

**Commerce Acquisition Manual**  
**CAM Notice 20-03**

- 1. Title or Purpose:** Acquisition Planning (Revised)
- 2. File in:** Commerce Acquisition Manual (CAM) Part 7, Subpart 7.1  
1307.1
- 3. Effective:** April 23, 2020
- 4. Supersedes:** CAM 1307.1 executed October 1, 2017
- 5. Summary:** CAM 1307.1 has been revised to reflect the following changes:
  - Requires Bureau Chief Information Officer (CIO) review and concurrence on all formal Acquisition Plans;
  - Streamlines the Acquisition Plan submission process by having Acquisition Plans submitted to the Office of Acquisition Management (OAM) and Office of Chief Information Office concurrently;
  - Eliminates the joint Acquisition Review Board/Commerce Information Technology Review Board (ARB/CITRB) and replaces it with Department-level CIO participation in all ARBs;
  - Requires reference to the relevant Information Technology Investment Authority (ITIA) in the 'other approval' section of the Acquisition Plan; and
  - Requires both the Bureau and Department CIO signatures for Acquisition Plans at or above \$75M.



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