From: Broadcast, DOC
To: Broadcast, DOC

Subject: Planning for Potential Lapse in Funding

Date: Planning for Potential Lapse in Funding

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To: ALL DOC Employees (Except USPTO, FirstNet, and NTIS)



## PLANNING FOR POTENTIAL LAPSE IN FUNDING

As many of you are aware, annual funding for much of the Government expires on December 20. While there is still time for the Congress to avoid a lapse in appropriations, prudent management requires the proper preparation for all contingencies, including the possibility that a lapse could occur.

A lapse would mean that certain Government activities would cease due to a lack of appropriated funding. To prepare for this possibility, we are working to update our contingency plans for executing an orderly shutdown of activities that would be affected by a lapse in appropriations. During a lapse, designated, pre-notified employees of this agency would be temporarily furloughed. After the lapse ends, furloughed and excepted employees will receive retroactive pay for the furlough period as soon as possible.

We understand uncertainty can be unsettling. Thank you for your continued service, and dedication as we move through this process. We greatly appreciate your patience. Thank you for your commitment and the remarkable work you do every day for the Department of Commerce and the American people.

Sincerely,

Jeremy Pelter

Deputy Assistant Secretary for Administration, performing the non-exclusive functions and duties of the Chief Financial Officer and Assistant Secretary for Administration

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