



MEMORANDUM FOR George Jenkins
Deputy Chief Financial Officer
and Director for Financial Management

THROUGH: Julie Tao
Director
Office of Financial Reporting, Internal Controls, and Travel

FROM: Trinette Boyd
Director
Travel Management Division

SUBJECT: Fiscal Year (FY) 2025 Departmental Conference Expenses

In accordance with Memorandum 17-08, Amending OMB Memorandum M-12-12, Promoting Efficient Spending to Support Agency Operations, dated November 25, 2016, attached for your review and approval is a general report about the Department's conference activities and a description of all FY 2025 agency-sponsored conference where the net expenses for the bureau associated with the conference were more than \$100,000. There were 6 conferences with a net cost of \$1,795,270.

I have reviewed the conference report for accuracy, and I recommend approval to post it on the Department's website.

If you have any questions, I am available to discuss them at your convenience.

Attachments

Approved

Disapproved