PROCUREMENT MEMORANDUM 2009-16

ACTION

MEMORANDUM FOR: HEADS OF CONTRACTING OFFICES

FROM: Helen Hurcombe  
Senior Procurement Executive and 
Director for Acquisition Management

SUBJECT: Recovery Act Recipient Reporting Outreach and Assistance

Background
Section 1512 of the American Recovery and Reinvestment Act of 2009 requires recipients of awards (or modifications to existing awards) funded under the Recovery Act, to report the use of those funds quarterly at: www.federalreporting.gov. Federalreporting.gov has been established as the nationwide system to collect data as required by Section 1512.

Recipients of Recovery Act funded contracts have been informed of their responsibility to comply with Section 1512 data reporting requirements. Most recently, the Federal Register notice published August 25, 2009 (74 FR 42877), notified Recovery Act award recipients of the requirement to register at: www.federalreporting.gov prior to reporting the required data for the first reporting period beginning October 1, 2009.

In an effort to promote the President's commitment of transparency and improve the accuracy and timeliness of Section 1512 reporting, departments and agencies are encouraged to conduct outreach activities with Recovery Act award recipients to ensure the reporting requirement is successfully met.

Purpose
The purpose of this Procurement Memorandum is to ensure the Department of Commerce (DOC) and its Operating Units conduct appropriate outreach activities and offer assistance to recipients of Recovery Act funded contracts in meeting their reporting requirements.

Applicability
This guidance applies to all Federal contractors in receipt of awards or modifications to awards funded in whole, or in part by Recovery Act funding.

Required Actions
With the first reporting deadline of October 10, 2009 approaching, Heads of Contracting Offices shall immediately:

- Identify all Recovery Act award recipients administered within their contracting offices. Filters can be used on the Recovery Act Federal Procurement Data System (FPDS) report to determine Recovery Act contracts awarded by agency and contracting office at: https://www.fpds.gov.
• Conduct personal outreach actions with each recipient to ensure timely and accurate reporting of Section 1512 data. As part of the outreach, address any potential barriers that may impede timely registration and reporting. Some examples may include telephone contact, email alerts, webinars, listserves, in-person, etc.

• Reiterate to Recovery Act contractors that registration is currently underway and they should register at: www.federalreporting.gov. Encourage recipients to register well in advance of the reporting deadline since reports can only be transmitted once registration is authorized by a company’s Central Contractor Registration (CCR) point of contact. Refer contractors to the “User Registration Guide” and “Recipient Point of Contact Guide” available at: www.federalreporting.gov.

• Remind recipients of the wealth of information regarding the Recovery Act (including templates and samples of quarterly reports) available on DOC’s Recovery Act webpage at: http://recovery.commerce.gov.

Due to the criticality of this initiative, Senior Accountable Officials and the Office of Management and Budget (OMB) will monitor the reporting process on a weekly basis. Therefore, it is imperative to aggressively reach out to Recovery Act recipients and offer any assistance they may need to meet the reporting requirements.

If you have any questions, please contact Sherry Dames-Bowman at Sdamess-bowman@doc.gov or (202) 482-4721.

Attachment: Federal Register published August 25, 2009 notice 74 FR 42877

cc: Acquisition Community
Acquisition Council
DEPARTMENT OF DEFENSE

GENERAL SERVICES ADMINISTRATION

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[FAR Case 2009–009; Docket 2009–0011, Sequence 1]

Federal Acquisition Regulation; FAR Case 2009–009, American Recovery and Reinvestment Act of 2009 (the Recovery Act)—Reporting Requirements

AGENCIES: Department of Defense (DoD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

ACTION: Notice.

SUMMARY: The Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (the Councils) are issuing this notice to inform Federal contractors that the Recovery Accountability and Transparency Board (“Board”) has announced the availability of registration at federalreporting.gov. Federal contractors required to report on their use of Recovery Act funds by FAR clause 52.204–11 are encouraged to register early.


FOR FURTHER INFORMATION CONTACT: For clarification of content, contact Mr. Ernest Woodson, Procurement Analyst, at (202) 501–3775. Please cite Notice to Federal contractors on registration at federalreporting.gov.

SUPPLEMENTARY INFORMATION:

A. Background


To comply with the reporting required by FAR 52.204–11, Federal contractors must first register at federalreporting.gov. Registration is now open to Federal contractors. The reporting tool will be available on October 1, 2009. Reports, which are due on October 10, 2009, can only be submitted once registration is authorized. For more information on the registration and authorization process, go to federalreporting.gov. For information regarding the Paperwork Reduction Act, see Information Collection Request (ICR) Reference Number 200907–0430–001 and OMB Control Number 0430–0002 available at http://www.reginfo.gov/public/do/PRAMain (select “Recovery Accountability and Transparency Board” from the “Select Agency” drop down menu and submit).


David A. Drabkin,
Deputy Associate Administrator and Senior Procurement Executive, Office of Acquisition Policy.

DEPARTMENT OF DEFENSE

Department of the Navy

Notice of Intent to Grant a Partially Exclusive Patent License; Sanofi Pasteur S.A.

AGENCY: Department of the Navy, DOD.

ACTION: Notice.

SUMMARY: The Department of the Navy hereby gives notice of its intent to grant to Sanofi Pasteur S.A., a revocable, nonassignable, partially exclusive license to practice worldwide the Government owned inventions described in U.S. Patent Application Serial No. 11/340,003 with inventor Stephen J. Savarino filed on 10 January 2006, entitled “Adhesin as Immunogen Against Enterotoxic E. coli” and its related PCT/US2006/000660 National Phase applications in Australia, Canada, Europe, Japan and India filed 11 July 2007; and U.S. Patent Application Serial No. 11/986,598 with inventors Stephen J. Savarino, Randall K. Holmes and Michael Jobling filed on 11 January 2007, entitled “Adhesin-Enterotoxin Chimera Based Composition Against Enterotoxic E. coli” and its related PCT/US2007/000712 National Phase applications in Australia, Canada, Europe, and Japan filed 10 January 2008 in the field of “Protection against ETEC (Enterotoxic Escherichia Coli) associated diarrhea in both endemic zones and for travelers, including the military.”

DATES: Anyone wishing to object to the grant of this license has fifteen (15) days from the date of this notice to file written objections along with supporting evidence. If any, written objections are to be filed with the Office of Technology Transfer, Naval Medical Research Center, 550 Robert Grant Ave., Silver Spring, MD 20910–7500, telephone (301) 319–7428.

ADDRESSES: Written objections are to be filed with the Office of Technology Transfer, Naval Medical Research Center, 503 Robert Grant Ave., Silver Spring, MD 20910–7500.

FOR FURTHER INFORMATION CONTACT: Dr. Charles Schlagel, Director, Office of Technology Transfer, Naval Medical Research Center, 503 Robert Grant Ave., Silver Spring, MD 20910–7500, telephone (301) 319–7428.

Dated: August 18, 2009.

A.M. Vallandingham,
Lieutenant Commander, Judge Advocate General’s Corps, U.S. Navy, Federal Register Liaison Officer.

DEPARTMENT OF EDUCATION


ACTION: Notice inviting applications for new awards under the American Recovery and Reinvestment Act of 2009—Impact Aid Discretionary Construction Program; Correction.

SUMMARY: On August 17, 2009, we published in the Federal Register (74 FR 41407) a notice inviting applications for new awards under the American Recovery and Reinvestment Act of 2009—Impact Aid Discretionary Construction Program. The notice specified a deadline of October 1, 2009 for the submission of applications. Since publication, however, we have learned that the Department’s e-Application system will be shut down on October 1 in connection with the Department’s transition of its systems to the new fiscal year, which begins on October 1. Therefore, we are correcting the deadline for the submission of applications to October 8, 2009.

On page 41407, first column, the date listed for Deadline for Transmittal of Applications is corrected to read “October 8, 2009.” On page 41407, first