

U.S. Department of Commerce
National Oceanic & Atmospheric Administration



Privacy Impact Assessment
for the
NOAA8865
NOAA Tsunami Warning System (NTWS)

Reviewed by: Mark Graff Bureau Chief Privacy Officer

- ☒ Concurrence of Senior Agency Official for Privacy/DOC Chief Privacy Officer
☐ Non-concurrence of Senior Agency Official for Privacy/DOC Chief Privacy Officer

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Date: 2026.03.30 08:40:17 -04'00'

Signature of Senior Agency Official for Privacy/DOC Chief Privacy Officer

Date

U.S. Department of Commerce Privacy Impact Assessment

NOAA/NWS/NTWS

Unique Project Identifier: NOAA8865

Introduction: System Description

Provide a brief description of the information system.

The NOAA Tsunami Warning System (NTWS) provides tsunami alert information to the US and other countries in the Pacific Ocean, Atlantic Ocean and Caribbean Sea. The NTWS is composed of two Tsunami Warning Centers: The National Tsunami Warning Center (NTWC) in Palmer, Alaska and the Pacific Tsunami Warning Center (PTWC) in Pearl Harbor, Hawaii.

These Centers have a widespread client base: emergency managers, the scientific community, and the public. They are responsible for gathering information from observational systems; detecting potential tsunami-generating events; processing and analyzing the events to determine tsunami danger; developing decision support information for operational and scientific decision makers; and disseminating warning and notification products to the public and other entities.

Address the following elements:

(a) Whether it is a general support system, major application, or other type of system

The NTWS is a general support system that acts to evaluate seismic data and determine possible tsunami hazards.

(b) System location

The system is located at the NTWC in Palmer, Alaska and the PTWC in Pearl Harbor, Hawaii.

(c) Whether it is a standalone system or interconnects with other systems (identifying and describing any other systems to which it interconnects)

This is not a standalone system.

There is a connection with I Sell Computer (ISC) International's mass email and fax service, which stores information such as email addresses, fax numbers and contact information for our customers on a password protected account. ISC International is based in Milwaukee WI. ISC also stores information for the PTWC, based on a list from the Intergovernmental Oceanographic Commission. Both centers contract with ISC for dissemination of warnings and outages..

The NOAA8865 system has the following interconnections with other NOAA systems:

- NOAA8860 – the Weather and Climate Computing Infrastructure Services (WCCIS)

supports NOAA8865 via the National Centers for Environmental Prediction (NCEP) for its routing/firewall. Only the NOAA8860 (NCEP/WICCIS) interconnection is in direct support of our connection to ISC International.

- NOAA8873 – The National Data Buoy Center (NDBC) provides Deep-ocean Assessment and Reporting of Tsunamis (DART) buoy data to the centers;
- NOAA8880 – Alaska Region Headquarters furnishes facilities and office system support for the NTWC;
- NOAA0100 – NOAA Cyber Security Center (NCSC) provides offsite log-hosting and security tool analysis to support NOAA8865;
- NOAA8107 – The Advanced Weather Interactive Processing System (AWIPS) for development on a potential system replacement.

(d) The way the system operates to achieve the purpose(s) identified in Section 4

The system collects seismic data from international and domestic partners for evaluating events and warning messages are disseminated through email, phone, fax, Emergency Managers Weather Information Network (EMWIN), social media, and the web. Data collected helps improve the Federal service by notifying emergency managers about tsunami threats or troubleshooting data outages with seismic data providers. In the case of any legal action, this information may be subpoenaed and made available if legally required to do so. Employee information in the form of personnel files (Department of Commerce (DOC) employee forms) and contact is stored by the respective center's directors.

(e) How information in the system is retrieved by the user

Contact information lists used for tsunami warnings and alerts are maintained on the ISC International servers. These lists are password-protected and are accessible to both tsunami centers via the Internet. These lists are also accessible over the Internet by Application Programming Interface (API). API access requires authentication and is configured such that automated tsunami alerts can be sent to emergency managers and other personnel on the ISC International lists. Local copies are also retained.

An employee call-down list is provided on paper in the access-controlled operations room under a privacy sheet telling employees their privacy rights.

(f) How information is transmitted to and from the system

Contact information is provided by the individual in a voluntary manner via the United Nations Education, Science, and Cultural Organization (UNESCO) via an encrypted Hypertext Transfer Protocol Secure (HTTPS) session and is added via an HTTPS web interface to ISC

International. This information is used in order to facilitate communication in either the event of a warning, communication about data changes or outages, and/or tests. A Privacy Act Statement (PAS) is available on the website and to the reply email. A list of employee home phone numbers is also contained in the access-controlled room as a 'phone down' list in case they need to be called in for work or an emergency.

Information received from UNESCO is organized and put into a contact list that Federal employees maintain. Additionally, some emergency managers provide their contact information directly to the centers. The lists are managed by connecting to a user account-controlled access system via HTTPS on the ISC International system. This list is then used by the centers to issue email and fax alerts to those recipients. These contact lists remain with ISC International and aren't shared within NOAA, other DOC bureaus, or other federal agencies or offices.

(g) Any information sharing

System administration audit data is shared with NOAA0100 (NOAA Cybersecurity Center) via an approved interconnection agreement for computer security incident response purposes.

(h) The specific programmatic authorities (statutes or Executive Orders) for collecting, maintaining, using, and disseminating the information.

Type of Information Collected	Applicable SORNs	Programmatic Authorities
Personnel Information	COMMERCE/DEPT-18	44 U.S.C. 3101
		Executive Orders 12107, 13164,
		41 U.S.C. 433(d)
		5 U.S.C. 5379
		5 CFR Part 537
		Executive Order 12564
		Public Law 100-71
		Executive Order 11246
		26 U.S.C. 3402
System Administration/Audit Data (SAAD)	COMMERCE/DEPT-25	5 USC 301
Managing Access Accounts and Login Names		Homeland Security Presidential Directive 12, Policy for a Common Identification Standard for Federal Employees and Contractors
		Electronic Signatures in Global and National Commerce Act, Public Law 106-229
		28 U.S.C. 533-535

Investigative and Security Records	COMMERCE/DEPT-13	5 U.S.C 301
		5 U.S.C. 7531-332
		28 U.S.C. 533-535
		Equal Employment Act of 1972
Public Health Emergency Info & Reasonable Accommodation	COMMERCE/DEPT-31	Rehabilitation Act, 29 U.S.C. 701 et. seq
		Americans with Disabilities Act of 1990, as amended, 102(d), 42 U.S.C. 12112(d)
		29 CFR parts 1602, 1630, 1904, 1910, and 1960
		29 USC chapter 15 (e.g., 29 U.S.C. 668)
		Executive Order 12196
		5 U.S.C. 7902
Contact Information for the Public	NOAA-11	5 U.S.C. 301, Departmental Regulations
		15 U.S.C. 1512, Powers and duties of Department
Info Collected Electronically in Connection w/ DOC Activities, Events & Programs	COMMERCE/DEPT-23	15 U.S.C. § 272
		15 U.S.C. § 1151
		15 U.S.C. § 1512
		15 U.S.C. § 1516
		E.O. 11625

(i) *The Federal Information Processing Standards (FIPS) 199 security impact category for the system*

NOAA8865 is designated as a FIPS 199 High-impact information system.

Section 1: Status of the Information System

1.1 Indicate whether the information system is a new or existing system.

☐ This is a new information system.

☒ This is an existing information system with changes that create new privacy risks.
(Check all that apply.)

Changes That Create New Privacy Risks (CTCNPR)					
a. Conversions		d. Significant Merging		g. New Interagency Uses	X
b. Anonymous to Non- Anonymous		e. New Public Access		h. Internal Flow or Collection	
c. Significant System Management Changes		f. Commercial Sources		i. Alteration in Character of Data	
j. Other changes that create new privacy risks (specify): Added "Other Federal Government Personnel". Government Sources: State, Local, & Tribal government is now selected. NOAA8865 used to funnel all the mailing lists through UNESCO (which manages the international Tsunami response), but we now interface with local state, federal, and NOAA partners for domestic products to gather their contact info for our mailing lists.					

☐ This is an existing information system in which changes do not create new privacy risks, and there is not a SAOP approved Privacy Impact Assessment.

☐ This is an existing information system in which changes do not create new privacy risks, and there is a SAOP approved Privacy Impact Assessment.

Section 2: Information in the System

2.1 Indicate what personally identifiable information (PII)/business identifiable information (BII) is collected, maintained, or disseminated. (Check all that apply.)

Identifying Numbers (IN)					
a. Social Security*		f. Driver's License		j. Financial Account	
b. Taxpayer ID		g. Passport		k. Financial Transaction	
c. Employer ID		h. Alien Registration		l. Vehicle Identifier	
d. Employee ID		i. Credit Card		m. Medical Record	
e. File/Case ID					
n. Other identifying numbers (specify): UNESCO					

General Personal Data (GPD)					
a. Name	X	h. Date of Birth		o. Financial Information	
b. Maiden Name		i. Place of Birth		p. Medical Information	

c. Alias		j. Home Address	X	q. Military Service	
d. Gender		k. Telephone Number	X	r. Criminal Record	
e. Age		l. Email Address	X	s. Marital Status	
f. Race/Ethnicity		m. Education		t. Mother's Maiden Name	
g. Citizenship		n. Religion			
u. Other general personal data (specify):					

Work-Related Data (WRD)					
a. Occupation		e. Work Email Address	X	i. Business Associates	
b. Job Title		f. Salary		j. Proprietary or Business Information	
c. Work Address		g. Work History		k. Procurement/contracting records	
d. Work Telephone Number	X	h. Employment Performance Ratings or other Performance Information			
l. Other work-related data (specify): Agreement (UNESCO)					

Distinguishing Features/Biometrics (DFB)					
a. Fingerprints		f. Scars, Marks, Tattoos		k. Signatures	
b. Palm Prints		g. Hair Color		l. Vascular Scans	
c. Voice/Audio Recording		h. Eye Color		m. DNA Sample or Profile	
d. Video Recording		i. Height		n. Retina/Iris Scans	
e. Photographs		j. Weight		o. Dental Profile	
p. Other distinguishing features/biometrics (specify):					

System Administration/Audit Data (SAAD)					
a. User ID	X	c. Date/Time of Access	X	e. ID Files Accessed	X
b. IP Address	X	d. Queries Run	X	f. Contents of Files	X
g. Other system administration/audit data (specify):					

Other Information (specify)					

2.2 Indicate sources of the PII/BII in the system. (Check all that apply.)

Directly from Individual about Whom the Information Pertains					
In Person	X	Hard Copy: Mail/Fax	X	Online	
Telephone		Email	X		
Other (specify):					

Government Sources					
Within the Bureau	X	Other DOC Bureaus		Other Federal Agencies	X
State, Local, Tribal	X	Foreign	X		
Other (specify): UNESCO					

Non-government Sources					
Public Organizations	X	Private Sector		Commercial Data Brokers	
Third Party Website or Application					
Other (specify):					

2.3 Describe how the accuracy of the information in the system is ensured.

Contact information is provided by those requesting information. The information provided is not validated at time of record but occasional test messages are issued, at which time invalid data may become known from email bounce backs to disconnected phone messages. This information is investigated to determine if incorrect data was mistakenly given, in which case correct information is requested or in the case of points of contact changing, older records are removed and replaced with new points of contacts.

2.4 Is the information covered by the Paperwork Reduction Act?

	Yes, the information is covered by the Paperwork Reduction Act. Provide the OMB control number and the agency number for the collection.
X	No, the information is not covered by the Paperwork Reduction Act.

2.5 Indicate the technologies used that contain PII/BII in ways that have not been previously deployed. (Check all that apply.)

Technologies Used Containing PII/BII Not Previously Deployed (TUCPBNPD)			
Smart Cards		Biometrics	
Caller-ID		Personal Identity Verification (PIV) Cards	
Other (specify):			

X	There are not any technologies used that contain PII/BII in ways that have not been previously deployed.
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Section 3: System Supported Activities

- 3.1 Indicate IT system supported activities which raise privacy risks/concerns. (*Check all that apply.*)

Activities			
Audio recordings		Building entry readers	
Video surveillance		Electronic purchase transactions	
Other (specify):			
X	There are not any IT system supported activities which raise privacy risks/concerns.		

Section 4: Purpose of the System

- 4.1 Indicate why the PII/BII in the IT system is being collected, maintained, or disseminated. (*Check all that apply.*)

Purpose			
For a Computer Matching Program		For administering human resources programs	
For administrative matters	X	To promote information sharing initiatives	X
For litigation		For criminal law enforcement activities	
For civil enforcement activities		For intelligence activities	
To improve Federal services online	X	For employee or customer satisfaction	
For web measurement and customization technologies (single-session)	X	For web measurement and customization technologies (multi-session)	
Other (specify):			

Section 5: Use of the Information

- 5.1 In the context of functional areas (business processes, missions, operations, etc.) supported by the IT system, describe how the PII/BII that is collected, maintained, or disseminated will be used. Indicate if the PII/BII identified in Section 2.1 of this document is in reference to a federal employee/contractor, member of the public, foreign national, visitor or other (specify).

Administrative matters: Contact information for employees is stored in a contact list on the information system, printed out for hard copy look ups stored in an access-controlled operations room and is used in case of an event and employees need to be contacted for emergency purposes. Notification addresses from emergency managers and points of contacts from around the globe is stored in email and fax lists maintained by ISC International, whose system provides confidentiality, integrity, and availability controls (members of the public).

To improve Federal services online: The NTWS provides its tsunami warning service by disseminating information to various stakeholders including emergency management officials and the public by a

variety of means. The information and data disseminated includes levels of alert for different coasts within its area of responsibility, earthquake parameters, expected tsunami arrival times, expected tsunami wave amplitudes, and observed tsunami wave amplitudes. This dissemination is a direct part of NTWS's mission.

For web measurement and customization technologies: The NTWS maintains a variety of policies, procedures, configuration documentation, and vulnerability scan data. This material provides insight into both the security and risk posture of the system and is classified as security-related information.

To promote information sharing initiatives: The NTWS utilizes information about how data is shared in order to properly manage the systems interconnections and dependencies. Since the parent agency of the NTWS does not collect seismic data through its normal operation, data sharing is utilized in order to receive this information from other partners.

- 5.2 Describe any potential threats to privacy, such as insider threat, as a result of the bureau's/operating unit's use of the information, and controls that the bureau/operating unit has put into place to ensure that the information is handled, retained, and disposed appropriately. (For example: mandatory training for system users regarding appropriate handling of information, automatic purging of information in accordance with the retention schedule, etc.)

All employees are required to complete NOAA's record retention, IT security, and privacy training. Maintaining these standards is critical; for example, if an escorted individual in the operations room were to obtain a contact list unnoticed, the names, email addresses, fax numbers, and phone numbers of our points of contact could be exposed. To mitigate such risks, access control systems are in place at both Tsunami Warning Centers to prevent unauthorized access.

Section 6: Information Sharing and Access

- 6.1 Indicate with whom the bureau intends to share the PII/BII in the IT system and how the PII/BII will be shared. (*Check all that apply.*)

Recipient	How Information will be Shared		
	Case-by-Case	Bulk Transfer	Direct Access
Within the bureau	X		
DOC bureaus			
Federal agencies			
State, local, tribal gov't agencies			
Public			
Private sector		X**	
Foreign governments			
Foreign entities			
Other (specify):			

****ISC International**

	The PII/BII in the system will not be shared.
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6.2 Does the DOC bureau/operating unit place a limitation on re-dissemination of PII/BII shared with external agencies/entities?

X	Yes, the external agency/entity is required to verify with the DOC bureau/operating unit before re-dissemination of PII/BII.
	No, the external agency/entity is not required to verify with the DOC bureau/operating unit before re-dissemination of PII/BII.
	No, the bureau/operating unit does not share PII/BII with external agencies/entities.

6.3 Indicate whether the IT system connects with or receives information from any other IT systems authorized to process PII and/or BII.

X	Yes, this IT system connects with or receives information from another IT system(s) authorized to process PII and/or BII. The NOAA8865 system has the following interconnections with other NOAA systems: • NOAA8860 – the Weather and Climate Computing Infrastructure Services (WCCIS) supports NOAA8865 via the National Centers for Environmental Prediction (NCEP) for its routing/firewall. Only the NOAA8860 (NCEP/WICCIS) interconnection is in direct support of our connection to ISC International. • NOAA8873 – The National Data Buoy Center (NDBC) provides Deep-ocean Assessment and Reporting of Tsunamis (DART) buoy data to the centers; • NOAA8880 – Alaska Region Headquarters furnishes facilities and office system support for the NTWC; • NOAA0100 – NOAA Cyber Security Center (NCSC) provides offsite log-hosting and security tool analysis to support NOAA8865; • NOAA8107 – The Advanced Weather Interactive Processing System (AWIPS) for development on a potential system replacement.
	No, this IT system does not connect with or receive information from another IT system(s) authorized to process PII and/or BII.

6.4 Identify the class of users who will have access to the IT system and the PII/BII. (*Check all that apply.*)

Class of Users			
General Public		Government Employees	X
Contractors	X		
Other (specify): ISC International			

Section 7: Notice and Consent

7.1 Indicate whether individuals will be notified if their PII/BII is collected, maintained, or disseminated by the system. *(Check all that apply.)*

X	Yes, notice is provided pursuant to a system of records notice published in the Federal Register and discussed in Section 9.	
X	Yes, notice is provided by a Privacy Act statement and/or privacy policy. The Privacy Act statement and/or privacy policy can be found at: https://www.weather.gov/privacy	
X	Yes, notice is provided by other means.	Specify how: Tsunami information: Individuals request to be added/modified/or removed from our list directly. The home telephone list is posted in the operations room and employees provide contact information. A Privacy Act Statement is posted beneath the call roster and is on the phone request form provided to employees.
	No, notice is not provided.	Specify why not:

7.2 Indicate whether and how individuals have an opportunity to decline to provide PII/BII.

X	Yes, individuals have an opportunity to decline to provide PII/BII.	Specify how: Tsunami information: Individuals may decline by not volunteering the information or requesting a removal from our system. Employee information: Employees working on an on-call status are required to provide their home phone number so they may be contacted for emergencies or shift information (e.g., employee is late to start their shift so previous shift worker calls to get information on their status).
	No, individuals do not have an opportunity to decline to provide PII/BII.	Specify why not:

7.3 Indicate whether and how individuals have an opportunity to consent to particular uses of their PII/BII.

X	Yes, individuals have an opportunity to consent to particular uses of their PII/BII.	Specify how: Tsunami: Individuals specify whether or not they want to receive warning notifications, and by which means. Data
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		partners provide the method of contact they want for troubleshooting, testing, and outage notifications. Employees: Employees may specify that they wish for their home phone number to only be used on the call roster for its intended purpose.
	No, individuals do not have an opportunity to consent to particular uses of their PII/BII.	Specify why not:

7.4 Indicate whether and how individuals have an opportunity to review/update PII/BII pertaining to them.

X	Yes, individuals have an opportunity to review/update PII/BII pertaining to them.	Specify how: Tsunami: NTWS can be contacted by the individual to have their data changed or removed or by an official within the individual's organization, or to have a record removed or replaced, or reviewed. Employee: Employees may inform managers of a change of their home telephone number and managers will produce a rectified call down list.
	No, individuals do not have an opportunity to review/update PII/BII pertaining to them.	Specify why not:

Section 8: Administrative and Technological Controls

8.1 Indicate the administrative and technological controls for the system. *(Check all that apply.)*

	All users signed a confidentiality agreement or non-disclosure agreement.
X	All users are subject to a Code of Conduct that includes the requirement for confidentiality.
X	Staff (employees and contractors) received training on privacy and confidentiality policies and practices.
X	Access to the PII/BII is restricted to authorized personnel only.
X	Access to the PII/BII is being monitored, tracked, or recorded. Explanation: Account logins are monitored on systems and access to the facilities where printed out records exist for use are monitored via cameras and physical security such as cipher locks (NTWC) and Common Access Card (CAC) readers (PTWC). NOAA8865 does not own or process this information but instead it is controlled by NOAA1200 for PTWC in Hawaii and NOAA8880 for NTWC in Alaska, which NOAA8865 would coordinate with if there was a suspected incident.
X	The information is secured in accordance with the Federal Information Security Modernization Act (FISMA) requirements. Provide date of most recent Assessment and Authorization (A&A): <u>7/30/2025</u>
X	The Federal Information Processing Standard (FIPS) 199 security impact category for this system is a moderate or higher.
X	NIST Special Publication (SP) 800-122 and NIST SP 800-53 Revision 4 Appendix J recommended security controls for protecting PII/BII are in place and functioning as intended; or have an approved Plan of Action and Milestones (POA&M).

X	A security assessment report has been reviewed for the information system and it has been determined that there are no additional privacy risks.
X	Contractors that have access to the system are subject to information security provisions in their contracts required by DOC policy.
	Contracts with customers establish DOC ownership rights over data including PII/BII.
X	Acceptance of liability for exposure of PII/BII is clearly defined in agreements with customers.
X	Other (specify): UNESCO Agreement.

8.2 Provide a general description of the technologies used to protect PII/BII on the IT system.

(Include data encryption in transit and/or at rest, if applicable).

Contact Information on the Information System: Stored via access control mechanisms on the systems which are in a controlled operations room. Accessible to employees who are trained in NOAA's record retention training and IT security and privacy training.

Contact Information Hardcopy: Stored in a controlled operations room. Accessible to employees who are trained in NOAA's record retention training and IT security and privacy training.

Contact Information through ISC International: Stored on a password protected account on an information system. More information can be found here: <https://iscfax.com/solutions/>
Data transferred between the NOAA information system and ISC International is via HTTPS encrypted connection.

Employee info: Protected in a secured room that is CAC controlled to enter. There are also video cameras watching the doors to this room. NOAA8865 does not own or process this information but instead it is controlled by NOAA1200 for PTWC in Hawaii and NOAA8880 for NTWC in Alaska, which NOAA8865 would coordinate with if there was a suspected incident.

Section 9: Privacy Act

9.1 Is the PII/BII searchable by a personal identifier (e.g., name or Social Security number)?

X Yes, the PII/BII is searchable by a personal identifier.

 No, the PII/BII is not searchable by a personal identifier.

9.2 Indicate whether a system of records is being created under the Privacy Act, 5 U.S.C. § 552a. *(A new system of records notice (SORN) is required if the system is not covered by an existing SORN).*

As per the Privacy Act of 1974, "the term 'system of records' means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual."

X	Yes, this system is covered by an existing system of records notice (SORN). Provide the SORN name, number, and link. <i>(list all that apply):</i> NOAA-11, Contact Information from Members of the Public Requesting or Providing Information Related to NOAA's Mission Commerce/DEPT-13, Investigative and Security Records Commerce/DEPT-18, Employees Personnel Files Not Covered By Notices of Other Agencies COMMERCE/DEPT-23, Information Collected Electronically in Connection with DOC Activities, Events & Programs Commerce/DEPT-25, Access Control and Identity Management System. Commerce/DEPT-31, Public Health Emergency Records of Employees, Visitors, and Other Individuals at Department Locations
	Yes, a SORN has been submitted to the Department for approval on <u>(date)</u> .
	No, this system is not a system of records and a SORN is not applicable.

Section 10: Retention of Information

10.1 Indicate whether these records are covered by an approved records control schedule and monitored for compliance. *(Check all that apply.)*

X	There is an approved record control schedule. Provide the name of the record control schedule: 1307 - Weather Forecast Office & River Forecast Centers. - Chapter 300 – Personnel Management Files.
	No, there is not an approved record control schedule. Provide the stage in which the project is in developing and submitting a records control schedule:
X	Yes, retention is monitored for compliance to the schedule.
	No, retention is not monitored for compliance to the schedule. Provide explanation:

10.2 Indicate the disposal method of the PII/BII. *(Check all that apply.)*

Disposal			
Shredding	X	Overwriting	
Degaussing		Deleting	X
Other (specify):			

Section 11: NIST Special Publication 800-122 PII Confidentiality Impact Level

11.1 Indicate the potential impact that could result to the subject individuals and/or the organization if PII were inappropriately accessed, used, or disclosed. *(The PII Confidentiality Impact Level is not the same, and does not have to be the same, as the Federal Information Processing Standards (FIPS) 199 security impact category.)*

X	Low – the loss of confidentiality, integrity, or availability could be expected to have a limited adverse effect on organizational operations, organizational assets, or individuals.
	Moderate – the loss of confidentiality, integrity, or availability could be expected to have a serious adverse effect on organizational operations, organizational assets, or individuals.
	High – the loss of confidentiality, integrity, or availability could be expected to have a severe or catastrophic adverse effect on organizational operations, organizational assets, or individuals.

11.2 Indicate which factors were used to determine the above PII confidentiality impact level. *(Check all that apply.)*

X	Identifiability	Provide explanation: Individuals may be identified by means of PII.
X	Quantity of PII	Provide explanation: There is only contact information and employee information.
X	Data Field Sensitivity	Provide explanation: There are no sensitive data fields.
X	Context of Use	Provide explanation: The contact information is used to contact individuals with tsunami-related information. Employee information is used for managerial purposes.
	Obligation to Protect Confidentiality	Provide explanation:
X	Access to and Location of PII	Provide explanation: Contact information is stored in the operations room behind CAC or personal identification number (PIN)-enabled doors.
	Other:	Provide explanation:

Section 12: Analysis

12.1 Identify and evaluate any potential threats to privacy that exist in light of the information collected or the sources from which the information is collected. Also, describe the choices that the bureau/operating unit made with regard to the type or quantity of information collected and the sources providing the information in order to prevent or mitigate threats to privacy. (For example: If a decision was made to collect less data, include a discussion of this decision; if it is necessary to obtain information from sources other than the individual, explain why.)

If the individual in contact information no longer works in their former role, then it may be necessary for us to reach out to the organization and obtain a new point of contact, at which point the old one is removed from the system. Some organizations delegate someone on their behalf and furnish that person's point of contact information. A potential breach or leak of the PII data may result in the unauthorized distribution of email addresses, fax numbers, and phone numbers which may be utilized by spammers and phishing attempts.

12.2 Indicate whether the conduct of this PIA results in any required business process changes.

	Yes, the conduct of this PIA results in required business process changes. Explanation:
X	No, the conduct of this PIA does not result in any required business process changes.

12.3 Indicate whether the conduct of this PIA results in any required technology changes.

	Yes, the conduct of this PIA results in required technology changes. Explanation:
X	No, the conduct of this PIA does not result in any required technology changes.