### U.S. Department of Commerce National Oceanic & Atmospheric Administration



# Privacy Impact Assessment for the NOAA8882 National Weather Service Eastern Region

Bureau Chief Privacy Officer

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Reviewed by:

7892

Mark Graff

Date

7/15/24

## **U.S. Department of Commerce Privacy Impact Assessment NOAA/NWS/ER General Support System**

Unique Project Identifier: NOAA8882

**Introduction:** System Description

The National Weather Service (NWS) provides weather, hydrologic, and climate forecasts and warnings for the United States, its territories, adjacent waters and ocean areas, for the protection of life and property and the enhancement of the national economy. NWS environmental data and products form a national information database and infrastructure which can be used by other governmental agencies, the private sector, the public, and the global community. Issuance of warnings and forecasts is dependent on a complex interaction of many information resources. The system is designed and used to collect, process, and disseminate supplemental weather data which supports warning and forecast products. It also supports administrative functions and the scientific & technical research and innovations activities of all offices within the Eastern Region including the regional headquarters.

Although there are a variety of hardware and operating systems, several of the activities are interconnected. The system provides direct and indirect mission support for the NWS as a Government agency. Mission support infrastructure encompasses Wide Area Networks (WAN), Local Area Networks (LAN), host computer systems, and client-server systems. The system supports a variety of users, functions, and applications. Supported applications include word processing, spreadsheets, presentation graphics, database development and management, electronic mail, and image processing.

#### Address the following elements:

- (a) Whether it is a general support system, major application, or other type of system General Support System
- (b) System location

NOAA8882 is comprised of the Eastern Region Headquarters (ERHQ) located in Bohemia, NY, 23 additional Weather Forecast Offices (WFO), 3 River Forecast Centers (RFC) and 4 Center Weather Service Units (CWSUs) across the region.

(c) Whether it is a standalone system or interconnects with other systems (identifying and describing any other systems to which it interconnects)

It interconnects with the following FISMA systems (ALL internal to NOAA):

NOAA8102 - Automated Surface Observation System

NOAA8106 – Upper Air Observing System

NOAA8107 – Advanced Weather Interactive Processing System

NOAA8850 – Enterprise Mission Enabling System

NOAA8860 – Weather and Climate Computing Infrastructure Services

#### (d) The way the system operates to achieve the purpose(s) identified in Section 4

NOAA8882 employs an information security architecture that promotes segmentation, redundancy, and the elimination of single points of failure to the fullest extent possible, which enables NOAA8882 to more effectively manage risk. In addition, NOAA8882 takes into consideration its mission/business programs and applications when considering new processes or services to help determine areas where shared resources can be leveraged or implemented. NOAA8882 strives to implement security commensurate with the risk and the magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of information. This includes assuring that systems and applications used by the agency operate effectively and provide appropriate confidentiality, integrity, and availability through the use of cost-effective management, personnel, operational, and technical controls.

(e) How information in the system is retrieved by the user

Information is retrieved via an internal network, which requires secure authentication.

#### (f) How information is transmitted to and from the system

Personally identifiable information (PII) for the spotter program is provided to National Weather Service employees via a Google Form (which includes a Privacy Act Statement); that data (name, address/location of spotter forecast, email address and phone number) is then entered into NWS Integrated Real-time Impacts Services (IRIS) system for storage and management. NWS IRIS is maintained outside of NOAA8882. Spotter volunteers will provide weather related observations to NWS employees by phone or email, which is entered into IRIS and attributed to the individual providing the observation. Locally, PII is stored on encrypted thumb drives. Information is transmitted via authorized National Oceanic and Atmospheric Administration (NOAA) networks.

#### (g) Any information sharing

PII is collected and stored for employees, as well as for spotter volunteers (members of the public). The PII/business identifiable information (BII) in this system is not shared except within the bureau, and in case of a privacy breach, with the Department or other Federal Agencies.

(h) The specific programmatic authorities (statutes or Executive Orders) for collecting,

maintaining, using, and disseminating the information

Type of Information Collected	Applicable SORNs	Programmatic Authorities
Contact Information for the Public	NOAA-11	5 U.S.C. 301, Departmental Regulations
		15 U.S.C. 1512, Powers and duties of Department
Info Collected Electronically in Connection w/ DOC Activities, Events & Programs	COMMERCE/DEPT-23	15 U.S.C. § 272
		15 U.S.C. § 1151
		15 U.S.C. § 1512
		15 U.S.C. § 1516
		E.O. 11625
Managing Access Accounts and Login Names	COMMERCE/DEPT-25	5 USC 301
		Homeland Security Presidential Directive 12, Policy for a Common Identification Standard for Federal Employees and Contractors
		Electronic Signatures in Global and National Commerce Act, Public Law 106-229
		28 U.S.C. 533-535
Investigative and Security Records	COMMERCE/DEPT-13	5 U.S.C 301
		5 U.S.C. 7531-332
		28 U.S.C. 533-535
		Equal Employment Act of 1972
Personnel Information	COMMERCE/DEPT-18	44 U.S.C. 3101
	,	Executive Orders 12107, 13164,
		41 U.S.C. 433(d)
		5 U.S.C. 5379
		5 CFR Part 537
		Executive Order 12564
		Public Law 100-71
		Executive Order 11246
		26 U.S.C. 3402

(i) The Federal Information Processing Standards (FIPS) 199 security impact category for the system

This is a FIPS 199 moderate level system.

#### **Section 1: Status of the Information System**

1.1 Indicate whether the informa	tion system is a new or exist	ting system.
This is a new information	ı system.	
This is an existing inform (Check all that apply.)	nation system with changes t	hat create new privacy risks.
<b>Changes That Create New Privacy Ri</b>	sks (CTCNPR)	
a. Conversions	d. Significant Merging	g. New Interagency Uses
b. Anonymous to Non- Anonymous	e. New Public Access	h. Internal Flow or Collection
c. Significant System  Management Changes	f. Commercial Sources	i. Alteration in Character of Data
j. Other changes that create new privacy	risks (specify):	
	nation system in which chang AOP approved Privacy Impa	ges do not create new privacy act Assessment.
	nation system in which chang P approved Privacy Impact	ges do not create new privacy Assessment.

#### **Section 2: Information in the System**

2.1 Indicate what personally identifiable information (PII)/business identifiable information (BII) is collected, maintained, or disseminated. (Check all that apply.)

Identifying Numbers (IN)		
a. Social Security*	f. Driver's License	j. Financial Account
b. Taxpayer ID	g. Passport	k. Financial Transaction
c. Employer ID	h. Alien Registration	l. Vehicle Identifier
d. Employee ID	i. Credit Card	m. Medical Record
e. File/Case ID		
n. Other identifying numbers	(specify):	

<sup>\*</sup>Explanation for the business need to collect, maintain, or disseminate the Social Security number, including truncated form:

General Personal Data (GPD	)				
a. Name	X	h.	Date of Birth		o. Financial Information
b. Maiden Name		i.	Place of Birth		p. Medical Information
c. Alias		j.	Home Address	X	q. Military Service
d. Gender		k.	Telephone Number	X	r. Criminal Record
e. Age		1.	Email Address	X	s. Marital Status
f. Race/Ethnicity		m.	Education		t. Mother's Maiden Name

g. Citizenship	n.	Religion		
u. Other general personal data	(specify):			

ì.	Occupation	X	e. Work Email Address	X	i. Business Associates
b.	Job Title	X	f. Salary	X	j. Proprietary or Business Information
c.	Work Address	X	g. Work History	X	k. Procurement/contracting records
d.	Work Telephone Number	X	h. Employment Performance Ratings or other Performance Information		

Distinguishing Features/Biomet	rics (DFB)	
a. Fingerprints	f. Scars, Marks, Tattoos	k. Signatures
b. Palm Prints	g. Hair Color	Vascular Scans
c. Voice/Audio Recording	h. Eye Color	m. DNA Sample or Profile
d. Video Recording	i. Height	n. Retina/Iris Scans
e. Photographs	j. Weight	o. Dental Profile
p. Other distinguishing features/	biometrics (specify):	

System Administration/Audit Data (SAAD)				
a. User ID	X	c. Date/Time of Access	X	e. ID Files Accessed
b. IP Address	X	d. Queries Run		f. Contents of Files
g. Other system administration	/audit o	data (specify):		

Other Information (specify)		

#### 2.2 Indicate sources of the PII/BII in the system. (Check all that apply.)

Directly from Individual abo	ut Wh	om the Information Pertains			
In Person	X	Hard Copy: Mail/Fax	X	Online	X
Telephone	X	Email	X		
Other (specify):					

Government Sources				
Within the Bureau	X	Other DOC Bureaus	Other Federal Agencies	
State, Local, Tribal		Foreign		

	Other (specify):	
l		

Non-government Sources					
Public Organizations Private Sector Commercial Data Brokers					
Third Party Website or Applica					
Other (specify):					

2.3 Describe how the accuracy of the information in the system is ensured.

NOAA8882 does not process PII information and only stores the information. The information that is stored is collected directly from the individual via email, phone, Google Form, or in person. The individual providing the information validates that the information provided is accurate.

2.4 Is the information covered by the Paperwork Reduction Act?

Yes, the information is covered by the Paperwork Reduction Act. Provide the OMB control number and the agency number for the collection.	
	The spotter information is currently awaiting an OMB Control Number.
	No, the information is not covered by the Paperwork Reduction Act.

2.5 Indicate the technologies used that contain PII/BII in ways that have not been previously deployed. (Check all that apply.)

Technologies Used Containing PII/BII Not Previously Deployed (TUCPBNPD)				
Smart Cards	Biometrics			
Caller-ID	Personal Identity Verification (PIV) Cards			
Other (specify):				

X	There are not any technologies used that contain PII/BII in ways that have not been previously deployed.
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#### **Section 3: System Supported Activities**

3.1 Indicate IT system supported activities which raise privacy risks/concerns. (Check all that apply.)

Activities			
Audio recordings		Building entry readers	

Video	surveillance		Electronic purchase transactions		
Other	Other (specify):				
X	There are not any IT system supported activ	ities w	hich raise privacy risks/concerns.		

#### **Section 4: Purpose of the System**

4.1 Indicate why the PII/BII in the IT system is being collected, maintained, or disseminated. *(Check all that apply.)* 

For a Computer Matching Program		For administering human resources programs	X
For administrative matters	X	To promote information sharing initiatives	Х
For litigation		For criminal law enforcement activities	
For civil enforcement activities		For intelligence activities	
To improve Federal services online		For employee or customer satisfaction	Х
For web measurement and customization technologies (single-session)	X	For web measurement and customization technologies (multi-session)	

#### **Section 5: Use of the Information**

5.1 In the context of functional areas (business processes, missions, operations, etc.) supported by the IT system, describe how the PII/BII that is collected, maintained, or disseminated will be used. Indicate if the PII/BII identified in Section 2.1 of this document is in reference to a federal employee/contractor, member of the public, foreign national, visitor or other (specify).

NWS Eastern Region collects and maintains PII from National Weather Service Employees, Contractors and Student Volunteers, but does not maintain a database. This data is collected in furtherance of employment, performance reviews and internal documentation. The information below is managed by the NWS ERHQ administration personnel. This PII is kept in paper format in most cases. In some cases, the data will be digitized and uploaded to Workforce Management, Office of Security, or other enterprise HR activities.

The administrative information maintained on these databases consists of:

- Name / Position / GS Level/Series/Service Computation Date/Date of Grade/ Date of separation
- Residential information (Address, phone numbers)
- Government email addresses
- Division/Organization Name
- Regional Office Location
- Optional text field with current/relevant personnel issues.

The information is maintained as a supplement to other employee records.

WFO/RFCs maintain information on volunteers (members of the public) who provide them weather observations. The database holds the following information on these volunteers:

- First and last name
- Mailing address
- Phone (home/cell)
- Email address

All the information collected from volunteers is provided voluntarily.

Eastern Region staff are responsible for the maintenance of this data. This information is accessible for viewing by all staff members in order to make calls for severe weather information and input observations.

5.2 Describe any potential threats to privacy, such as insider threat, as a result of the bureau's/operating unit's use of the information, and controls that the bureau/operating unit has put into place to ensure that the information is handled, retained, and disposed appropriately. (For example: mandatory training for system users regarding appropriate handling of information, automatic purging of information in accordance with the retention schedule, etc.)

Potential threats to privacy information mainly arise from unintentional or unauthorized disclosures. To mitigate these threats, we implement system security controls that limit and monitor access to information. Access is granted based on necessity and follows the least privilege principle. Additionally, users must complete annual mandatory security awareness and privacy training, which covers proper information handling. They also acknowledge the rules of behavior to understand their responsibilities.

#### **Section 6: Information Sharing and Access**

6.1 Indicate with whom the bureau intends to share the PII/BII in the IT system and how the PII/BII will be shared. (Check all that apply.)

D. a direction of	How Information will be Shared				
Recipient	Case-by-Case	Bulk Transfer	Direct Access		
Within the bureau	X				
DOC bureaus	X*				
Federal agencies	X*				
State, local, tribal gov't agencies					
Public					
Private sector					
Foreign governments					
Foreign entities					
Other (specify):					

#### \* Law Enforcement

The PII/BII in the system will not be shared.

6.2 Does the DOC bureau/operating unit place a limitation on re-dissemination of PII/BII shared with external agencies/entities?

	Yes, the external agency/entity is required to verify with the DOC bureau/operating unit before redissemination of PII/BII.
	No, the external agency/entity is not required to verify with the DOC bureau/operating unit before redissemination of PII/BII.
X	No, the bureau/operating unit does not share PII/BII with external agencies/entities.

6.3 Indicate whether the IT system connects with or receives information from any other IT systems authorized to process PII and/or BII.

Yes, this IT system connects with or receives information from another IT system(s) authorized to process PII and/or BII. Provide the name of the IT system and describe the technical controls which prevent PII/BII NOAA8102 - Automated Surface Observation System NOAA8106 – Upper Air Observing System NOAA8107 - Advanced Weather Interactive Processing System X NOAA8850 – Enterprise Mission Enabling System NOAA8860 – Weather and Climate Computing Infrastructure Services Mitigations include the use of system security controls which limit access to the information as well as monitors the access to the information system. Access to information is granted on a "need to have" basis and the least privilege principle. Authentication is verified by the use of CAC IDs and PIV Cards. Only employees with authority to maintain these databases are allowed access to the information. No, this IT system does not connect with or receive information from another IT system(s) authorized to process PII and/or BII.

6.4 Identify the class of users who will have access to the IT system and the PII/BII. (Check all that apply.)

Class of Users			
General Public		Government Employees	X
Contractors	X		
Other (specify):	•		

#### **Section 7: Notice and Consent**

7.1 Indicate whether individuals will be notified if their PII/BII is collected, maintained, or disseminated by the system. (*Check all that apply.*)

X	Yes, notice is provided pursuant to a system of records notice published in the Federal Register and discussed in Section 9.		
X	Yes, notice is provided by a Privacy Act and/or privacy policy can be found at: https://www.weather.gov/privacy Citizen Science & Crowdsourcing Inform.	statement and/or privacy policy. The Privacy Act statement  nation Collections	
X	Yes, notice is provided by other means.	Specify how: For the workforce database, employees are notified at the time of recruitment that the collection of their information is mandatory as a condition of employment.  For the Spotter Volunteers, notice is provided using a Privacy Act Statement, which is attached to the end of the Privacy Impact Assessment.	
	No, notice is not provided.	Specify why not:	

7.2 Indicate whether and how individuals have an opportunity to decline to provide PII/BII.

X	Yes, individuals have an opportunity to decline to provide PII/BII.	Specify how: For the workforce database, individuals may inform human resource (HR) staff, verbally or in writing, that they do not want their information added to the database; however, provision of the information is a condition of employment.  All information is voluntary for Spotter Volunteers. As stated in the Privacy Act Statement, which is attached to the end of the Privacy Impact Assessment.
	No, individuals do not have an opportunity to decline to provide PII/BII.	Specify why not:

7.3 Indicate whether and how individuals have an opportunity to consent to particular uses of their PII/BII.

	Yes, individuals have an opportunity to	Specify how:
	consent to particular uses of their PII/BII.	For the workforce database, employees may choose not to consent to all uses (administrative, job vacancy tracking, statistical reports) by informing HR staff verbally or in writing; however, they are required to provide the information as a condition of employment.
X		The only use of the information for volunteers is for contact purposes, which is explained in the cooperative agreement. No other uses are suggested or specified. Provision of the information and signing of the cooperative agreement implies consent to that use.

No, individuals do not have an	Specify why not:
opportunity to consent to particular	ılar uses
of their PII/BII.	

7.4 Indicate whether and how individuals have an opportunity to review/update PII/BII pertaining to them.

X	Yes, individuals have an opportunity to review/update PII/BII pertaining to them.	Specify how: For the workforce data, information is routinely updated as an employee's role or position changes. Employees cannot directly review the information but may request to review their information and ask that it be updated, through their supervisors. Updates are made by the following authorized individuals: the Workforce Program Manager, the Travel Program and Workforce Support Assistant, and the Administrative Management Division (AMD) Chief.
		The local manager who recruited the volunteers updates their information when notified by them to do so. Updates are not solicited but the instructions for submitting updates are in the cooperative agreement.
	No, individuals do not have an opportunity to review/update PII/BII pertaining to them.	Specify why not:

#### **Section 8:** Administrative and Technological Controls

8.1 Indicate the administrative and technological controls for the system. (Check all that apply.)

	All users signed a confidentiality agreement or non-disclosure agreement.
X	All users are subject to a Code of Conduct that includes the requirement for confidentiality.
X	Staff (employees and contractors) received training on privacy and confidentiality policies and practices.
X	Access to the PII/BII is restricted to authorized personnel only.
	Access to the PII/BII is being monitored, tracked, or recorded.
	Explanation:
	The information is secured in accordance with the Federal Information Security Modernization Act
X	(FISMA) requirements.  Provide date of most recent Assessment and Authorization (A&A): 3/31/2024
	☐ This is a new system. The A&A date will be provided when the A&A package is approved.
X	The Federal Information Processing Standard (FIPS) 199 security impact category for this system is a moderate or higher.
X	NIST Special Publication (SP) 800-122 and NIST SP 800-53 Revision 4 Appendix J recommended security controls for protecting PII/BII are in place and functioning as intended; or have an approved Plan of Action and Milestones (POA&M).
X	A security assessment report has been reviewed for the information system and it has been determined that there are no additional privacy risks.
X	Contractors that have access to the system are subject to information security provisions in their contracts required by DOC policy.
	Contracts with customers establish DOC ownership rights over data including PII/BII.
	Acceptance of liability for exposure of PII/BII is clearly defined in agreements with customers.

Other (specify):

8.2 Provide a general description of the technologies used to protect PII/BII on the IT system. (*Include data encryption in transit and/or at rest, if applicable*).

Access to the system maintaining the PII is controlled via Active Directory. Authentication is verified by the use of Common Access Card (CAC) identifications (IDs) and Personal Identity Verification (PIV) Cards. Only employees with authority to maintain these databases are allowed access to the information.

#### Section 9: Privacy Act

9.1	Is the PII/BII searchable	by a personal ic	dentifier (e.g.,	name or Social	Security number)?

X Yes, the PII/BII is searchable by a personal id	entifier.
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No	, the PII/BII	is not	searchable	by a	personal	identifier
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9.2 Indicate whether a system of records is being created under the Privacy Act, 5 U.S.C. § 552a. (A new system of records notice (SORN) is required if the system is not covered by an existing SORN).

As per the Privacy Act of 1974, "the term 'system of records' means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual."

Yes, this system is covered by an existing system of records notice (SORN).

Provide the SORN name, number, and link. (list all that apply):

COMMERCE/DEPT-13, Investigative and Security Records
COMMERCE/DEPT-18, Employee Personnel Files Not Covered by Notices of Other Agencies
COMMERCE/DEPT-23, Info Collected Electronically in Connection w/ DOC Activities, Events & Programs
COMMERCE/DEPT-25, Access Control and Identity Management System
NOAA-11, Contact information for members of the public requesting or providing information related to NOAA's mission.

Q Yes, a SORN has been submitted to the Department for approval on (date).

No, this system is not a system of records and a SORN is not applicable.

#### **Section 10: Retention of Information**

10.1 Indicate whether these records are covered by an approved records control schedule and monitored for compliance. (Check all that apply.)

X	There is an approved record control schedule. Provide the name of the record control schedule:

	Chapter 1300 – Weather, 1307-05, Chapter 300–Personnel			
	No, there is not an approved record control schedule.			
	Provide the stage in which the project is in developing and submitting a records control schedule:			
X	Yes, retention is monitored for compliance to the schedule.			
	No, retention is not monitored for compliance to the schedule. Provide explanation:			

10.2 Indicate the disposal method of the PII/BII. (Check all that apply.)

Disposal		
Shredding	Overwriting	
Degaussing	Deleting	X
Other (specify):		

#### Section 11: NIST Special Publication 800-122 PII Confidentiality Impact Level

11.1 Indicate the potential impact that could result to the subject individuals and/or the organization if PII were inappropriately accessed, used, or disclosed. (The PII Confidentiality Impact Level is not the same, and does not have to be the same, as the Federal Information Processing Standards (FIPS) 199 security impact category.)

X	Low – the loss of confidentiality, integrity, or availability could be expected to have a limited adverse effect on organizational operations, organizational assets, or individuals.	
	Moderate – the loss of confidentiality, integrity, or availability could be expected to have a serious adverse effect on organizational operations, organizational assets, or individuals.	
	High – the loss of confidentiality, integrity, or availability could be expected to have a severe or catastrophic adverse effect on organizational operations, organizational assets, or individuals.	

11.2 Indicate which factors were used to determine the above PII confidentiality impact level. (Check all that apply.)

X	Identifiability	Provide explanation:
		Name and contact information for volunteers, and names of
		employees are in the system.
X	Quantity of PII	Provide explanation:
		Limited amount of PII stored.
X	Data Field Sensitivity	Provide explanation:
		There are no sensitive data fields other than optional text field with
		current/relevant personnel issues (where completed).
X	Context of Use	Provide explanation:
		The PII collected is stored for purposes of collecting Weather
		Observations.
	Obligation to Protect Confidentiality	Provide explanation:
		_

X	Access to and Location of PII	Provide explanation:
		Secured database managed by federal employees with limited user privileges.
	Other:	Provide explanation:

#### **Section 12: Analysis**

12.1 Identify and evaluate any potential threats to privacy that exist in light of the information collected or the sources from which the information is collected. Also, describe the choices that the bureau/operating unit made with regard to the type or quantity of information collected and the sources providing the information in order to prevent or mitigate threats to privacy. (For example: If a decision was made to collect less data, include a discussion of this decision; if it is necessary to obtain information from sources other than the individual, explain why.)

NOAA8882 collects only the minimum required information necessary for the purpose in which it is intended. Volunteer data is provided on a voluntary basis by users who wish to participate in the program. The workforce data is available to only authorized individuals. NOAA8882 undergoes annual Assessment and Authorization (A&A) activities that evaluate, test, and examine security controls to help ensure they are implemented in a way to adequately mitigate risk to the unauthorized information disclosure.

12.2 Indicate whether the conduct of this PIA results in any required business process changes.

	Yes, the conduct of this PIA results in required business process changes.  Explanation:
X	No, the conduct of this PIA does not result in any required business process changes.

12.3 Indicate whether the conduct of this PIA results in any required technology changes.

	Yes, the conduct of this PIA results in required technology changes.  Explanation:
X	No, the conduct of this PIA does not result in any required technology changes.

#### **Privacy Act Statement (Spotter Volunteer)**

**Authority:** The collection of this information is authorized under 5 U.S.C. 301(*Departmental regulations*), 5 USC 552a (*Records maintained on individuals*), 15 U.S.C. 1512 (*Powers and duties of Department*), and 44 U.S.C. 2904 (General responsibilities for records management).

**Purpose:** NOAA collects this information for the purpose of 1) obtaining an agreement with a cooperative observer, storm warning displayman, flood warning distributor, spotter volunteer, etc., 2) with an individual, company, organization to provide observations to be taken by its personnel at one or more locations, 3) agreement to any material change in terms of agreement with cooperative personnel already rendering service to the Weather Service, such as adding river observations at a climatological station, etc., and/or agreement for installation of instrumental equipment when the property upon which it is proposed to install instrumental equipment is controlled by an individual or organization other than the individual or organization responsible for the personal service.

**Information collected:** May collect, but not limited to, first and last name, home address/city, home telephone number, email address, Spotter ID, radio call sign if applicable, county, elevation, latitude/longitude, what hours a spotter can be contacted for severe weather reports, possession of a rain gauge, anemometer, thermometer, snow stick, or weather station, and/or last time attended spotter class.

**NOAA Routine Uses:** NOAA will use this information to formalize user eligibility and contact the user regarding weather-related activities when needed. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among NOAA staff for work-related purposes. Disclosure of this information is also subject to the published routine uses identified in the Privacy Act System of Records Notice Commerce/NOAA-11, Contact Information for Members of the Public Requesting or Providing Information Related to NOAA's Mission.

**Disclosure:** Furnishing this information is voluntary; however, failure to provide accurate information may delay or prevent the individual from completing the agreement and, thus, being available for contact when necessary for voluntary weather-related activities.