce for Export Administration; Office direct line: (b) (6); Scheduling</p> <p>Virtual MTG - SBA Administrator Isabel Guzman; MS Teams; Scheduling</p>
12 <sup>PM</sup>	Virtual Meeting - Georgette Brammer-Hardy, Director of Scheduling and Advance; Microsoft Teams Meeting; Scheduling
1	Prep - US Travel Association Spring Board Meeting; Microsoft Teams Meeting; Scheduling
2	Virtual MTG - US Travel Association Spring CEO Roundtable; Zoom link below; Scheduling
3	<p>Call - Senator Murray; (b) (6) Scheduling</p> <p>Check In - MBDA Senior Career Leader - Edith McCloud; Microsof MBDA Townhall MS Teams; Scheduling</p>
4	<p>Secy Desk Time; Scheduling</p> <p>Call - Brian Deese; Brian will call SGR; Scheduling</p>
5	TechNet Roundtable Zoom Scheduling
6	Senior Staff Check Out Scheduling
7	NOAA Interview - (b) (6) Microsoft Teams Meeting; Scheduling
	8:00pm - 8:45pm NOAA Interview - (b) (6) Microsoft Teams Meeting)

# March 25, 2021

Thursday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

THURSDAY	
	25
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	Personal morning Scheduling ▲
9	
10	MTG - Brad Smith, CEO, Microsoft; Microsoft Teams Meeting; Scheduling
11	Weekly Jobs Update Microsoft Teams Meeting; Scheduling
12 <sup>PM</sup>	Interview Prep; (b) (6) Scheduling
	Interview - NPR; TBD; Scheduling
	Interview - Local Hits Zoom Scheduling
1	Agenda Setting with Senior Staff Microsoft Teams Meeting Scheduling
	Secy Desk Time / Lunch; Scheduling
2	Check In - NTIS Senior Career Leader - Greg ; Microsoft Teams Meeting; Scheduling
	Prep & Tech Set Up - NTIS Townhall; Scheduling
	NTIS Townhall WebEx; Scheduling
	Virtual MTG - Evan Ryan, Cabinet Affairs Secretary, White House; Zoom; Scheduling
4	Call - Senator Murkowski; (b) (6) ; Scheduling
	Call - Dan Schulman, CEO, PayPal; (b) (6) Scheduling
5	Call - Noah Wintroub, Global Chairman, JP Morgan; (b) (6) ; Scheduling
	Prep - Secretary Blinken Call; Microsoft Teams Meeting; Scheduling
6	
7	
	SGR Personal - (b) (6) ; Scheduling ▼
	7:30am - 8:00am SGR (b) (6)
	8:00pm (b) (6)

# March 26, 2021

Friday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

FRIDAY	
	26
	<div style="border: 1px solid black; padding: 2px;"> <span style="background-color: black; color: white;">(b) (7)(F)</span> - Scheduling <span style="float: right;">To Mar 30 →</span> </div> <div style="border: 1px solid black; padding: 2px;"> <span style="background-color: black; color: white;">(b) (6)</span> (Federal)'s Birthday <span style="float: right;">↻</span> </div>
8 <sup>AM</sup>	<div style="border: 1px solid black; padding: 2px;"> <b>Briefing - DOC Role in USMCA</b>                      Microsoft Teams Meeting                      Scheduling                 </div>
9	<div style="border: 1px solid black; padding: 2px;"> <b>Briefing - Budget Update - Mike Phelps</b>                      Microsoft Teams Meeting                      Scheduling                 </div>
10	<div style="border: 1px solid black; padding: 2px;"> <b>Call- Muhammad Lutfi, Minister of Trade of Indonesia and departing Indonesian Ambassador to the United States ;</b> <span style="background-color: black; color: white;">(b) (6)</span> </div>
11	<div style="border: 1px solid black; padding: 2px;"> <b>MTG - OPA Director, Gaby Castillo</b>                      Microsoft Teams Meeting; Scheduling                 </div>
12 <sup>PM</sup>	<div style="border: 1px solid black; padding: 2px;"> <b>Call - Jeff Zeints, White House COVID 19 Response Coordinator;</b> <span style="background-color: black; color: white;">(b) (6)</span> ; Scheduling                 </div>
1	<div style="border: 1px solid black; padding: 2px;"> <b>Cabinet Affairs Hosted Meeting - ARP with Gene Sperling &amp; Med</b>                      Zoom                      Scheduling                 </div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <b>MTG - Weekly Look Ahead Scheduling;</b> Microsoft Teams Meetir <span style="float: right;">↻</span> </div>
2	<div style="border: 1px solid black; padding: 2px;"> <b>Prep - PC;</b> <span style="background-color: black; color: white;">(b) (7)(F)</span> , Providence, RI; Scheduling                 </div>
3	<div style="border: 1px solid black; padding: 2px;"> <b>Principals Committee Meeting - NSC</b>  <span style="background-color: black; color: white;">(b) (7)(F)</span> Providence, RI                      Scheduling                 </div>
4	<div style="border: 1px solid black; padding: 2px;"> <b>MTG - Personnel</b>                      Microsoft Teams Meeting                      Scheduling                 </div>
5	
6	<div style="border: 1px solid black; padding: 2px;"> <span style="background-color: black; color: white;">(b) (6)</span>                      Scheduling                 </div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <b>Senior Staff Check Out</b>                      Scheduling <span style="float: right;">↻</span> </div>
7	



# March 27, 2021

Saturday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SATURDAY	
	27
	From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →
8 <sup>AM</sup>	SGR Personal (b) (6); Scheduling
9	Call - Brian Moyniah; (b) (6) Scheduling
	(b) (6); Scheduling
10	
11	(b) (6)
12 <sup>PM</sup>	Call - Lisa Su, CEO, AMD; (b) (6); Scheduling
	Call - Sanjay Mehrota, CEO, Micron; (b) (6); Scheduling
1	Call - Tom Caulfield, CEO, GlobalFoundries; (b) (6) Scheduling
	Call - Steve Mollenkopf, CEO, Qualcomm; (b) (6); Scheduling
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6	
7	

# March 28, 2021

Sunday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SUNDAY	
28	
From Mar 18 (b) (7)(F) - Scheduling To Mar 30 →	
8 <sup>AM</sup>	
9	
10	
11	Call - Satya Nadella; Scheduling
12 <sup>PM</sup>	
1	
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6	
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# March 29, 2021

Monday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONDAY	
	29
	From Mar 18 (b) (7)(F) Scheduling To Mar 30 →
8 AM	Call - Kevin Gallagher & Mike Harney RE: EDA Strategy; (b) (6); Scheduling
	Call (b) (6); Office Direct line; (b) (6) Scheduling
9	NEC Briefing - Prep for Wednesday's Announcement Zoom
10	Scheduling
	Prep - Call with Secretary Lloyd Austin; Microsoft Teams Meeting; Scheduling
11	Prep - Offshore Announcement with WH; Microsoft Teams Meeting; Scheduling
12 PM	White House Offshore Wind Announcement Zoom Scheduling
1	Check In - SGR <> Cynthia Aragon & Mike Harney; (b) (6)
2	Prep - MTG - Technology CEO Council; Microsoft Teams Meeting; Scheduling
	MTG - Technology CEO Council; Zoom; Scheduling
3	Prep - OUS/EA Townhall; Scheduling
	OUS/EA Townhall Teams Meeting; Scheduling
4	MTG - OSEC/CFO-ASA/OGC/OCIO Leadership; Microsoft Teams Meeting; Scheduling
	Call - Secretary Lloyd Austin; (b) (6) Scheduling
5	Secy Desk Time; Scheduling
	Prep - Call with EU VP Vera Jourova; Teams Meeting; Scheduling
6	Senior Staff Check Out Scheduling
7	

# March 30, 2021

Tuesday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

TUESDAY	
	30
	From Mar 18 (b) (7)(F) - Scheduling
	(b) (6) To Apr 1 →
	(b) (7)(F) - Scheduling To Apr 1 →
8 <sup>AM</sup>	(b) (7)(F)
9	Scheduling
10	Prep - Interview - CBS; (b) (6); Scheduling
	CBS This morning with Nancy Cordes; (b) (7)(F) - OSEC; Scheduling
11	Call - EU Vice President Vera Jourova; WebEx Dial In; Scheduling
12 <sup>PM</sup>	Prep & Tech Set Up - DOC Women's History Event; OSEC; Scheduling
	2021 National Women's History Month Event: 100 Years Later: Virtual from OSEC Conference room; Scheduling
1	Call - Jake Sullivan; (b) (6) Scheduling
	NEC Meeting; Zoom; Scheduling
2	Call - Larry Fink, CEO, Blackrock; TBD; Scheduling
	Prep - NSC PC; Room (b) (7)(F) DOC; Scheduling
3	NSC Principals Committee Meeting
	Room (b) (7)(F), DOC
	Scheduling
4	
5	
6	Briefing - EDA Funding - RE: Implementation
	Microsoft Teams Meeting; Scheduling
7	Governor Calls on American Jobs Plan per WH
	OSEC
	Scheduling
	8:00pm - 9:00pm Dinner Meeting - Lisa Monaco (b) (7)(F)

# March 31, 2021

Wednesday

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

WEDNESDAY	
	31
	From Mar 30 (b) (6) To Apr 1 →
	From Mar 30 (b) (7)(F) - Scheduling To Apr 1 →
	(b) (7)(F) - Scheduling To Apr 7 →
8 AM	COVID Test; (b) (7)(F) - Eisenhower Office Building; Scheduling
	Briefing - NSC (b) (5) Room (b) (7)(F), DOC Scheduling
9	
	Briefing - Semiconductors Room (b) (7)(F), DOC Scheduling
10	Bipartisan Senators Members-Only Briefing   Prep - Women's History Month, Enabling
11	House Members Briefing - Jobs Plan; Conference call from OSEC; Scheduling   Prep & Tech Set Up - USPTO Women's Event; OSEC; Scheduling
12 PM	Remarks - USPTO Women's Entrepreneurship Symposium; TBD; Scheduling   Prep - Media Hits OSEC & conference line Scheduling
	Canceled: (b) (5)
1	Prep for National Governors Association Call; OSEC; Scheduling Governors-only briefing with Secretary Raimondo and White House Intergovernmental Affairs; Zoom from OSEC; Scheduling
2	Prep for Jobs Rollout Call with Top Women's Groups and Brian Deese; OSEC; Scheduling Jobs Rollout Call with Top Women's Groups and Brian Deese; Zoom from OSEC; Scheduling
3	Prep - Travel & Tourism Board Meeting; OSEC & Teams Meeting; Scheduling
4	Travel and Tourism Advisory Board Meeting Teams Meeting Scheduling
5	Call - Secretary Anthony Blinken; State department will connect SGR with Sec. Blinken. ; Scheduling
6	Media Hits - WH Announcement - Jobs Pebble beach - The White House Scheduling   Senior Staff Check Out Scheduling
7	

**March 2, 2021**

Tuesday

All Day

**(b) (6)** (Federal)'s Birthday

**March 3, 2021**

Wednesday

10:15 AM - 10:15 AM

**(b) (7)(E)**

10:30 AM - 10:40 AM

COVID Test -- **(b) (7)(F)**

11:00 AM - 11:15 AM

Secretary-Designate Raimondo <> Swearing In -- OSEC

11:30 AM - 12:15 PM

Interview Prep time -- OSEC

12:30 PM - 1:00 PM

Interview - Stephanie Ruhle, MSNBC -- DOC  
POC:

**Brittany Caplin**

Deputy Director of Public Affairs and Press Secretary

U.S. Department of Commerce

1401 Constitution Ave. NW, Washington, DC 20230

[bcaplin1@doc.gov](mailto:bcaplin1@doc.gov) | **(b) (6)**

1:00 PM - 1:30 PM

Secy Desk Time / Lunch

1:30 PM - 3:00 PM

Brief - Continuity of Government (COG) and Continuity of Operations Program (COOP) -- Room **(b) (7)(F)**,  
DOC

**Attendees:**

Richard Townsend: Acting Deputy Assistant Secretary for Intelligence and Security

Khary Foster: Acting Director for Intelligence

Tonya Fields: Assistant Director, Information and Personnel Security

Division

Steven Barbieri: Branch Chief, Information Security

Nick Schnare: Assistant Director and Continuity Manager, Security and Emergency Management Division

Garrett Pollman: Emergency Management Specialist

**Briefings:**

- National Security Information & Original Classification Authority Briefing
  - Presenter: Tonya Fields and Steven Barbieri
  - Time: 30 minutes
- Office of Intelligence
  - Presenter: Khary Foster
  - Time: 30
- Continuity of Government (COG) and Continuity of Operations Program (COOP) Briefing
  - Presenter: Nick Schnare and Garrett Pollman
  - Time: 30 minutes

3:00 PM - 3:15 PM

Desk Time - HR Paperwork -- OSEC

3:15 PM - 3:45 PM

GMR - (b) (7)(F) -- Security Office

4:00 PM - 5:00 PM

Brief - ICTS Supply Chain Developments -- OSEC  
Memo:

Henry Young [HYoung1@doc.gov](mailto:HYoung1@doc.gov);

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5:10 PM - 5:10 PM

(b) (6)

5:30 PM - 6:00 PM

Swearing In Ceremony -- White House

WH Cabinet Affairs POC:

Isen, Thomas EOP/WHO (b) (6) Thomas Isen

WH Press POC:

Peter Velz

Director of Press Operations

Office of the Vice President | Executive Office of the President

Cell: (b) (6)

(b) (6) Peter I Velez

6:00 PM - 6:45 PM

Canceled: Senior Staff Check Out

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6)

[Find a local number](#) | [Reset PIN](#)

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**March 4, 2021**

Thursday

11:00 AM - 12:00 PM

Brief - David Kamin, WH - Build Back Better --

(b) (6)

1:00 PM - 1:30 PM

Secy Desk Time / Lunch -- OSEC

1:30 PM - 1:45 PM

MTG - Personnel - PAS position next steps -- OSEC

Agenda: Mike, Matt, Luis, Nellie – Agenda Process Discussion

1:45 PM - 2:30 PM

MTG - Agenda Process Discussion -- OSEC

2:00 PM - 2:30 PM

Bi-Weekly COVID Update -- OSEC

Manifest:

SGR

Zack Schwartz

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Microsoft Teams meeting

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[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**March 4, 2021 Continued**

Thursday

2:45 PM - 3:15 PM

Call - Rep. Frank Pallone -- Conference line: (b) (6)

(b) (6)

Access code: (b) (6)

3:30 PM - 4:15 PM

Prep time - Principals Committee Meeting -- OSEC

4:15 PM - 4:15 PM

(b) (6)

5:30 PM - 6:53 PM

FW: (b) (7)(F)

(b) (6)

-----Original Appointment-----

**From:** (b) (6) Helen Manning

**Sent:** Sunday, February 28, 2021 5:59 PM

**To:** (b) (6) Helen Manning; Scheduling; Manjarres, Camilo (Federal)

**Subject:** (b) (7)(F)

**When:** Thursday, March 4, 2021 5:30 PM-6:53 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Washington DCA

-----Original Appointment-----

**From:** (b) (6) Helen Manning

**Sent:** Sunday, February 28, 2021 2:13 PM

**To:** (b) (6) Helen Manning; Manjarres, Camilo (Federal)

**Subject:** GMR (b) (7)(F)

**March 4, 2021 Continued**

Thursday

**When:** Thursday, March 4, 2021 5:30 PM-6:53 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Washington (b) (7)(F)

**You have been invited to the following event.**

**GMR (b) (7)(F)**

When

Thu Mar 4, 2021 5:30pm – 6:53pm Eastern Time - New York

Where

Washington (b) (6) ([map](#))

Joining info

Join with Google Meet

(b) (6)

Calendar

[cmanjarres@doc.gov](mailto:cmanjarres@doc.gov)

Who

•

(b) (6) Helen Manning - organizer

•

[cmanjarres@doc.gov](mailto:cmanjarres@doc.gov)

[more details »](#)

(b) (6)

**March 4, 2021 Continued**

Thursday

Going ([cmanjarres@doc.gov](mailto:cmanjarres@doc.gov))? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this courtesy email at the account [cmanjarres@doc.gov](mailto:cmanjarres@doc.gov) because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://calendar.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to send a response to the organizer and be added to the guest list, or invite others regardless of their own invitation status, or to modify your RSVP. [Learn More](#).

9:00 PM - 9:00 PM

(b) (6)

**March 5, 2021**

Friday

7:30 AM - 8:00 AM

Call - (b) (6)

9:20 AM - 9:35 AM

Interview Prep Time -- Brittany will call GMR, per GMR - Staff will use conference line - Participant: (b) (6)

9:35 AM - 10:05 AM

Interview - Good morning America - 9:55am Hit <> Light make up @ 935 -- Insert Providence Studio - (b) (7)(F)  
POC:

**Brittany Caplin**

Deputy Director of Public Affairs and Press Secretary

U.S. Department of Commerce

1401 Constitution Ave. NW, Washington, DC 20230

[bcaplin1@doc.gov](mailto:bcaplin1@doc.gov) | (b) (6)

**March 5, 2021 Continued**

Friday

10:30 AM - 11:30 AM

MTG - Weekly Look Ahead Scheduling -- (b) (6)  
Switching to a conference line.

11:30 AM - 11:30 AM

(b) (6)

12:00 PM - 12:10 PM

All Political Appointees Meeting  
**Join on your computer or mobile app**  
[Click here to join the meeting](#)  
[Learn More](#) | [Meeting options](#)

---

12:30 PM - 1:00 PM

Read In for Principals Committee Meeting -- (b) (7)(F)  
Staff:

Jeremy Pelter

1:00 PM - 2:00 PM

White House Gender Policy Council with Julissa Reynoso and Jennifer Klein --  
(b) (6)

Hi there,

Thomas Isen is inviting you to a scheduled ZoomGov meeting.

[Join Zoom Meeting](#)

Phone one-tap:

US: (b) (6)

Meeting URL:

(b) (6)

Meeting ID:

(b) (6)

Passcode:

**(b) (6)**

**Join by Telephone**

For higher quality, dial a number based on your current location.

Dial:

**(b) (6)**

**(b) (6)**

**(b) (6)**

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**(b) (6)**

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**(b) (6)**

**(b) (6)**

**March 5, 2021 Continued**

Friday

2:00 PM - 3:00 PM

Principals Committee Meeting of the NSC -- (b) (7)(F)

3:00 PM - 4:00 PM

(b) (5) Principals Meeting: (b) (5) --  
(b) (6)

Caitlin Meloski is inviting you to a scheduled ZoomGov meeting.

Join ZoomGov Meeting

(b) (6)

[Redacted]

(b) (6)

[Redacted]

[Redacted]

[Redacted]

5:00 PM - 5:30 PM

Call - Tom Nides -- (b) (6)  
Tom's office line: (b) (6)

6:00 PM - 6:45 PM

Senior Staff Check Out

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6)

United States, Tacoma

**March 5, 2021 Continued**

Friday

Phone Conference ID: (b) (6)

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**March 6, 2021**

Saturday

10:40 AM - 11:00 AM

Call - Cynthia Aragon - Prep - Cathy Russell Call -- (b) (6)

11:00 AM - 11:30 AM

Call - Cathy Russell -- (b) (6)

**March 8, 2021**

Monday

8:00 AM - 9:00 AM

Personal Morning

9:10 AM - 9:25 AM

Interview Prep - (b) (6) - Brittany will call SGR into conference line.  
OPA Conference line: (b) (6)

9:25 AM - 9:25 AM

(b) (6)

9:30 AM - 9:50 AM

Interview - CNN Poppy Harlow -- (b) (7)(F)

10:00 AM - 10:15 AM

PREP: IGA -- (b) (6)  
Conference Line: (b) (6)

Participant: (b) (6)



**March 8, 2021 Continued**

Monday

10:20 AM - 10:40 AM

Call - Governor Hutchison -- (b) (6)  
Conference Line: (b) (6)

Participant: (b) (6)

10:45 AM - 11:00 AM

Call - Mayor Fisher -- (b) (6)  
(b) (6)

Participant: (b) (6)

11:00 AM - 11:15 AM

PREP: Green Groups Meetings -- (b) (6)  
(b) (6)

Participant: (b) (6)

11:15 AM - 11:35 AM

Call - LCV President, Gene Karpinski & Carol Browner -- (b) (6)  
(b) (6)

(b) (6)

11:40 AM - 12:00 PM

Call - Sierra Club President, Michael Brune -- (b) (6)  
(b) (6)

(b) (6)

1:00 PM - 1:30 PM

Bi-weekly - General Counsel Check In -- Microsoft Teams Meeting  
[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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1:00 PM - 1:30 PM

MTG - Gina McCarthy <> SGR --  
(b) (6)

**Internal POC:**

Staff – Mike Harney

**External POC:**

Grace Smith | she/her

Scheduler, Council on Environmental Quality (CEQ)

(b) (6) Grace Smith

[Redacted]

**Topic:**

Discuss the climate action opportunities at DOC.

**Notes:**

+1 meeting

**Join Information**

Join ZoomGov Meeting

(b) (6)

[Redacted]

[Redacted]

One tap mobile

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

1:30 PM - 2:30 PM

**Briefing - Ethics / Hatch Act Follow Up -- Microsoft Teams Meeting**

---

Microsoft Teams meeting

**Join on your computer or mobile app**

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---

**March 8, 2021 Continued**  
Monday

2:30 PM - 3:30 PM

Call Time

3:30 PM - 4:00 PM

Call - Dina Powell, SG -- (b) (6)  
Manifest:

SGR

Matt Bucci

External:

John F. W. Rogers

Dina Powell McCormick

Margaret Anadu

3:30 PM - 4:00 PM

Secy Desk Time

4:00 PM - 4:30 PM

USPTO Senior Leadership Briefing  
Agenda:

Greetings – Secretary Raimondo

Introductions – Moderated by Kim Peyser, Deputy Chief of Staff

Brief discussion

Most top of mind issues

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Microsoft Teams meeting

**March 8, 2021 Continued**

Monday

**Join on your computer or mobile app**

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5:00 PM - 5:30 PM

**Brief - DOC Budget Director, Mike Phelps -- Microsoft Teams Meeting**

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Microsoft Teams meeting

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6:00 PM - 6:45 PM

**Senior Staff Check Out**

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**Or call in (audio only)**

**(b) (6)**

[Find a local number](#) | [Reset PIN](#)

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8:30 PM - 9:00 PM

**Interview - (b) (6)**



**(b) (6)**

Gina Raimondo

**March 8, 2021 Continued**  
Monday

9:00 PM - 9:00 PM

(b) (6)

**March 9, 2021**  
Tuesday

8:30 AM - 9:15 AM

**Brief - Privacy Shield**  
**Manifest:**

SGR

ITA Briefers

- Diane Farrell, Acting Under Secretary for International Trade
- Christopher Hoff, DAS for Services, Industry and Analysis (I&A)
- Alysha Taylor, Senior Advisor to the DAS for Services, I&A
- Krysten Jenci, Director, Office of Digital Services Industries, I&A
- Alex Greenstein, Director, Privacy Shield, I&A
- John Cobau, OGC

Notes:

- We ask that only the briefers use video to limit distractions during the briefing.
- Do not forward this calendar invite.
- If you're not presenting, please make sure you're muted.

---

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(b) (6)

[Redacted]

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9:15 AM - 10:00 AM

**Brief - Aluminum / Steel Tariffs**

**Manifest:**

SGR

- ITA:
  - o Diane Farrell, Acting Under Secretary for International Trade
  - o Cara Morrow, Office of the Under Secretary for International Trade
  - o Praveen Dixit, DAS, Trade Policy and Analysis, Industry & Analysis
  - o Chris Marsh, Principal Deputy Assistant Secretary for Enforcement & Compliance (E&C)
  - o Michael Rollin, Director for Industry and Trade Remedy Enforcement, E&C
- Ryan Majerus, DAS for Policy and Negotiations, E&C
  
- BIS:
  - Jeremy Pelter, Performing the nonexclusive functions and duties of the Under Secretary
  - Matt Borman, Acting Assistant Secretary for Export Administration
  - Karen Nies-Vogel, Director Office of Exporter Services and Acting Director Office of Technology Evaluation
  - Steven Emme, Chief of Staff
  - Sahar Hafeez, Senior Advisor

Notes:

- We ask that only the briefers use video to limit distractions during the briefing.
- Do not forward this calendar invite.
- If you're not presenting, please make sure you're muted.

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10:00 AM - 10:30 AM

Call Time

10:30 AM - 11:00 AM

**Pre Brief - Development Finance Corporation Board Meeting -- Microsoft Teams**  
Topic:

Prep for Development Finance Corporation Board Meeting on 3/10

---



Microsoft Teams meeting

**Join on your computer or mobile app**

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---

11:00 AM - 11:15 AM

Prep: Labor Group Calls -- Conference line: (b) (6)

11:15 AM - 11:30 AM

Call: Sean McGarvey, NA Building Trades Union -- Conference line: (b) (6)  
**Internal POC:**

**External POC:**

Elizabeth Butler

North America's Building Trades Unions

815 16<sup>th</sup> Street NW, Suite 600

Washington, DC 20006

(b) (6)

**Topic:**

Introductory call

(b) (6) [Redacted]  
[Redacted]

12:00 PM - 12:30 PM (b) (6) [Redacted]

12:45 PM - 1:00 PM Prep - USPTO Townhall

1:00 PM - 1:45 PM USPTO Townhall -- WebEx  
WebEx Link: (b) (6) [Redacted]

**WebEx Link for Speakers, Conference Service Technicians, OCIO network professionals (Not for Sharing):**

Virtual Fireside Chat with Secretary of Commerce Gina Raimondo

(b) (6) [Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

**March 9, 2021 Continued**

Tuesday

2:00 PM - 3:00 PM

Attend - Development Finance Corporation Board Meeting --

(b) (6)

**Internal POC:**

**External POC:**

Catherine Andrade

Corporate Secretary

Cell: (b) (6)

[Catherine.Andrade@dfc.gov](mailto:Catherine.Andrade@dfc.gov)

**Topic:**

- (b) (5)
- Updates on DFC activities
- Secy may be asked to give DOC perspective on DFC activities

**Note:**

Secretary Blinken will chair meeting.

**Board Attendees:**

Sec State Tony Blinken

Acting Administrator, USAID, Gloria Steele

Acting Deputy Sec of the Treasury Andy Baukol

Sec Commerce Gina Raimondo

Acting CEO, DFC, Dev Jagadesan

**March 9, 2021 Continued**

Tuesday

Christopher Vincze, DFC Private Sector Board member

Irv Bailey, DFC Private Sector Board member

Deven Parekh, DFC Private Sector Board member

Access:

**When it's time, join the Webex meeting here.**

Host: DFC Board Meeting

(b) (6)

Registration password: This event does not require a password for registration

Tuesday, March 9, 2021 2:00 pm, Eastern Standard Time (New York, GMT-05:00)

[Join event](#)

**3:00 PM - 4:00 PM**

**Call time**

**March 9, 2021 Continued**

Tuesday

4:00 PM - 4:30 PM

(b) (6)

4:00 PM - 4:30 PM

Secy Desk Time

4:30 PM - 5:00 PM

NOAA Senior Leadership Briefing -- Teams

Agenda:

Greetings – Secretary Raimondo

Introductions – Moderated by Kim Peyser, Deputy Chief of Staff

Brief discussion

Most top of mind issues

---

Microsoft Teams meeting

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---

5:00 PM - 6:00 PM

Brief - Currency CVD -- Microsoft Teams

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6)

**Manifest:**

SGR

ITA Briefers:

- Cara Morrow, Office of the Under Secretary for International Trade
- Chris Marsh, Principal Deputy Assistant Secretary for Enforcement & Compliance (E&C)

- Ryan Majerus, DAS for Policy and Negotiations, E&C
- Greg Campbell, Head of Subsidies Office, E&C
- Alex Hammer, Economist, E&C
- Bob Heilferty and/or Matt Walden, Legal Office for E&C

Notes:

- We ask that only the briefers use video to limit distractions during the briefing.
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**March 9, 2021 Continued**

Tuesday

6:00 PM - 6:45 PM

**Brief - Broadband -- Microsoft Teams Meeting**  
Manifest:

SGR

Mike Harney

Kevin Gallagher

Evelyn Remaley, Acting Assistant Secretary, NTIA

Doug Kinkoph, Associate Administrator, Office of Telecommunications and Information Applications

Rafi Goldberg, Lead for Data Central/Telecom Advisor, NTIA

---

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(b) (6)

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7:00 PM - 7:30 PM

Call - Suzanne Clark, US Chamber of Commerce -- (b) (6)

**March 10, 2021**

Wednesday

8:45 AM - 9:00 AM

Prep for Jake Sullivan Call -- (b) (6)

(b) (6)

9:00 AM - 9:30 AM

ITA Senior Leadership Briefing -- Microsoft Teams Meeting  
Agenda:

Greetings – Secretary Raimondo

Introductions – Moderated by Kim Peyser, Deputy Chief of Staff

Brief discussion

Most top of mind issues

---

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**March 10, 2021 Continued**

Wednesday

9:30 AM - 10:00 AM

Call Intel CEO, Patrick Gelsinger -- Conference line: (b) (6)

(b) (6)

[Redacted]

Manifest:

SGR

Luis Jimenez

Participants:

Patrick Gelsinger

Al Thompson

10:15 AM - 10:45 AM

Call (b) (6) US Census Director Candidate --

(b) (6)

Join Zoom Meeting

(b) (6)

(b) (6)

11:00 AM - 11:30 AM

Call - Bob Fisher, Gap Inc. -- (b) (6)

(b) (6)

11:30 AM - 12:00 PM

Call - Larry Fink, BlackRock --

(b) (6)

**Internal POC:**

**External POC:**

Catherine Peter

(b) (6)

[REDACTED]

Rachel Chaffin

(b) (6)

[REDACTED]

**Topic:**

Introductory call

(b) (6)

[REDACTED]

Access info:

**When it's time, join your Webex meeting here.**

[Join meeting](#)

**More ways to join:**

**Join from the meeting link**

(b) (6)

**Join by meeting number**

Meeting number (access code): (b) (6)

Meeting password: (b) (6) from phones)

**Tap to join from a mobile device (attendees only)**

(b) (6) United States Toll Free

(b) (6) United Kingdom Toll Free

Some mobile devices may ask attendees to enter a numeric meeting password.

**Join by phone**

(b) (6) United States Toll Free

(b) (6) United Kingdom Toll Free

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**March 10, 2021 Continued**

Wednesday

1:00 PM - 1:30 PM

Prep for NSC Principals Committee Meeting -- (b) (7)(F)  
Topic: (b) (5)

1:45 PM - 2:00 PM

Prep - NOAA Townhall

2:00 PM - 2:45 PM

NOAA Townhall -- (b) (6)

1. Click and join at the specified time and date:

(b) (6)

Note: This link should not be shared with others; it is unique to you.

2. Choose one of the following audio options:

TO USE YOUR COMPUTER'S AUDIO:

When the Webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

-- OR --

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If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

United States: (b) (6)

Access Code: (b) (6)

Audio PIN: Shown after joining the webinar

**March 10, 2021 Continued**

Wednesday

3:00 PM - 6:00 PM

SGR working from (b) (7)(F)

3:00 PM - 4:00 PM

Principals Committee Meeting -- (b) (7)(F)  
Topic -- (b) (5)

4:15 PM - 5:15 PM

MTG - Personnel -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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(b) (6) United States, Tacoma

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---

6:00 PM - 7:30 PM

(b) (6)

6:00 PM - 6:45 PM

Senior Staff Check Out

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7:30 PM - 8:00 PM

Call - Jake Sullivan -- (b) (6)

(b) (6)

**March 11, 2021**

Thursday

9:15 AM - 10:00 AM

ITA Townhall -- Microsoft Teams Meeting  
Microsoft Teams meeting

**Join on your computer or mobile app**

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(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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10:15 AM - 10:45 AM

US Census Senior Leadership Briefing -- Microsoft Teams Meeting

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Microsoft Teams meeting

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Agenda:

**March 11, 2021 Continued**

Thursday

Greetings – Secretary Raimondo

Introductions – Moderated by Kim Peyser, Deputy Chief of Staff

Brief discussion

Most top of mind issues

11:10 AM - 11:27 AM

Speak - US Chamber of Commerce Board Meeting -- (b) (6)

Link for SGR: (b) (6)

Pending link or conference line for staff.

11:30 AM - 12:00 PM

Call - USHCC President, Ramiro Cavazos -- Conference line: (b) (6)

Conference line: (b) (6)

**Manifest:**

SGR

Luis Jimenez

**Internal POC:**

**External POC:**

**March 11, 2021 Continued**

Thursday

**Topic:**

Introductory call

(b) (6)

(b) (6)

12:00 PM - 12:30 PM

**Video call - Secretary Buttigieg -- Microsoft Teams**  
Microsoft Teams meeting

**Join on your computer or mobile app**

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**Or call in (audio only)**

(b) (6) United States, Spokane

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

1:00 PM - 2:00 PM

**Agenda Setting with Senior Staff -- Microsoft Teams Meeting**

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

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Manifest:

Mike

Matt Bucci

Luis Jimenez

Nell Abernathy

Kevin Gallagher

Sree Ramaswamy

Arun Venkataraman

Natalie Evans Harris

Jaclyn Porfilio

2:00 PM - 2:30 PM

Prep time with OPA - Friday Morning Hit -- Brittany will call SGR and loop in to conference line -

(b) (6)

2:30 PM - 3:00 PM

Call - Senator Rounds -- (b) (6)

(b) (6)

3:00 PM - 3:30 PM

Call - Senator Maria Cantwell -- Conference Line: (b) (6)

Onetap: (b) (6)

Topic:

Chair Cantwell's priorities for the department

**March 11, 2021 Continued**

Thursday

3:45 PM - 4:30 PM

Weekly Jobs Update -- Microsoft Teams Meeting

---

Microsoft Teams meeting

Join on your computer or mobile app

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Or call in (audio only)

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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4:30 PM - 4:45 PM

Prep for interview -- Brittany will call SGR and loop in to conference line - (b) (6)

(b) (6)

5:00 PM - 6:00 PM

(b) (6)

7:00 PM - 7:30 PM

ITA Interview - Grant Harris -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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[Learn More](#) | [Meeting options](#)

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8:00 PM - 8:30 PM

ITA Interview - **(b) (6)** -- Microsoft Teams Meeting

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Microsoft Teams meeting

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**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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**(b) (6)**

**March 11, 2021 Continued**

Thursday

(b) (6)

[Redacted]

[Redacted]

[Redacted]

**March 12, 2021**

Friday

All Day

(b) (6) (Federal)'s Birthday

7:30 AM - 7:45 AM

Interview Prep -- (b) (6)

7:45 AM - 8:10 AM

Interview - CNBC SQUAWK BOX -- (b) (7)(F)



(b) (6) 45am – Mic Up

800am – Hit

8:30 AM - 9:30 AM

NOAA Resources Site Visit -- (b) (7)(F)  
Staff: Bucci

**Run of Show**

0830 - Meet the Secretary at Lynx FBO at TF Green Airport  
(Approximately 20 minutes from downtown Providence)

0830- 0840 – Introductions and brief background

0840 -0850 – Tour Twin Otter and Mission Brief

0850-0900 – Conversations with Port Office personnel

**March 12, 2021 Continued**

Friday

0900-0910 – Conversations with Gloria Michelle Officers in Charge –

(b) (6)

0910-0925 – Conversations with all about missions and NOAA

0925-0930 – Goodbyes and any last photos

End of Visit

9:30 AM - 9:40 AM

Off the Record Conversation with Ted Nesi - WPRI -- (b) (7)(F)



(b) (6)

taff: Bucci

10:00 AM - 10:30 AM

ITA Interview - (b) (6) -- Microsoft Teams Meeting  
Microsoft Teams meeting

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(b) (6)

United States, Tacoma

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(b) (6)

**March 12, 2021 Continued**

Friday

Resume:

(b) (6)

10:30 AM - 11:00 AM

Follow up - Budget Process - DOC Budget Director Mike Phelps -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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---

12:30 PM - 1:15 PM

MTG - EDA Funding Review -- Microsoft Teams Meeting

**Manifest:**

**SGR**

Mike Harney

Dennis Alvord

Antwaun Griffin

Kevin Gallagher

**March 12, 2021 Continued**

Friday

Dave Langdon

Jacklyn Porfilio

Craig Buerstatte

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Microsoft Teams meeting

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1:15 PM - 1:30 PM

Prep - PC - **(b) (5)** -- Microsoft Teams Meeting  
Staff: Antwuan Griffin

---

Microsoft Teams meeting

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---

---

1:30 PM - 2:00 PM

Principals Committee Meeting - (b) (5)

(b) (6)

Staff: Antwuan Griffin

### Join ZoomGov Meeting

(b) (6)

**THIS IS A VIDEO CALL.**

---

### MANIFEST

- Secretary Lloyd Austin
- Vice Chairman of the Joint Chiefs of Staff, General John Hyten
- Secretary Pete Buttigieg
- Secretary Miguel Cardona
- Director Anthony Fauci
- Secretary Ali Mayorkas
- Secretary Denis McDonough
- Secretary Gina Raimondo



- Secretary Tom Vilsack
- Ambassador Susan Rice
- APNSA Jake Sullivan
- Director Rochelle Walensky
- Acting Secretary Norris Cochran
- Acting Secretary Robert Fenton
- Acting Director Robert Fairweather
- Acting Administrator Gloria Steele
- Deputy to the US Ambassador to the UN, Mr. Jeffrey Prescott
- *Mr. Max Rose*
- *CA Acting Assistant Secretary Ian Brownlee*
- *CA Acting Deputy Assistant Secretary Julie Stufft*
- *Ms. Laura Schiller*
- *Dr. Pritesh Gandhi*
- *Mr. Christopher Villatoro*
- *Mr. Antwaun Griffin*
- *Ms. Catherine Oakar*
- *PDNSA Jon Finer*
- *Dr. Marty Cetron*
- *Ms. Dawn O'Connell*
- *Mr. David Bibo*
- *Mr. Topher Spiro*
- *Ms. Sheila Nix*

- *Ms. Sara Bleich*
- *Mr. Jeremy Konyndyk*
- *Ms. Jasmine Wyatt*

COVID RESPONSE TEAM

- Mr. Jeffrey Zients
  - Ms. Natalie Quillian
  - Dr. Beth Cameron
  - Dr. Bechara Choucair
  - Ms. Carole Johnson
  - Mr. Tim Manning
- 

Meeting ID: (b) (6)

Passcode: (b) (6)

One tap mobile

(b) (6) US (San Jose)

(b) (6) US (New York)

Dial by your location

(b) (6)

(b) (6)

(b) (6)

**March 12, 2021 Continued**

Friday

**(b) (6)**

Meeting ID: **(b) (6)**

Passcode: **(b) (6)**

Find your local number: **(b) (6)**

**Any questions, contact Farhana Hussain:**

**(b) (6)** Farhana Hussain or **(b) (6)** (calls only)

2:00 PM - 2:15 PM

Set Up - Census Townhall -- RI Office

2:15 PM - 3:00 PM

US Census Bureau Townhall

Secretary Raimondo's Teams link: **(b) (6)**

**THIS LINK IS FOR THE SECRETARY'S USE ONLY**

3:15 PM - 3:45 PM

Prep - PC - **(b) (5)** -- Microsoft Teams Meeting

---

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---

3:45 PM - 4:45 PM

**(b) (5)** Principals Committee Meeting -- Zoom

Zoom Link: **(b) (6)**

Staff:

Caitlin Meloski is inviting you to a scheduled ZoomGov meeting.

Join ZoomGov Meeting

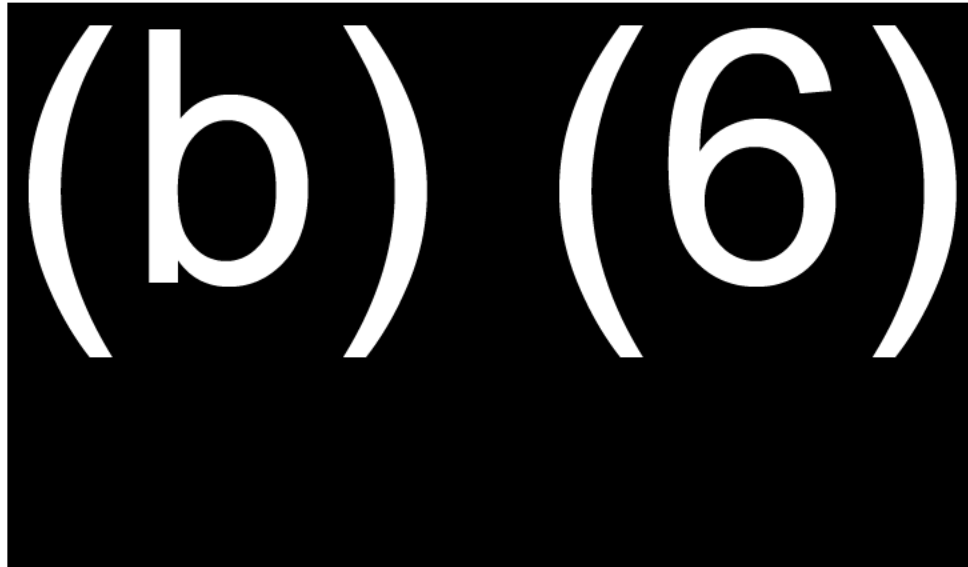
**(b) (6)**

**(b) (6)**

Dial by your location

**March 12, 2021 Continued**

Friday



5:30 PM - 7:30 PM

(b) (6)

6:00 PM - 6:45 PM

**Senior Staff Check Out**

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**March 13, 2021**

Saturday

9:15 AM - 10:00 AM

(b) (6)

**March 13, 2021 Continued**

Saturday

10:00 AM - 10:30 AM

Call - Charles Phillips -- Cell - (b) (6)

10:30 AM - 11:00 AM

Call - (b) (6) -- Call his cell - (b) (6)

11:15 AM - 11:45 AM

(b) (6)

11:45 AM - 12:00 PM

Interview - (b) (6)



(b) (6)

Conference line: (b) (6)

**Staff:** Bucci

Matt – Please use the leader code. I'll remind you tomorrow as well.

(b) (6)

12:00 PM - 4:00 PM

(b) (6)

12:00 PM - 12:15 PM

Interview - (b) (6)



(b) (6)

Conference line: (b) (6)

**March 13, 2021 Continued**  
Saturday

Staff: Bucci

Matt – Please active the line. I'll remind you tomorrow.

(b) (6)

[Redacted]

4:00 PM - 4:45 PM

SGR (b) (6)

5:00 PM - 5:00 PM

SGR (b) (6)

**March 14, 2021**  
Sunday

11:30 AM - 12:00 PM

Call - Jake Sullivan -- (b) (6)

5:30 PM - 6:30 PM

SGR (b) (6)

**March 15, 2021**  
Monday

8:30 AM - 9:30 AM

Brief - BIS 101 -- Microsoft Teams Meeting

---

Microsoft Teams meeting

**Join on your computer or mobile app**

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**March 15, 2021 Continued**

Monday

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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[Learn More](#) | [Meeting options](#)

---

9:30 AM - 10:00 AM

Call - UAW President, Rory Gamble -- **(b) (6)**

**(b) (6)**

10:00 AM - 10:30 AM

Call - Ai-jen Poo, Director, Domestic Workers Alliance -- Conference Line: **(b) (6)**

Conference Line: **(b) (6)**

Manifest:

SGR

Luis Jimenez

Ai-jen Poo

11:00 AM - 11:30 AM

Call - Richard Trumka, President, AFL - CIO -- **(b) (6)**

**(b) (6)**

11:30 AM - 12:00 PM

Meeting - Speaker Pelosi --

**(b) (6)**



**Manifest:**

SGR

Christopher Day, Deputy Assistant Secretary for Legislative and Intergovernmental Affairs.

Speaker Pelosi

Katherine Monge – Senior Advisor

Kenneth DeGraff – Senior Advisor

Join ZoomGov Meeting

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

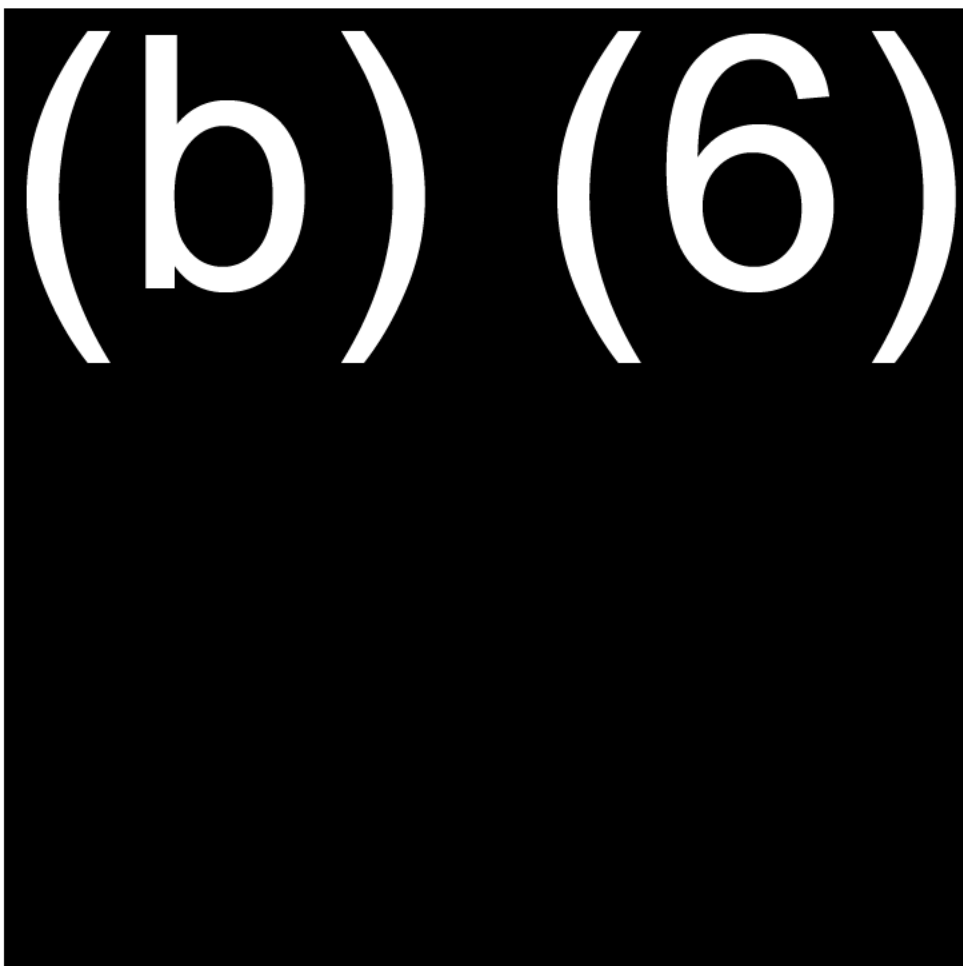
[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



1:00 PM - 1:30 PM

MTG - Senator Sanders --(b) (6)  
(b) (6)

Call Number: (b) (6)

Passcode: (b) (6)

**Manifest:**

SGR

Chris Day

**March 15, 2021 Continued**

Monday

Sen. Sanders

Staff

**Topic:** Senator's priorities for DOC

1:45 PM - 2:15 PM

Call - Rep. DeFazio -- (b) (6)

(b) (6)

Call-in Number: (b) (6)

Passcode: (b) (6)

2:30 PM - 3:00 PM

Call - Don Graves -- Cell - (b) (6)

3:00 PM - 3:30 PM

Call - David Rubenstein -- (b) (6)

(b) (6)

Participant: (b) (6)

3:30 PM - 4:00 PM

NIST Senior Leadership Briefing -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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(b) (6)

United States, Tacoma

**March 15, 2021 Continued**

Monday

Phone Conference ID: (b) (6)

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---

4:15 PM - 5:15 PM

**BIS 101 Follow Up -- Microsoft Teams Meeting**

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Microsoft Teams meeting

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6:00 PM - 6:45 PM

**Senior Staff Check Out**

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**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

**March 15, 2021 Continued**

Monday

[Learn More](#) | [Meeting options](#)

**March 16, 2021**

Tuesday

8:20 AM - 9:55 AM

(b) (7)(F) [Redacted]  
(b) (6) [Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

8:20 AM - 9:55 AM

(b) (6) [Redacted]  
[Redacted]  
[Redacted]

10:00 AM - 10:30 AM

Prep - Fortune Interview & TV Hits -- (b) (6) [Redacted]

10:30 AM - 11:30 AM

Brief - Semiconductors -- Microsoft Teams  
[Click here to join the meeting](#)

**Manifest:**

SGR

**On videoconference (all presenters):**

Sree Ramaswamy, Senior Policy Advisor, Office of Policy and Strategic Planning

Travis Mosier, Senior International Trade Specialist, Office of Health and Information Technologies, ITA

Luke Myers, Senior International Trade Specialist, Office of Health and Information Technologies, ITA

Matthew Borman, Acting Assistant Secretary for Export Administration, BIS

Jason Boehm, Director for the Program Coordination Office, NIST

Monica Gorman, Deputy Assistant Secretary for Manufacturing, Industry and Analysis, ITA

**By phone:**

Sahar Hafeez, Senior Advisor, Office of the Under Secretary, BIS

Meghan Biery, Senior National Security Policy Advisor, Office of the Under Secretary, BIS

Cara Morrow, Director of Policy, Office of the Under Secretary, ITA

Bart Meroney, Senior Advisor, Office of the Deputy Assistant Secretary for Manufacturing, ITA

Elizabeth Clarke, Autos Team Leader, Industry and Analysis, Office of Transportation and Machinery, ITA

Jennifer Boger, Acting Director, Office of Health and Information Technologies, ITA

Kyle Johnson, Senior International Trade Specialist, Office of Health and Information Technologies, ITA

---

Microsoft Teams meeting

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**Or call in (audio only)**

**March 16, 2021 Continued**

Tuesday

**(b) (6)**

United States, Tacoma

Phone Conference ID: **(b) (6)**

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[Learn More](#) | [Meeting options](#)

---

12:00 PM - 12:45 PM

**MTG - EDA Funding Follow up -- Microsoft Teams Meeting**

[Click here to join the meeting](#)

**Manifest:**

**SGR**

Mike Harney

Dennis Alvord

Antwaun Griffin

Kevin Gallagher

Dave Langdon

Jacklyn Porfilio

Craig Buerstatte

---

Microsoft Teams meeting

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[Learn More](#) | [Meeting options](#)

12:45 PM - 1:00 PM

Prep - NIST Townhall -- OSEC

1:00 PM - 1:45 PM

NIST Townhall -- **(b) (6)**  
**(b) (6)**

After clicking the link, you will be prompted to "Join as Guest."

Optional audio-only presenter information if there is a technical difficulty:

**(b) (6)** Enter Meeting ID : **(b) (6)**  
followed by # to confirm.

Please note: the link and dial-in information above are for people to join in the speaker room.

2:00 PM - 2:40 PM

Interview - TV Hits -- TBD Zoom



**(b) (6)**

**Tuesday, March 16 – 2:00 PM**

**ET (1:00 PM CT)**

**Outlet:** KXAS (NBC Dallas/Fort Worth)

**Reporter:** Julie Fine



(b) (6)

**Tuesday, March 16 – 2:10 PM ET**

**Outlet:** WWBT (NBC Richmond)

**Reporter:** Henry Graff

**Zoom:** (b) (6)

[Redacted]

[Redacted]

**KSNV (NBC) Las Vegas – 2:20pm ET**

Reporter: Latoya Silmon

Topic: ARP

Zoom Link: (b) (6)

[Redacted]

[Redacted]

-

**Tuesday, March 16 – 2:30 PM ET**

**Outlet:** WNBC (NBC 4 New York)

**Reporter:** Adam Kuperstein

**Format:** Zoom ([Link](#))

(b) (6)

**Tuesday, March 16 – 2:40 PM ET**

**Outlet:** WSVN (FOX Miami)

**Reporter:** Andrew Scheinthal

**Zoom:** (b) (6)

[Redacted]

[Redacted]

2:50 PM - 3:05 PM

Interview - Fortune -- (b) (6)



[Redacted]

3:30 PM - 4:30 PM

Personal - Tour -- (b) (6)

[Redacted]

(b) (6)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

5:00 PM - 6:00 PM

(b) (6)

**March 16, 2021 Continued**

Tuesday

6:00 PM - 7:00 PM

Personal Blocks --

(b) (6) [Redacted]  
Join Zoom Meeting

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

7:05 PM - 8:25 PM

(b) (6) [Redacted]

[Redacted]

7:30 PM - 8:00 PM

Prep - MTG w/ Ron Klain -- Mike's Cell: (b) (6) [Redacted]

**March 17, 2021**

Wednesday

8:15 AM - 8:30 AM

COVID Test -- (b) (7)(F) [Redacted] - White House

9:00 AM - 10:00 AM

White House Successor Briefing -- EEOB Room (b) (7)(F) [Redacted]

10:30 AM - 11:30 AM

Visit Women Owned Business - Ice Cream Jubilee -- 301 Water St SE # 105, Washington, DC 20003



Doc: C:\ProgramData\Microsoft\Office\...  
State-Giving Release...

Staff: OPA

**March 17, 2021 Continued**

Wednesday

12:00 PM - 1:00 PM

Lunch with WH CoS Ron Klain & EPA Administrator Regan -- (b) (7)(F) - White House

12:30 PM - 1:30 PM

(b) (6)

1:30 PM - 1:45 PM

Prep - EDA Townhall -- OSEC

1:45 PM - 2:30 PM

EDA Townhall -- (b) (7)(F) - OSEC

2:30 PM - 2:45 PM

Read In - Cable from State -- OSEC  
Document is Secretary's eyes only.

2:45 PM - 3:00 PM

Prep for Call with Canadian Counterpart -- Microsoft Teams Meeting  
Manifest:

SGR

Deputy Assistant Secretary Ian Saunders

Deputy Assistant Secretary James Maeder

---

Microsoft Teams meeting

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---

**March 17, 2021 Continued**

Wednesday

3:00 PM - 3:30 PM

Virtual Call - François-Philippe Champagne - Canadian Minister of Innovation, Science and Industry --  
Microsoft Teams Meeting  
Join by Webex App

(b) (6)

Join by VC System

Dial (b) (6)

Or dial (b) (6) and enter the meeting number (b) (6)

**Manifest:**

SGR

DAS Ian Saunders

DAS James Maeder

CoS Mike Harney

**External:**

François-Philippe Champagne, Minister of Innovation, Science & Industry

Sarah Hussaini, Chief of Staff (Office of the Minister)

David Hurl, Director of Policy (Office of the Minister)

Simon Kennedy, Deputy Minister, Innovation, Science and Economic  
Development Canada

**March 17, 2021 Continued**

Wednesday

4:00 PM - 4:45 PM

(b) (6)

4:45 PM - 5:15 PM

Prep for PC -- Room - (b) (7)(F) DOC

6:00 PM - 7:00 PM

Principals Committee Meeting of the NSC -- Room - (b) (7)(F) DOC

6:00 PM - 6:45 PM

Senior Staff Check Out

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7:00 PM - 7:30 PM

Prep - EU Commissioner Call -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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**March 17, 2021 Continued**

Wednesday

8:00 PM - 8:20 PM

Call Mike Harney <> Sec. Raimondo -- Mike's Cell: (b) (6)  
What it means to be a successful secretary.

**March 18, 2021**

Thursday

12:00 AM - 12:00 AM

(b) (7)(F) - Detail lead

All Day

(b) (6) Birthday

8:30 AM - 9:30 AM

Weekly Intel Brief -- Room (b) (7)(F) DOC

9:30 AM - 10:15 AM

BIS Townhall -- (b) (7)(F) - OSEC

10:30 AM - 11:00 AM

Prep - SIA Roundtable -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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---

**March 18, 2021 Continued**

Thursday

11:00 AM - 12:00 PM

**Secretary Raimondo Meeting with SIA (MS Teams)**

Camilo A. Manjarres  
Scheduler for the Secretary  
Department of Commerce

---

**From:** Griffin, Antwaun (Federal)  
**Sent:** Wednesday, March 17, 2021 11:02:17 AM  
**To:** Griffin, Antwaun (Federal) <AGriffin@doc.gov>; Manjarres, Camilo (Federal) <CManjarres@doc.gov>; Mosier, Jason Travis <Travis.Mosier@trade.gov>; (b) (6) Myers, Luke <Luke.Myers@trade.gov>  
**Subject:** Secretary Raimondo Meeting with SIA (MS Teams)  
**When:** Thursday, March 18, 2021 11:00 AM-12:00 PM.  
**Where:**

---

Microsoft Teams meeting  
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---

11:00 AM - 11:45 AM

**SIA Roundtable -- Microsoft Teams Meeting from OSEC**  
Microsoft Teams meeting

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Manifest:

SGR



**March 18, 2021 Continued**

Thursday

Luis Jimenez

Antwuan Griffin

SIA members

11:45 AM - 12:00 PM

Call with Brian Deese -- (b) (6)

11:45 AM - 12:00 PM

Prep for PC - (b) (5) -- Microsoft Teams Meeting  
Staff: Jacklyn Porfilio

---

Microsoft Teams meeting

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---

12:00 PM - 1:30 PM

(b) (5) - Principals Meeting --

(b) (6)

[Join Zoom Meeting](#)

**DOC Staff:**

**EOP Manifest:**

- Climate Policy Office
- Council on Environmental Quality
- Domestic Policy Council
- National Economic Council
- National Security Council
- Office of Management and Budget
- Office of Science and Technology Policy

**Agency Manifest:**

- Department of Commerce
- Department of Homeland Security
- Department of Defense
- Department of Education
- Department of Energy
- Department of the Interior
- Department of Justice
- Department of Labor
- Department of State
- Department of Transportation
- Department of the Treasury
- Environmental Protection Agency
- GSA
- Department of Health and Human Services
- Department Housing and Urban Development
- NASA
- U.S. Department of Agriculture

Phone one-tap:

(b) (6)

Meeting URL:

(b) (6)

Meeting ID:

(b) (6)

Passcode:

(b) (6)

**Join by Telephone**

For higher quality, dial a number based on your current location.

Dial:

(b) (6)

(b) (6)

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(b) (6)

(b) (6)

(b) (6)

Passcode:

**(b) (6)**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

1:30 PM - 2:00 PM

Call with EU Commissioner - Reynders -- SKype for Business - Link below  
Manifest:

SGR

Christopher Hoff, Deputy Assistant Secretary for Services, ITA

Alex Greenstein, Privacy Shield Program Director, ITA

John Cobau, Office of General Counsel

Krysten Jenci, Director

Ms. Geneviève TUTS, Head of Cabinet

Ms. Lucrezia BUSA, Member of Cabinet (in charge of data protection related issues)

Mr. Luc DE LOBEL, Member of Cabinet (Expert)

Mr. Bruno GENCARELLI, DG Justice – Head of Unit International data flows and protection

Ms. Martina DE DONNO, DG Justice – Policy officer

Mr. Rainer WESSELY – Policy officer (EU delegation in DC)

.....  
.....

[Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

**(b) (6)** (Dialin-Belgium)      English (United Kingdom)

[Find a local number](#)

Conference ID: **(b) (6)**

[Forgot your dial-in PIN?](#) | [Help](#)

[!OC([1033])!]

.....  
.....

**2:00 PM - 2:30 PM**

**Bi-Weekly COVID Update -- OSEC**

Manifest:

SGR

Zack Schwartz

---

Microsoft Teams meeting

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**March 18, 2021 Continued**

Thursday

**Or call in (audio only)**

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Phone Conference ID: **(b) (6)**

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---

2:00 PM - 2:30 PM

Prep - PC **(b) (5)** Microsoft Teams Meeting  
Staff: Natalie Evans Harris

---

Microsoft Teams meeting

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**(b) (6)** # United States, Tacoma

Phone Conference ID: **(b) (6)** #

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---

2:30 PM - 4:00 PM

Principals Committee Meeting on **(b) (5)** --

**(b) (6)**

[Join Zoom Meeting](#)

(b) (6)

Hi there,

Rio Hart is inviting you to a scheduled ZoomGov meeting.

[Join Zoom Meeting](#)

Phone one-tap:

(b) (6)

(b) (6)

(b) (6)

Meeting ID:

(b) (6)

Passcode:

(b) (6)

**Join by Telephone**

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Dial:

(b) (6)

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International numbers

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

3:30 PM - 3:30 PM

Depart for Hill Meeting - Sen. Wicker

3:45 PM - 4:45 PM

MTG - Senator Wicker -- [Redacted] Dickersen Senate Office Building

**Manifest:**

SGR

Christopher Day

Senator Wicker



John Keast - Senate Commerce Republican Staff Director

5:15 PM - 5:45 PM

**NTIA Senior Leadership Brief -- Microsoft Teams Meeting**  
Manifest:

SGR

Evelyn Remaley (Acting Assistant Secretary and Associate Administrator, Office of Policy Analysis and Development)

Maggie Mitchell (Director of Administration and Chief Financial Officer)

Catrina Purvis (Chief Information Officer and Deputy Director of Administration)

Stephen Yusko (Acting Director, NTIA's Office of Public Affairs)

Charles Cooper (Associate Administrator, Office of Spectrum Management – NTIA's largest operating unit)

Dr. Sheryl Genco (Director, Institute for Telecommunication Sciences, located in Boulder, Colorado)

Ed Parkinson (Executive Director of the FirstNet Authority, headquartered in Reston, Virginia)

---

Microsoft Teams meeting

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6:00 PM - 7:00 PM

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

6:15 PM - 6:15 PM

(b) (6) [Redacted]

7:05 PM - 8:25 PM

(b) (7)(F) [Redacted]

9:00 PM - 9:00 PM

(b) (6) [Redacted]

**March 19, 2021**

Friday

All Day

(b) (7)(F)

Please See Above

8:00 AM - 10:00 AM

(b) (6)

10:30 AM - 11:00 AM

MTG - Briefing Book Feedback -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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---

11:00 AM - 11:45 AM

MTG - Weekly Look Ahead Scheduling -- Microsoft Teams Meeting

[Click here to join the meeting](#)

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**March 19, 2021 Continued**

Friday

11:45 AM - 12:30 PM

EDA Funding Follow Up 2.0 -- Microsoft Teams Meeting

[Click here to join the meeting](#)

**Manifest:**

**SGR**

Mike Harney

Dennis Alvord

Antwaun Griffin

Kevin Gallagher

Dave Langdon

Jacklyn Porfilio

Craig Buerstatte

---

Microsoft Teams meeting

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---

**March 19, 2021 Continued**

Friday

1:00 PM - 2:00 PM

MTG - Personnel -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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---

2:30 PM - 3:00 PM

Virtual Call - Jim Farley, Ford Motors CEO -- (b) (6)

(b) (6)

3:00 PM - 3:30 PM

(b) (6)

3:45 PM - 4:30 PM

Weekly Jobs Update -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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**March 19, 2021 Continued**

Friday

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---

5:10 PM - 5:55 PM

**MTG - OPA Director Gaby Castillo -- Microsoft Teams Meeting**  
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---

6:00 PM - 6:45 PM

**Senior Staff Check Out**

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**March 20, 2021**

Saturday

All Day

(b) (7)(F)

Please See Above

11:00 AM - 11:30 AM

Call - Ret General Stanley McChrystal -- (b) (6)  
Staff: Bucci

11:30 AM - 12:00 PM

Prep - Brian Deese Call -- (b) (6)  
(b) (6)

Participant:

12:00 PM - 12:30 PM

Call - Former Secretary Robert Gates -- (b) (6)  
Staff: Bucci

12:30 PM - 1:30 PM

Call with Brian Deese -- Cell: (b) (6)

6:30 PM - 7:00 PM

Call - Clarence Otis -- (b) (6)  
(b) (6)

**March 21, 2021**

Sunday

All Day

(b) (7)(F) - Detail lead

Please See Above

All Day

(b) (6) (Federal)'s Birthday

**March 22, 2021**

Monday

All Day

(b) (7)(F) - Detail lead

Please See Above

8:30 AM - 9:00 AM

Call - Ret. Admiral William McRaven -- (b) (6)

9:00 AM - 9:30 AM

Call - Mickey Kantor - (b) (6)

9:30 AM - 10:00 AM

Call - Ambassador Haass -- (b) (6)  
Staff: Bucci

**March 22, 2021 Continued**

Monday

10:00 AM - 10:30 AM

MTG - Senator Casey -- (b) (6)

**Manifest:**

SGR

Chris Day

Senator Casey

Livia Shmavonian, Policy Advisor

10:45 AM - 11:15 AM

Briefing - NTIA Broadband Follow Up -- Microsoft Teams Meeting

---

Microsoft Teams meeting

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[Learn More](#) | [Meeting options](#)

---

11:30 AM - 12:00 PM

Prep - Call with Mexican Counterpart - Secretaria Clouthier -- Microsoft Teams Meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)



Manifest:

- Gina Raimondo, Secretary of Commerce
- Diane Farrell, Acting Secretary for the International Trade Administration
- Mike Harney, Secretary's Chief of Staff
- Ian Saunders, Deputy Assistant Secretary for the Western Hemisphere
- Ryan Majerus, Deputy Assistant Secretary for Policy and Negotiations

---

Microsoft Teams meeting

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**(b) (6)** United States, Tacoma

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[Find a local number](#) | [Reset PIN](#)

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---

12:15 PM - 12:45 PM

Call - Ret. General John Allen - **(b) (6)**

Manifest:

SGR

Bucci

Gen. John Allen

David Dollar

Josh Meltzer – Senior Fellow - Global Economy and Development

David Dollar - Senior Fellow - Foreign Policy, Global Economy and Development

1:00 PM - 1:30 PM

**Bi-weekly - General Counsel Check In -- Microsoft Teams Meeting**

[Click here to join the meeting](#)

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1:00 PM - 1:30 PM

**Prep - PC - (b) (5) -- Microsoft Teams Meeting**

Staff: Antwuan Griffin

---

Microsoft Teams meeting

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[Learn More](#) | [Meeting options](#)

1:30 PM - 2:30 PM

Principals Committee Meeting - (b) (5) -- ZoomGov Meeting

(b) (6)

**Staff:** Antwuan Griffin

**THIS IS A VIDEO CALL.**

---

**MANIFEST**

- Secretary Lloyd Austin
- Vice Chairman of the Joint Chiefs of Staff, General John Hyten
- Secretary Tony Blinken
- Secretary Pete Buttigieg
- Secretary Miguel Cardona
- Director Anthony Fauci
- Secretary Ali Mayorkas
- Secretary Denis McDonough
- Secretary Gina Raimondo
- Secretary Tom Vilsack
- Ambassador Susan Rice
- APNSA Jake Sullivan

- Secretary Tom Vilsack
- Director Rochelle Walensky
- Acting Secretary Norris Cochran
- Acting Secretary Robert Fenton
- Acting Director Robert Fairweather
- *Mr. Max Rose*
- *Ms. Laura Schiller*
- *Dr. Pritesh Gandhi*
- *Dr. Shereef Elnahal*
- *Mr. Antwaun Griffin*
- *Ms. Catherine Oakar*
- *PDNSA Jon Finer*
- *Dr. Anne Schuchat*
- *Ms. Dawn O'Connell*
- *Mr. David Bibo*
- *Mr. Topher Spiro*
- *Ms. Sheila Nix*
- *Ms. Sara Bleich*

COVID RESPONSE TEAM

- Mr. Jeffrey Zients
- Ms. Natalie Quillian
- Dr. Bechara Choucair

- Ms. Carole Johnson
- Mr. Tim Manning
- Dr. Marcella Nunez-Smith

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**Join ZoomGov Meeting**

(b) (6)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**March 22, 2021 Continued**

Monday

Find your local number: (b) (6)

Any questions, contact Farhana Hussain:

Farhana Hussain (calls only)

2:30 PM - 3:00 PM

Call - Bob Bradway, CEO, Amgen -- (b) (6)

Staff: Luis Jimenez

3:00 PM - 3:30 PM

Secy Desk Time

3:15 PM - 3:30 PM

Call - Jenny Kaplan -- (b) (6)

4:00 PM - 4:30 PM

Virtual Meeting - Secretary Granholm -- MS Teams  
[Click here to join the meeting](#)

Manifest:

SGR

Mike Harney

Sec. Granholm

**March 22, 2021 Continued**

Monday

Tarak Shah, Chief of Staff

4:30 PM - 5:00 PM

Prep - Taping Block -- (b) (6)

5:00 PM - 6:00 PM

Taping Block -- TBD RI

6:00 PM - 6:45 PM

Senior Staff Check Out

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

8:00 PM - 8:30 PM

Call - Lawrence Golub (b) (6)

9:00 PM - 9:00 PM

(b) (6)

**March 23, 2021**

Tuesday

All Day

(b) (7)(F) - Detail lead

Please See Above

8:30 AM - 8:45 AM

Supply Chain Follow Up -- Microsoft Teams Meeting

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9:00 AM - 12:00 PM

Call time

9:30 AM - 10:00 AM

Call - (b) (6)

Staff: Bucci

10:30 AM - 11:00 AM

Call - Secretary Austin -- (b) (6)  
Staff: Harney

11:00 AM - 11:30 AM

Virtual Meeting - Bob Iger, Disney --  
(b) (6)

**Manifest:**

SGR

Luis Jimenez

Bob Iger

Join Zoom Meeting

(b) (6)



(b) (6)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

12:00 PM - 12:30 PM

Call - Penny Pritzker -- (b) (6)

1:30 PM - 2:00 PM

Call - Mexican Counterpart - Secretaria Tatiana Clouthier -- Conference line below

(b) (6)

[Redacted]

Access code: (b) (6)

Manifest:

## Commerce

- Gina Raimondo, Secretary of Commerce
- Diane Farrell, Acting Secretary for the International Trade Administration
- Mike Harney, Secretary's Chief of Staff
- Ian Saunders, Deputy Assistant Secretary for the Western Hemisphere
- Ryan Majerus, Deputy Assistant Secretary for Policy and Negotiations

-

-

### Government of Mexico

- Tatiana Clouthier Carrillo, Secretary of Economy
- Luz Maria de la Mora, Undersecretary for International Trade
- Cesar Remis, Chief for Trade Negotiations
- Lydia Antonio, Director General for North America
- Gerardo Lameda, Trade Minister for the Secretariat of Economy at the Mexican Embassy

2:15 PM - 2:30 PM

Call - Senator Crapo -- (b) (6)

(b) (6)

Manifest:

SGR

Chris Day

Senator Crapo

Colin St. Maxens, Senior Policy Advisor

2:30 PM - 3:00 PM

Virtual MTG - Ambassador Tai, USTR --

(b) (6)

**Manifest:**

SGR

Amb. Tai

Nora Todd, Chief of Staff

3:15 PM - 3:45 PM

Prep & Tech Set Up - NTIA Townhall

3:45 PM - 4:30 PM

Secretary Raimondo Virtual Town Hall with NTIA and FirstNet Employees -- Microsoft Teams Meeting  
**UPDATED SCHEDULER**

---

Microsoft Teams meeting

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**Or call in (audio only)**

**(b) (6)** United States, Washington DC

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

<https://www.ntia.doc.gov/files/ntia/images/ntia-icon-sma.jpg>

[Learn More](#) | [Meeting options](#) | [Legal](#)

---

4:30 PM - 5:15 PM

**Briefing - EDA Funding - RE: Workforce -- Microsoft Teams Meeting**

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**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference **(b) (6)**

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---

5:30 PM - 6:15 PM

**BIS Interview - **(b) (6)** -- Microsoft Teams Meeting**



**(b) (6)** [Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

**March 23, 2021 Continued**  
Tuesday

[Find a local number](#) | [Reset PIN](#)

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6:15 PM - 6:45 PM

(b) (6)

8:00 PM - 8:30 PM

Call - Sylvia Burwell -- (b) (6)

**March 24, 2021**  
Wednesday

All Day

(b) (7)(F) - Detail lead

Please See Above

8:10 AM - 8:20 AM

Prep - Interview -- (b) (6)

8:20 AM - 8:20 AM

(b) (6)

8:30 AM - 8:40 AM

Interview - Morning Joe -- (b) (7)(F)

9:30 AM - 10:00 AM

Prep - TechNet Roundtable -- Microsoft Teams Meeting

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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**March 24, 2021 Continued**

Wednesday

10:30 AM - 11:00 AM

Virtual MTG - Dave Ricks, CEO, Eli Lilly -- MS Teams

[Click here to join the meeting](#)

Manifest:

SG

Luis Jimenez

Dave Ricks, CEO

Shawn O'Neil, VP for Government Relations

Microsoft Teams meeting

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**Join with a video conferencing device**

(b) (6)

[Alternate VTC dialing instructions](#)

**Or call in (audio only)**

(b) (6)

United States, Indianapolis

Phone Conference ID (b) (6)

[Find a local number](#) | [Reset PIN](#)

**March 24, 2021 Continued**

Wednesday

11:00 AM - 11:30 AM

Call - Matt Borman, Deputy Assistant Secretary of Commerce for Export Administration -- Office direct line: (b) (6)

11:30 AM - 12:00 PM

Virtual MTG - SBA Administrator Isabel Guzman -- MS Teams

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Washington DC

Phone Conference ID: (b) (6)

1 on 1 meeting

12:30 PM - 1:00 PM

Virtual Meeting - Georgette Brammer-Hardy, Director of Scheduling and Advance -- Microsoft Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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**Manifest:**

SGR

Georgette Brammer-Hardy

Mike Harney

**External:**

**Topic:**

Intro!

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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[Learn More](#) | [Meeting options](#)

1:00 PM - 1:30 PM

Prep - US Travel Association Spring Board Meeting -- Microsoft Teams Meeting  
[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma



**March 24, 2021 Continued**

Wednesday

Phone Conference ID: (b) (6)

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1:45 PM - 2:15 PM

Virtual MTG - US Travel Association Spring CEO Roundtable -- Zoom link below

(b) (6)

Manifest:

SGR

Antwuan Griffin

Luis Jimenez

Jacklyn Porfilio

US Travel Association

**Join Zoom Meeting**

(b) (6)

Meeting ID: (b) (6)

Passcode: (b) (6)

One tap mobile

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

2:30 PM - 3:00 PM

Call - Senator Murray -- (b) (6) [Redacted]

[Redacted]

**Manifest:**

SGR

Christopher Day

External:

**March 24, 2021 Continued**

Wednesday

Senator Murray

Staff

**3:00 PM - 3:10 PM**

**Check In - MBDA Senior Career Leader - Edith McCloud -- Microsoft Teams Meeting**

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**(b) (6)** United States, Tacoma

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**3:15 PM - 4:00 PM**

**MBDA Townhall -- MS Teams**

[Click here to join the meeting](#)

**4:00 PM - 4:30 PM**

**Secy Desk Time**

**4:30 PM - 5:00 PM**

**Call - Brian Deese -- Brian will call SGR**

**Link / call in:**

Brian will call SGR after his 4pm meeting.

**Manifest:**

SGR

**External:**

Brian Deese

**Topic:**

Follow up from Saturday's call

5:00 PM - 6:00 PM

TechNet Roundtable -- Zoom

(b) (6)

6:00 PM - 6:45 PM

Senior Staff Check Out

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

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7:00 PM - 7:45 PM

NOAA Interview - (b) (6) -- Microsoft Teams Meeting



(b) (6)

[Click here to join the meeting](#)

**Or call in (audio only)**

**March 24, 2021 Continued**  
Wednesday

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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---

8:00 PM - 8:45 PM

NOAA Interview - (b) (6) -- Microsoft Teams Meeting  
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**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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**March 25, 2021**  
Thursday

All Day

(b) (7)(F) Detail lead

Please See Above

7:30 AM - 8:00 AM

(b) (6)

8:00 AM - 10:00 AM

(b) (6)

10:30 AM - 11:00 AM

MTG - Brad Smith, CEO, Microsoft -- Microsoft Teams Meeting  
**Link / call in:**

**March 25, 2021 Continued**

Thursday

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**Manifest:**

SGR

Luis Jimenez

**External:**

Brad Smith

Staff

**Topic:**

Introductory call

---

Microsoft Teams meeting

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---

11:15 AM - 12:00 PM

**Weekly Jobs Update -- Microsoft Teams Meeting**

[Click here to join the meeting](#)

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**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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12:15 PM - 12:30 PM

**Interview Prep** **(b) (6)**

12:30 PM - 12:40 PM

**Interview - NPR -- TBD**

**March 25, 2021 Continued**

Thursday

12:40 PM - 1:30 PM

Interview - Local Hits -- Zoom

**Link / call in:**

[Thursday, March 25 – 12:45 PM ET](#)

**Outlet:** WTVM (ABC Columbus, GA)

**Reporter:** Ben Stanfield

(b) (6)

[Thursday, March 25 – 12:55 PM](#)

**Outlet:** WKBN (CBS Youngstown)

**Reporter:** Gerry Riccuitti

**Zoom Link:** (b) (6)

**Meeting Code:** (b) (6)

[Thursday, March 25 – 1:15 PM ET](#) **\*They will be ready to go in case you are running early\***

**Outlet:** WXII (NBC Winston-Salem)

**Reporter:** Bill O'Neill

(b) (6)

**Manifest:**



SGR

Brittany Caplin

**Topic:**

1:00 PM - 2:00 PM

**Agenda Setting with Senior Staff -- Microsoft Teams Meeting**

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**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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Manifest:

Mike

Matt Bucci

Luis Jimenez

Nell Abernathy

Kevin Gallagher

Sree Ramaswamy

Arun Venkataraman

Natalie Evans Harris

Jaclyn Porfilio

**March 25, 2021 Continued**

Thursday

1:30 PM - 2:00 PM

Secy Desk Time / Lunch

2:15 PM - 2:30 PM

Check In - NTIS Senior Career Leader - Greg -- Microsoft Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

**Manifest:**

SGR

**External:**

Greg Capella, Acting Director NTIS

**Topic:**

1 on 1 check in / intro

---

Microsoft Teams meeting

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---

**2:30 PM - 2:45 PM**

**Prep & Tech Set Up - NTIS Townhall**

**2:45 PM - 3:30 PM**

**NTIS Townhall -- WebEx**

[Start meeting](#)

**More ways to join:**

**Join from the meeting link**

**(b) (6)**

(b) (6)

**Join by meeting number**

Meeting number (access code): (b) (6)

Meeting password: (b) (6)

**Tap to join from a mobile device (attendees only)**

(b) (6) US Toll

**Join by phone**

(b) (6) US Toll

[Global call-in numbers](#)

**Join from a video system or application**

Dial (b) (6)

You can also dial (b) (6) and enter your meeting number.

**March 25, 2021 Continued**

Thursday

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial (b) (6)

If you are a host, [click here](#) to view host information.

Need help? Go to (b) (6)

3:30 PM - 4:00 PM

Virtual MTG - Evan Ryan, Cabinet Affairs Secretary, White House -- Zoom

[Join Zoom Meeting](#)

(b) (6)

Hi there,

Thomas Isen is inviting you to a scheduled ZoomGov meeting.

[Join Zoom Meeting](#)

Phone one-tap:

US: (b) (6)

Meeting URL:

(b) (6)

Meeting ID:

(b) (6)

Passcode:

(b) (6)

**Join by Telephone**

For higher quality, dial a number based on your current location.

Dial:

(b) (6)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Passcode:

**(b) (6)**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

4:00 PM - 4:30 PM

Call - Senator Murkowski -- **(b) (6)**

4:30 PM - 5:00 PM

Call - Dan Schulman, CEO, PayPal -- **(b) (6)**

5:00 PM - 5:30 PM

Call - Noah Wintroub, Global Chairman, JP Morgan -- **(b) (6)**

**Link / call in:**

**(b) (6)**

**Manifest:**

SGR

Luis Jimenez

Solis Doyle – Note taker

**External:**

Noah Wintroub

No staff

**Topic:**

Touch base post SIA roundtable

5:30 PM - 6:00 PM

**Prep - Secretary Blinken Call -- Microsoft Teams Meeting**

---

Microsoft Teams meeting

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**Or call in (audio only)**

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Phone Conference **(b) (6)**

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[Learn More](#) | [Meeting options](#)

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**March 25, 2021 Continued**

Thursday

7:30 PM - 7:30 PM

SGR Personal - (b) (6)

8:00 PM - 8:00 PM

SGR Personal - (b) (6)

**March 26, 2021**

Friday

All Day

(b) (7)(F) - Detail lead

Please See Above

All Day

(b) (6) (Federal)'s Birthday

8:30 AM - 9:30 AM

**Briefing - DOC Role in USMCA -- Microsoft Teams Meeting  
Manifest:**

SGR

DAS Ian Saunders

Office Director Geri Word

Cara Morrow, ITA OUS

---

Microsoft Teams meeting

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[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

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---

**March 26, 2021 Continued**

Friday

9:30 AM - 10:30 AM

**Briefing - Budget Update - Mike Phelps -- Microsoft Teams Meeting**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

10:30 AM - 11:00 AM

**Call- Muhammad Lutfi, Minister of Trade of Indonesia and departing Indonesian Ambassador to the United States -- (b) (6)**

**Link / call in:**

**(b) (6)**

**Manifest:**

SGR

Diane Farrell, Acting Under Secretary for International Trade

Rich Steffens, acting Deputy Assistant Secretary for Asia

Ian Clements, Director, Southeast Asia

David Nufrio, Deputy Director, Southeast Asia

Elliott Brewer, Indonesia Desk Officer

**External:**

Muhammad Lutfi, Minister of Trade of Indonesia and departing Indonesian Ambassador to the United States

Iwan Freddy H. Susanto, Deputy Chief of Mission/Charge d'Affaires

Ni Made Ayu Marthini, Director for Bilateral Negotiation, Ministry of Trade

Wijayanto, Commercial Attaché, Embassy of Indonesia

Irma Rismayati, Counselor for Economic Affairs, Embassy of Indonesia

**Topic:**

Introductory call

11:45 AM - 12:30 PM

MTG - OPA Director, Gaby Castillo -- Microsoft Teams Meeting

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

12:30 PM - 1:00 PM

Call - Jeff Zeints, White House COVID 19 Response Coordinator - (b) (6)

**Link / call in:**

(b) (6)

**Manifest:**

SGR

Luis Jimenez

**External:**

Jeffrey Zients

Natalie Quillian

**Topic:**

Discuss SGR's meeting with the travel industry.

1:00 PM - 2:00 PM

**Cabinet Affairs Hosted Meeting - ARP with Gene Sperling & Medical Care with Dr. Kevin O'Connor --  
Zoom**

**Link / call in:**

[Join Zoom Meeting](#)

**Manifest:**

SGR

**External:**

**Topic:**

(b) (5) [Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

1:30 PM - 2:00 PM

MTG - Weekly Look Ahead Scheduling -- Microsoft Teams Meeting

[Click here to join the meeting](#)

**Or call in (audio only)**

**March 26, 2021 Continued**

Friday

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

2:30 PM - 3:00 PM

Prep - PC -- **(b) (7)(F)**

3:00 PM - 4:00 PM

Principals Committee Meeting - NSC -- **(b) (7)(F)**

4:15 PM - 5:15 PM

MTG - Personnel -- Microsoft Teams Meeting

---

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

6:00 PM - 7:30 PM

**(b) (6)**

**March 26, 2021 Continued**  
Friday

6:00 PM - 6:45 PM

Senior Staff Check Out  
[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**March 27, 2021**  
Saturday

All Day

(b) (7)(F) - Detail lead

Please See Above

8:30 AM - 8:30 AM

(b) (6)

9:00 AM - 9:30 AM

Call - Brian Moyniahn -- Cell - (b) (6)

9:45 AM - 10:15 AM

(b) (6)

11:00 AM - 11:00 AM

(b) (6)

11:30 AM - 11:30 AM

(b) (6)

12:00 PM - 12:20 PM

Call - Lisa Su, CEO, AMD -- (b) (6)  
**Link / call in:**

(b) (6)

**Manifest:**

**March 27, 2021 Continued**

Saturday

SGR

Luis Jimenez

**External:**

Lisa Su, CEO, AMD

Jonathan Hoganson, CVP, Government Relations and Regulatory Affairs

**Topic:**

Touch base post SIA roundtable

12:30 PM - 12:50 PM

Call - Sanjay Mehrota, CEO, Micron - (b) (6)

Link / call in:

(b) (6)

**Manifest:**

SGR



**March 27, 2021 Continued**

Saturday

Luis Jimenez

Sree Ramaswamy

Solis Doyle, Notetaker

**External:**

Sanray Mehrota, CEO

TBD staff

**Topic:**

Touch base post SIA roundtable

1:00 PM - 1:20 PM

Call - Tom Caulfield, CEO, GlobalFoundries - (b) (6)

Link / call in:

(b) (6)

**Manifest:**

SGR

Luis Jimenez

**March 27, 2021 Continued**

Saturday

**External:**

Tom Caulfield, CEO

Saam Azar, General Counsel

**Topic:**

Touch base post SIA roundtable

1:30 PM - 1:50 PM

Call - Steve Mollenkopf, CEO, Qualcomm -- (b) (6)

**Link / call in:**

(b) (6)

**Manifest:**

SGR

Luis Jimenez

**External:**

Steve Mollenkopf, CEO

**March 27, 2021 Continued**

Saturday

Don Rosenberg, General Counsel

Nate Tibbits, Senior VP

**Topic:**

Touch base post SIA roundtable

**March 28, 2021**

Sunday

All Day

(b) (7)(F) - Detail lead

Please See Above

11:30 AM - 12:00 PM

Call - Satya Nadella

**March 29, 2021**

Monday

All Day

(b) (7)(F) Detail lead

Please See Above

8:00 AM - 8:30 AM

Call - Kevin Gallagher & Mike Harney RE: EDA Strategy -- (b) (6)

Link / call in:

(b) (6)

**Manifest:**

SGR

Harney

Kevin Gallagher

**External:**

N/A

**Topic:**

EDA Strategy

8:30 AM - 9:00 AM

Call - (b) (6) -- Office Direct line: (b) (6)

Link / call in:

Office Direct line: (b) (6)

**Manifest:**

SGR

**External:**

(b) (6)

**March 29, 2021 Continued**

Monday

**Topic:**

USPTO

9:30 AM - 10:30 AM

NEC Briefing - Prep for Wednesday's Announcement -- Zoom  
**Link / call in:**

(b) (6)

**Manifest:**

SGR

Mike Harney

**External:**

Secretary Buttigieg

Secretary Granholm

Secretary Raimondo

Secretary Walsh

Secretary Fudge

Anita Dunn

Louisa Terrell

Brian Deese

**Topic:**

Preparing for Wednesday's speech/rollout

(b) (6) [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Any questions, Caitlin Meloski**

(b) (6) Caitlin Meloski or [Redacted] (calls only)

**March 29, 2021 Continued**

Monday

10:45 AM - 11:15 AM

Prep - Call with Secretary Lloyd Austin -- Microsoft Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**Manifest:**

SGR

Mike Harney

Chris Day

**External:**

N/A

**Topic:**

Prep – Call with Defense Secretary Lloyd Austin – RE: Ligado & 5G

**March 29, 2021 Continued**

Monday

11:30 AM - 12:00 PM

**Prep - Offshore Announcement with WH -- Microsoft Teams Meeting**

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

**Manifest:**

SGR

TBD staff

**External:**



**March 29, 2021 Continued**

Monday

**Topic:**

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Microsoft Teams meeting

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**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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12:00 PM - 1:30 PM

White House Offshore Wind Announcement -- Zoom

**Link / call in:**

**(b) (6)**

**Manifest:**

SGR

Jacklyn Porfilio

Karen Kyun

**External:**

**Topic:**

Offshore Wind Announcement

Join ZoomGov Meeting

(b) (6) [Redacted]

(b) (6) [Redacted]

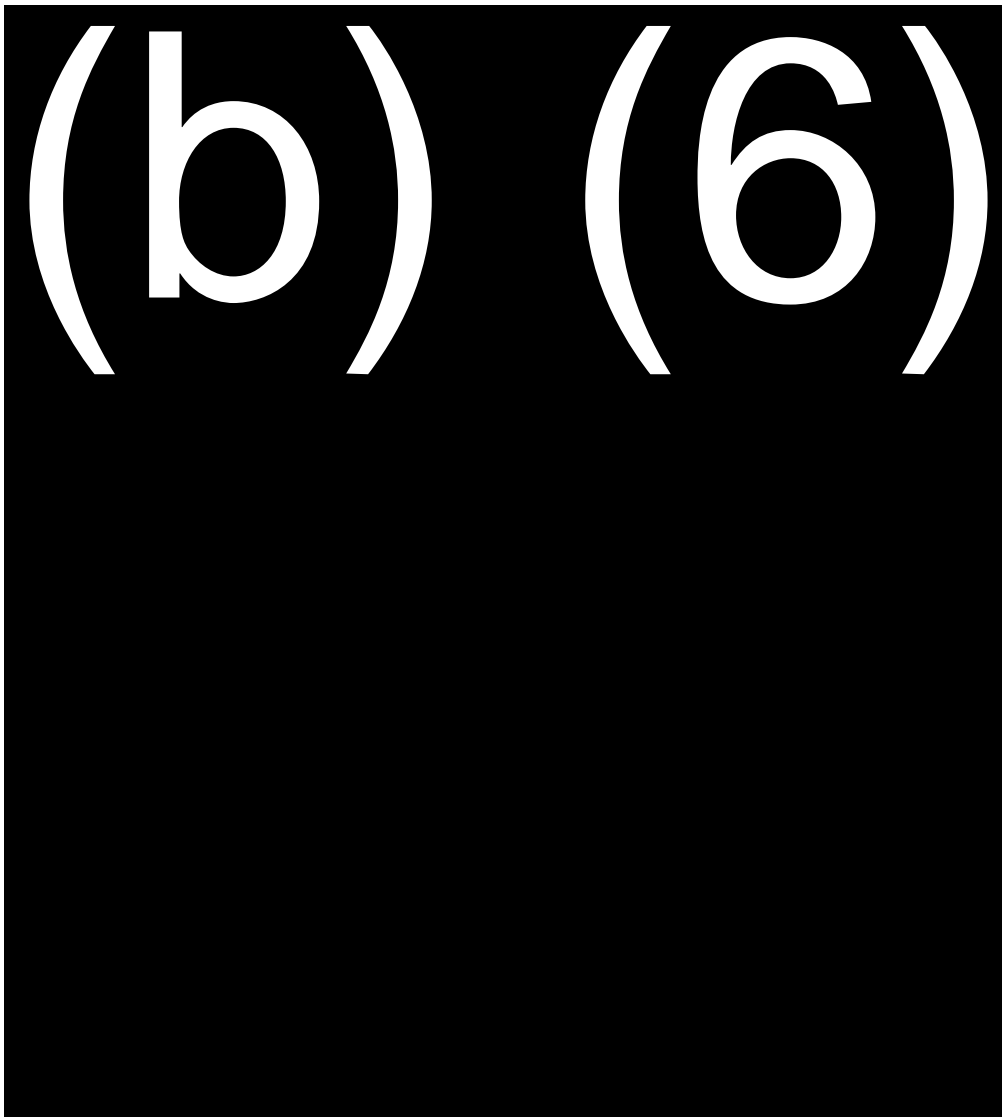
[Redacted]

[Redacted]

[Redacted]

[Redacted]

Dial by your location



1:15 PM - 1:30 PM

Check In - SGR <> Cynthia Aragon & Mike Harney --(b) (6)

2:00 PM - 2:30 PM

Prep - MTG - Technology CEO Council -- Microsoft Teams Meeting

[Click here to join the meeting](#)

Or call in (audio only)

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

**March 29, 2021 Continued**

Monday

[Learn More](#) | [Meeting options](#)

2:30 PM - 3:00 PM

MTG - Technology CEO Council -- Zoom

**Link / call in:**

**(b) (6)**

**Manifest:**

SGR

Luis Jimenez

**External:**

Michael Dell – Dell Technologies

Safra Catz – Oracle Corporation

Arvind Krishna – IBM Corporation

Enrique Lores – HP, Inc.

Steve Mollenkopf – Qualcomm Inc.

Paul Gelsinger – Intel Corporation

**Topic:**

3:00 PM - 3:15 PM

Prep - OUS/EA Townhall

3:15 PM - 4:00 PM

OUS/EA Townhall -- Teams Meeting

[Join live event](#)

Join as producer or presenter when it's time for the live event.  
Do not forward this invite to the attendees.

(b) (6) United States, Silver Spring (Toll)

Conference ID: (b) (6)

[Local numbers](#) | [Reset PIN](#)

[Producer help](#) | [Presenter help](#) | [Learn more](#)

[Manage live event resources](#)

4:00 PM - 4:30 PM

MTG - OSEC/CFO-ASA/OGC/OCIO Leadership -- Microsoft Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**Manifest:**

SGR

Mike Harney

Kim Peyser

Wynn Coggins

Andre Mendes

Steve Kunze

Kurt Bersani

John Guenther

Lisle Hannah

Jerry Beat

Harry Knight

Holden Hoffnagle

Paula Patrick

**External:**

N/A

**Topic:**

**March 29, 2021 Continued**

Monday

OSEC/CFO-ASA/OGC/OCIO Leadership Meeting

4:30 PM - 5:00 PM

Call - Secretary Lloyd Austin -- (b) (6)

Link / call in:

(b) (6)

**Manifest:**

SGR

Mike Harney

Chris Day

**External:**

Sec. Austin

Kelly Magsamen, Chief of Staff

**March 29, 2021 Continued**

Monday

Louis Lauter, Assistant Sec for Legislative Affairs

**Topic:**

Ligado & 5G

5:00 PM - 5:30 PM

Secy Desk Time

5:30 PM - 6:00 PM

Prep - Call with EU VP Vera Jourova -- Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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**Manifest:**

SGR

TBD ITA staff



**March 29, 2021 Continued**

Monday

**External:**

N/A

**Topic:**

Prep - Call with EU Vice President Vera Jourova

6:00 PM - 6:45 PM

Senior Staff Check Out

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)

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[Learn More](#) | [Meeting options](#)

**March 30, 2021**

Tuesday

12:00 AM - 12:00 AM

(b) (7)(F) Detail lead

Please See Above

12:00 AM - 12:00 AM

(b) (7)(F) White House -- (b) (7)(F)

**March 30, 2021 Continued**

Tuesday

Date: Thursday, 01-Apr-2021

Time: 12:00 PM

12:00 AM - 12:00 AM

(b) (7)(F) - Detail Lead in DC

8:20 AM - 9:55 AM

(b) (6)

10:00 AM - 10:30 AM

Prep - Interview - CBS -- (b) (6)

10:30 AM - 10:50 AM

CBS This morning with Nancy Cordes -- (b) (7)(F) - OSEC

11:30 AM - 12:00 PM

Call - EU Vice President Vera Jourova -- WebEx Dial In  
Link / call in:

**Join from the meeting link**

(b) (6)

**Join by meeting number**

Meeting number (access code): (b) (6)

Meeting password: (b) (6)

**Tap to join from a mobile device (attendees only)**

(b) (6)

Some mobile devices may ask attendees to enter a numeric password.

**Join by phone**

(b) (6)

[Global call-in numbers](#)

Need help? Go to (b) (6)

**Manifest:**

SGR

Mike Harney

Chris Hoff

**March 30, 2021 Continued**

Tuesday

**External:**

Vice-President Jourova

Ms Renate Nikolay, Head of Cabinet of VP Jourova

Mr Wojtek Talko, Member of Cabinet of VP Jourova

TBD Notetaker

**Topic:**

12:00 PM - 12:10 PM

Prep & Tech Set Up - DOC Women's History Event -- OSEC

12:10 PM - 12:50 PM

2021 National Women's History Month Event: 100 Years Later: Women Shattering Glass Ceilings -- Virtual from OSEC Conference room

**Time**

**Activity**

12:10 PM – 12:20 PM

Wynn Coggins will introduce Secretary Raimondo and begin session

12:20 PM-12:50 PM

Secretary Raimondo and Dep Sec will dialogue

1:00 PM - 1:15 PM

Call - Jake Sullivan -- (b) (6)

Link / call in:

(b) (6)

**Requested By:**

**March 30, 2021 Continued**

Tuesday

SGR

**Manifest:**

SGR

**External:**

Jake Sullivan

**Topic:**

Follow up

1:30 PM - 2:00 PM

NEC Meeting -- Zoom

**Link / call in:**

(b) (6)

**Requested By**

NEC

**Manifest:**

SGR

No staff

**External:**

Secretary Buttigieg

Secretary Granholm

Secretary Raimondo

Secretary Walsh

Secretary Fudge

Anita Dunn

Louisa Terrell

Brian Deese

**Topic:**

Follow up from Monday's meeting – Jobs & Infrastructure announcement

**March 30, 2021 Continued**

Tuesday

2:30 PM - 2:45 PM

Call - Larry Fink, CEO, Blackrock -- TBD

**Link / call in:**

**Requested By:**

SGR

**Manifest:**

SGR

Luis Jimenez

**External:**

Larry Fink

**Topic:**

2:45 PM - 3:15 PM

Prep - NSC PC -- Room (b) (7)(F) DOC

3:15 PM - 4:15 PM

NSC Principals Committee Meeting -- Room (b) (7)(F) DOC

**March 30, 2021 Continued**

Tuesday

6:15 PM - 7:00 PM

Briefing - EDA Funding - RE: Implementation -- Microsoft Teams Meeting

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6)

United States, Tacoma

Phone Conference ID: (b) (6)

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

7:00 PM - 8:00 PM

Governor Calls on American Jobs Plan per WH -- OSEC



202103271 @UP Sec... @UP Briefin @americannjobs  
@americannjobs Gov... Working Positio: B... @UP Sec 2/26/21 ...

Link / call in:

**Requested By:**

Gabe Amo

Deputy Director, Office of Intergovernmental Affairs

**Manifest:**

SGR

Staff TBD



**March 30, 2021 Continued**

Tuesday

**External:**

Set of bipartisan governors calls.

**(b) (5)**

- Governor Newsom (CA)
- Governor Lujan Grisham (NM)
- Governor Gordon (WY)
- Governor Cox (UT)
- Governor DeWine (OH)
- Governor Burgum (ND)

**Topic:**

American Jobs Plan. WH to provide call memo

8:00 PM - 9:00 PM

Dinner Meeting - Lisa Monaco -- The Hamilton - 600 14th St NW, Washington, DC 20005

**March 31, 2021**

Wednesday

All Day

**(b) (7)(F)**

White House -- **(b) (7)(F)**  
Please See Above

All Day

**(b) (7)(F)**

- Detail Lead in DC

Please See Above

12:00 AM - 12:00 AM

**(b) (7)(F)**

8:15 AM - 8:15 AM

COVID Test -- **(b) (7)(F)** Eisenhower Office Building

**March 31, 2021 Continued**

Wednesday

8:30 AM - 9:30 AM

Briefing - NSC Office on Cyber & Emerging Technology -- Room 6527, DOC

**Link / call in:**

Room (b) (7)(F) DOC

**Requested By**

NSC

**Manifest:**

SGR

**External:**

- Anne Neuberger, Deputy Assistant to the President and Deputy National Security Advisor for Cyber & Emerging Technology, National Security Council
- Jeff Greene, Senior Director for Cyber, National Security Council

And attending via SVTC:

• Pending interagency consultation

- 
-

**March 31, 2021 Continued**

Wednesday

**Topic:**

9:45 AM - 10:45 AM

Briefing - Semiconductors -- Room (b) (7)(F) DOC

10:45 AM - 11:00 AM

Bipartisan Senators Members-Only Briefing -- Zoom from OSEC

**Link / call in:**

(b) (6)

**Requested By**

NEC

**Manifest:**

SGR

**March 31, 2021 Continued**

Wednesday

**External:**

**Topic:**

Bipartisan Senators Members-Only Briefing.

10:50 AM - 11:00 AM

Prep - Women's History Month, Enabling Women Entrepreneurs in U.S.-Africa Trade and Investment -- Teams Meeting from OSEC

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

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**Manifest:**

SGR

Camilo Manjarres

Diane Farrell, Acting U/S for ITA

**March 31, 2021 Continued**

Wednesday

Camille Richardson, DAS for Middle East and North Africa

**External:**

**Topic:**

Prep for remarks at Remarks - Women's History Month, Enabling Women Entrepreneurs in U.S.-Africa Trade and Investment

11:15 AM - 11:45 AM

House Members Briefing - Jobs Plan -- Conference call from OSEC

**Link / call in:**

**Speaker/ Presenter Dial-In:**

Speaker Dial-In: (b) (6)

Speaker Code: (b) (6)

**Requested By**

NEC

**Manifest:**

SGR

**External:**

**Topic:**

11:45 AM - 12:00 PM

Prep & Tech Set Up - USPTO Women's Event -- OSEC

12:00 PM - 12:15 PM

Remarks - USPTO Women's Entrepreneurship Symposium -- TBD

12:15 PM - 1:15 PM

Prep - Media Hits -- OSEC & conference line

**(b) (6)**

12:30 PM - 1:00 PM

Canceled **(b) (5)**

1:15 PM - 1:30 PM

Prep for National Governors Association Call -- OSEC

**March 31, 2021 Continued**

Wednesday

1:30 PM - 2:00 PM

Governors-only briefing with Secretary Raimondo and White House Intergovernmental Affairs -- Zoom from OSEC

**Link / call in:**

[Click Here to Join](#)

Note: This link should not be shared with others; it is unique to you.

Passcode: (b) (6)

Or iPhone one-tap:

US: +(b) (6)

**Requested By:**

Gabe Amo - Deputy Director, Office of Intergovernmental Affairs, White House

**Manifest:**

SGR

Stephanie Sykes

TBD

**External:**

TBD- (b) (5)

**Topic:**

embargoed preview call for the POTUS economic vision speech

2:15 PM - 2:30 PM

Prep for Jobs Rollout Call with Top Women's Groups and Brian Deese -- OSEC

2:30 PM - 3:00 PM

Jobs Rollout Call with Top Women's Groups and Brian Deese -- Zoom from OSEC



oanofa.C49C.18888.1888  
Reference...

**Link / call in:**

(b) (6)

Meeting ID: (b) (6)

Passcode: (b) (6)

**Requested By:**

Carissa J. Smith, White House Office of Public Engagement

Cristóbal Alex, Cabinet Affairs

**Manifest:**

SGR

Brian Deese

Luis

**External:**

TBD - top women's groups

**Topic:**

WH OPE and GPC briefing focused on the Jobs rollout with top women's groups. Give high level remarks on the what this plan means for the women's community.

3:15 PM - 3:45 PM

Prep - Travel & Tourism Board Meeting -- OSEC & Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

(b) (6) United States, Tacoma

Phone Conference ID: (b) (6)



[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**Manifest:**

SGR

Diane Farrell, Acting U/S

Isabel Hill, Acting DAS for National Travel and Tourism Office

Jennifer Aguinaga, Senior International Trade Specialist

**External:**

N/A

**Topic:**

Prep for Travel & Tourism Advisory Board Meeting

**March 31, 2021 Continued**

Wednesday

4:00 PM - 5:00 PM

Travel and Tourism Advisory Board Meeting -- Teams Meeting

**Link / call in:**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference **(b) (6)**

[Find a local number](#) | [Reset PIN](#)

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**Requested By**

Recommended by ITA and OPSP

**Manifest:**

SGR

Jaclyn Porfilio

Diane Farrell, Acting Under Secretary for International Trade

Anne Driscoll, Acting Assistant Secretary for Industry & Analysis

Isabel Hill, Acting Deputy Assistant Secretary for Travel and Tourism

Craig Buerstatte, Deputy Assistant Secretary for Regional Affairs,  
Economic Development

Administration

**March 31, 2021 Continued**

Wednesday

Jennifer Aguinaga, Deputy Director for Policy and Planning, National  
Travel and Tourism

Office, and Travel and Tourism Advisory Board Designated Federal Officer

**External:**

**Topic:**

Travel and Tourism Advisory Board Meeting

**5:00 PM - 5:30 PM**

**Call - Secretary Anthony Blinken -- State department will connect SGR with Sec. Blinken.**

**Link / call in:**

State department will connect SGR with Sec. Blinken.

**Manifest:**

SGR

Mike Harney

**External:**

Secretary Anthony Blinken

Suzy George - Chief of Staff

**Topic:**

Introductory call

**6:00 PM - 7:15 PM**

**Media Hits - WH Announcement - Jobs -- Pebble beach - The White House**  
6pm – CNBC Mad Money with Jim Cramer

6:30pm – CNN Situation Room with Wolf Blitzer

7:10pm - ABC News Live with Lindsey Davis

7:30pm – MSNBC The Reidout with Joy Reid

**6:00 PM - 6:45 PM**

**Senior Staff Check Out**

[Click here to join the meeting](#)

**Or call in (audio only)**

**(b) (6)** United States, Tacoma

Phone Conference ID: **(b) (6)**

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