
Month, Date, Year

NAME

BUREAU

CONGRATULATIONS on completing the requirements for your **Innovator** Badge!

As a valued partner in acquisition innovation, your contributions, as evidenced by this badge, will enrich the entire Department of Commerce acquisition community. You have demonstrated the necessary mindset of creativity, proficiency in the FAR, curiosity, and risk management.

Please display your new badge prominently!

You can display it in your office or virtual background, and add it to your email signature! To add it to your email signature:

- Save the attached badge image to a local folder.
- Open a new email.
- On the top toolbar, under *Insert*, select “Signature”.
- Under Signatures, select “Signatures...”.
- In the *Edit Signature* box (or *New*), upload your badge from the file.
- Adjust to the size you want, and then click “OK.”



Your dedication and commitment to the acquisition community and to the Department is appreciated. I am personally excited that you are a champion of the procurement innovation mission and look forward to further collaboration, and issuing additional badges with you, if you meet the requirements

Please feel free to email if you ever have a question: TheLAB@doc.gov.



With gratitude and appreciation,

Trevor Wagner
Director of The LAB &
DOC Acquisition Innovation Advocate