Account Management for All Users - Webinar QA

CATEGORY	QUESTION	ANSWER
	When will slides be sent?	All training materials, including this presentation, a recording of the webinar, the questions/answers, and any additional training resources will be shared via email by the GEMS PMO (gemsprogram@doc.gov).
	When will a recording of this be available and where?	
	I did not receive an email with recording of previous training. Can it be accessed somewhere?	
	We have a long history of grants in the NOAA Grants Online system. Many folks have moved on. Will the history be carried to this new system?	All recipient organizations with current awards in Grants Online will need to create new organization accounts and user accounts in eRA Commons. Historical recipient user information on awards will only be available from PDF files generated from reports or other documents that they may have signed in the past. Migrated awards will be associated with the new Institutional Profiles in eRA Commons via the UEI number and the SOs, PD/PIs, and Administrative Officials, Account Administrators who are registered in eRA Commons for that UEI will be associated to migrated awards from Grants Online with the same UEI.
	Will all existing projects be transferred to this system? Or is this only applicable for new applications?	All current active awards in Grants Online for NOAA, ITA, MBDA, and NTIA will be migrated to the eRA system in October 2023 (FY 24). Closed awards that were closed within the last 10 years will also be migrated. The exact date of the transition will be communicated with the grantee community as soon as it is finalized.
	Where can I find a list of upcoming trainings?	A website is under construction. Currently the list of webinars will be sent via email and listed on the Advisories page in Grants Online.
	Will we be writing grants directly into a portal or uploading word docs?	You will continue to submit grant applications/proposals via Grants.gov.
	Will GEMS be using PMS as eRA does?	PMS only services PMS, FFR submission will happen through eRA Commons.
General Questions	**I thought FFRs were to be submitted in the PMS system not eRA Commons. Has this changed?**	eRA Commons will reopen FFR submission for DOC awards only. All HHS serviced agencies will continue to use PMS.
	Silly question maybe but what does DOC stand for ?	DOC = Department of Commerce.
	Any reports due after Oct 1 need to be submitted via eRA correct?	A transition plan is being developed and you will receive more details regarding report submission.
	What is PMS?	PMS = Payment Management System - not used by DOC granting agencies.
	Could you please share an email address for the helpdesk?	The eRA service desk is accessed via the eRA Commons login page: https://public.era.nih.gov/commonsplus
	Can you provide the eRA helpdesk email again please	Once on that page use the ' Commons Help/Service Desk link on the top right corner to submit a web ticket or to find the phone number.
	Can I search to see if my institution is already registered and who the administrator is?	Please reach out to the eRA Service Desk for further assistance.
	How do I find my administrator?	

Account Management for All Users - Webinar QA

CATEGORY	QUESTION	ANSWER
	Is there an eRA version of this Grants Online resource? https://www.noaa.gov/sites/default/files/legacy/document/2021 /Mar/Grants_Online_Notification_Spreadsheet.pdf	This resource should be updated with eRA relevant information prior to moving to use of eRA Commons.
	If I use Login.Gov to log in, do I still need to create an account with eRA commons? Or can I use the Login.Gov account?	Your login.gov account can be used to login to eRA Commons but only after your organization is registered and an eRA Commons account has been created for you. At that time eRA offers a one time mapping option to link the 2 accounts together.
	Will GEMS replace Grants.Gov for NOAA proposal submission?	Grants.gov will continue to be used for proposal submission.
	Is there a list of acronyms FFR, RPPR, etc.	Yes, DOC is developing a resource that will include a glossary of these acronyms. Additionally, there is a glossary of terms available on the eRA site.
Registration	**Where can I find the link to register my company with eRA and start creating accounts for everyone?**	You can register by visiting: https://public.era.nih.gov/commonsplus and clicking 'Register Organization'.
	Do recipients need to submit a change in Key Personnel Award Action in order to add new recipients later on?	Yes, that is the current business process in Grants Online. GEMS PMO will need to discuss further to determine if this business process will continue in eRA.
	The Account Administrator set up my role as ASST (Assistant) so I can assist the PI with uploading RPPRs--is this the correct role for this purpose? I noticed that the ASST role wasn't mentioned on the Roles slide.	The ASST role will not be utilized for DOC users.
	Why would we need to enter education info? Is that for PI only? And is it required?	Only Scientific/Programmatic roles include the education and this is not a required section.
	Given that ASST role isn't used for DOC, what is the correct role for uploading and submitting RPPRs? Thanks.	The PD/PI role is required to fill out the RPPR and the SO role is required for submission.
	Currently in Grants Online we can submit PI reports as admin. Will we not be able to do that anymore?	Admins-Signing Officials will be the only ones that can submit reports, with the exception of FFRs which must have the FSR role.
	I'm set up on the eRA site now as the SO. I'm trying to add delegates for my organization but the coworkers names aren't showing up. How does a SO set up the user?	The SO will need to create accounts for each person at their organization that needs to access eRA Commons. If the people are not showing up that means they are not already eRA Commons Account holders and a new account will need to be created for them after registration is complete.
	Will DOC be utilizing the ASST (administrative) role that assists individuals with the PI/PD role? If not, what role do you suggest using if we are NOT a PI/PD?	The PD/PI role is the only role that will allow for filling out of reports.

Account Management for All Users - Webinar QA

CATEGORY	QUESTION	ANSWER
Accounts / Roles	**For most agencies the SO will be a very high level position that has people in their agency to do admin work like reviewing and submitting grant reports. If I am understanding this correct it will only be the SO that can submit reports. Can a SO delegate the role to others in the agency that may not have the same authority as the high level position?**	Only a user with the SO role will be able to submit reports; however, it is possible to have multiple SO within your organization.
	Can you repeat what is a SO?	Answered verbally; Additional Information: The SO has institutional authority to legally bind the institution in grants administration matters and monitors grant-related activities within their organization. - The SO can create, view, and modify all user accounts across their organization. - The SO can submit grant applications via Grants.gov if they are registered as their organization's Authorized Organization Representative (AOR). - The SO can view all submitted grant application details and submit progress reports across their organization. - The SO role cannot be combined with the PD/PI role; separate accounts must be created if one person will hold both the SO and PD/PI roles.
	Can PD/PI delegate some of their responsibilities?	Delegation will not be an option for DOC awards.
	Does the FSR have to be a different person than the SO?	It does not have to be a different person.
	Can there be multiple PD/PIs associated with a single grant?	More than one PD/PI can be associated with a DOC-funded grant, contract, or cooperative agreement. Additional PD/PIs assist with the responsibilities currently accorded to a single PD/PI. The multiple-PD/PI model is intended to supplement, not replace, the traditional single-PD/PI model.
	The problem is that the head of our state agency is the one who has the authority to sign grant submissions but is far too busy to deal with the SO tasks. How do you suggest we solve this? Change our agency's signatory authority rules? Do the SO tasks?	Once the organization is registered, you are able to create additional SO accounts to delegate the SO's responsibility.
	What is PDPI?	PD/PI stands for Program Director/ Principal Investigator.
	So an assigned SO would not have to have the authority to legally bind the institution for grants?	Submission of reports requires the user to certify compliance with terms and conditions of award, accuracy of information and other items as well as assuming accountability for the use of funds. Those with the SO role should be authorized by the organization to certify those types of items.

CATEGORY	QUESTION	ANSWER
	Why does the PD/PI need to enter information on education and past jobs in the profile section? Is this going to be used as part of a biosketch for proposal applications?	This information is used for cumulative outcomes reporting to show the breadth of people and expertise that the bureau has awarded grants to over time.
Reports	What role(s) can access fill out and access the RPPR?	PD/PI can initiate and fill out, SO can submit.
	To sign and submit FFR's, we only need the FSR role, correct?	That is correct.
	Which user roles can prepare and submit financial reports?	Those who are given the FSR Role are able to submit FFRs.
	Which role has the ability to submit financial reports?	
	Who can submit FFR?	
	Who can fill out and submit the RPPR?	The RPPR can be initiated by the PD/PI ONLY and Submission can be done by the SO ONLY.
	What role(s) can access fill out and access the RPPR?	PD/PI can initiate and fill out, SO can submit.
	Can SOs view financial reports?	SOs without the FSR role will be able to view completed reports - those that have been approved or declined.