

Application Review & Scoring

For Grant Reviewers



Training Objectives



- The Review Process
- Invitation to Internet Assisted Review (IAR)
- Logging In
- eRA Commons
- Personal Profile
- Internet Assisted Review (IAR)
 - Meeting Phases
- Summary Statement Preparation
- Summary
- Where Can I Get Help?

The Review Process






The Department of Commerce (DOC) review process facilitates the evaluation of research and non-research applications by review groups composed of reviewers with the expertise in the relevant fields.




Internet Assisted Review (IAR) is an eRA module that provides a standard process for reviewers to:

- Identify conflicts of interest
- View meeting materials
- Access grant applications
- Submit scores/critiques

The Review Process







  Internet Assisted Review  National Institutes of Health
Office of Extramural Research

Internet Assisted Review |   

List of Meetings ?

[> IAR Information](#)

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table 1 Results   1 of 1  

Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023	Last Name, First Name	RECRUITMENT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

This is what the Internet Assisted Review (IAR) module looks like for grant reviewers. The Competition Manager at DOC will initiate the review process (review event).

The Review Process



Recruitment Phase (optional)	Submit Phase	Read Phase	Edit Phase (optional)
Used to determine conflicts of interest	Used to submit critiques and scores for their assigned applications	Used to view the critiques and scores submitted by other reviewers	Used to submit updated critiques for their assigned applications

There are 4 meeting phases that can be set up in Internet Assisted Review, which allows reviewers to perform specific tasks during a set period of time.

All meeting phases are established by the Review Event Manager at DOC.

The Recruitment Phase is an optional phase, used at the discretion of the Review Event Manager, usually taking place before the start of a meeting. Potential reviewers can be enabled to participate in the Recruitment Phase, where they can self-identify any conflicts of interest before being selected as reviewers and being given access to applications in the meeting.

During the Submit Phase, reviewers will have the ability to access meeting materials, start reviewing the assigned applications, and submit critiques and scores for their assigned applications. Reviewers may view their own critiques and scores that have been submitted but cannot read the critiques of other reviewers at this time. Access to the critiques of other reviewers is restricted during this phase to ensure that reviewers begin the process with independently developed opinions.

During the Read Phase, reviewers who have already submitted critiques for their assigned applications may view the critiques and scores of other reviewers. Reviewers may also submit late critiques if they have not done so in the Submit Phase; however, reviewers cannot modify or resubmit critiques/scores once they submit during this phase.

The Edit Phase is another optional phase, also used at the discretion of the Review Event Manager. During this phase, reviewers may submit updated critiques for their assigned applications and may read critiques submitted by themselves as well as other reviewers.

Once all critiques and scores have been submitted, the Review Event Manager will be compiling this information to generate a Summary Statement (Review Outcome).

Invitation to IAR



To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.



Invitation to IAR



To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.

First Email



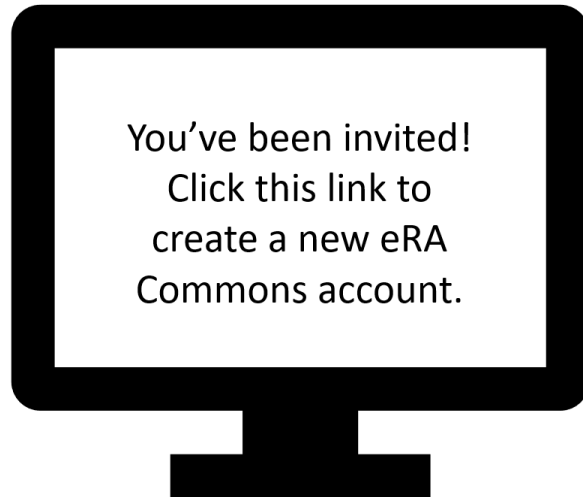
Reviewers with an existing eRA Commons account that already have the IAR role, will receive an email letting them know that they've been invited to participate in a specific meeting. Instructions on how to access IAR will be included in this email notification.

Invitation to IAR



To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.

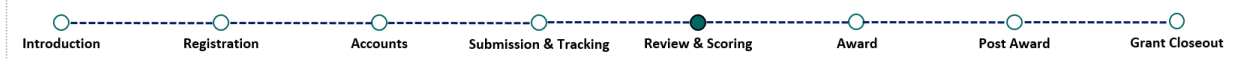
First Email



Reviewers who do not have an existing eRA Commons account with the IAR role will receive a similar email informing the reviewer that he or she has been invited to a specific meeting with instructions on how to access IAR. However, this email will also include a link for accessing eRA Commons to begin creating a new account.

At the completion of this step, the reviewer will receive a second email.

Invitation to IAR



To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.

Second Email

Your account has
been created and is
currently pending
review.

The second email will confirm the reviewer's completion of the account creation. eRA's data quality department will evaluate the account request, and when the request is approved, a third email is sent to the reviewer.

Invitation to IAR



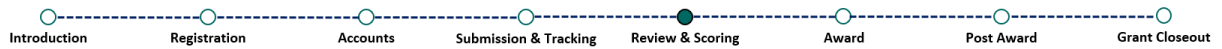
To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.

Third Email

Your account is now
active. This is your
username.

The third email notifies the reviewer that his or her account is now active. This email will include the reviewer's new eRA Commons username or user ID, which will be used to log into eRA Commons.

Invitation to IAR



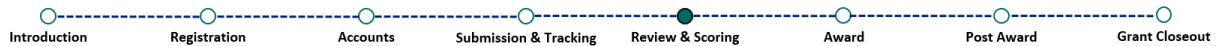
To access the Internet Assisted Review (IAR) module, reviewers must have an eRA Commons account with the IAR role. Reviewers are invited through a series of emails by the Review Event Manager.

Fourth Email

Here is your temporary password.

Lastly, the fourth email will follow shortly after and will include a temporary password. For security purposes, the username and temporary password will never be sent in the same email.

Logging In



Login with Login.gov
LOGIN.GOV

Login with eRA Credentials

Username:

Enter Username

Password:

Enter Password

Login

Clear

(For External Users Only)

[Forgot Password/Unlock Account?](#)

Login with Federated Account

Start typing to search for organization..

Login

Login with PIV/CAC



Login using Smart Card

Reviewers access the site from the eRA Commons homepage:
<https://public.era.nih.gov/commonsplus>

Reviewers will initially log in with their username and temporary password.

Change Password

Your password is temporary. You must change the password now in order to log into the system.

INFORMATION!

- The password length must be between 15-64 characters
- Cannot re-use previous 10 generations of passwords
- Allows user selection of long passwords and passphrases, including spaces and all printable characters

Current Password:

New Password:

Confirm New Password:

Submit

Clear

With the username and temporary password, reviewers will log into eRA Commons via the URL provided on this slide. Immediately after, reviewers will be prompted to change their temporary password.

Logging In



Login with Login.gov ?

LOGIN.GOV

Login with eRA Credentials ?

Username:

Password:

Login

Clear

(For External Users Only)

[Forgot Password/Unlock Account?](#)

Login with Federated Account ?

Start typing to search for organization..

Login

Login with PIV/CAC



Login using Smart Card

Reviewers access the site from the eRA Commons homepage:
<https://public.era.nih.gov/commonsplus>

Reviewers will initially log in with their username and temporary password.

Change Password

Your password is temporary. You must change the password now in order to log into the system.

! INFORMATION!

- The password length must be between 15-64 characters
- Cannot re-use previous 10 generations of passwords
- Allows user selection of long passwords and passphrases, including spaces and all printable characters

Current Password:

New Password:

Confirm New Password:

Submit

Clear

Temporary passwords are valid for 48 hours and are set to expire. If you do not login within 48 hours or need a new temporary password for any reason, you can click on the 'Forgot Password/Unlock Account?' link to request for a new temporary password.

Logging In



Upon logging into eRA Commons, reviewers will be prompted to create a Login.gov account and to associate the eRA Commons account with Login.gov (one time only).

[Two-Factor Authentication: Use Login.gov With eRA Modules](#)

Moving forward, reviewers will utilize the Login.gov option.

Login with Login.gov

LOGIN.GOV

Login with eRA Credentials

Username:

Password:

(For External Users Only)
[Forgot Password/Unlock Account?](#)

Login with Federated Account

Login with PIV/CAC

Login using Smart Card

Once logged in, reviewers will be prompted to create a Login.gov account and to associate their newly established eRA Commons account with Login.gov.

eRA has begun moving to two-factor authentication for accessing its external modules, meaning that login will require something you know (such as a password) and something you have (such as a phone or other device).

Reviewers are required to set up their accounts with Login.gov. This is a one-time process. If you already have a Login.gov account, you can associate your existing account with your eRA Commons account.

Information on how to set up two-factor authentication can be found via: [Two-Factor Authentication: Use Login.gov With eRA Modules](#)

After this initial set up is complete, reviewers will utilize the Login.gov option when logging in.

eRA Commons

Introduction Registration Accounts Submission & Tracking Review & Scoring Award Post Award Grant Closeout

Commons NIH National Institutes of Health Office of Extramural Research

Home

Status

ASSIST

Personal Profile

Internet Assisted Review (IAR)

Account Management (Admin)

eRA Commons

Track your application, manage and report on your federally funded award

Commons Help/Service Desk

866-504-9552 301-402-7469

Hours Monday-Friday, 7am-8pm EST

Recent News

Note: Users with Multiple eRA Commons Accounts: Users with multiple eRA Commons accounts should hold off on moving to two-factor authentication until 2024. eRA will then have a solution for users to consolidate their multiple accounts into a single eRA account that contains all their organization affiliations and roles. More importantly, once users complete the consolidation process, they will be able to associate their Login.gov or InCommon Federated account with one eRA account to support all their authentication needs. [See eRA Commons roles](#)

Note: eRA posts [Deployment and Maintenance Calendar](#) on the [eRA Website](#). Updates and additional details about planned maintenance are documented in this calendar as they become available.

Submit a Reference Letter

To provide a reference letter for a fellowship or career development applicant, see [Submit a Reference Letter: Reference Letters](#).

LikeThis

LikeThis is a thesaurus-based search tool that allows you to find similar funded projects and publications.



Amendments

Go

iEdison

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Learn How to Use eRA Systems



Help Topics for Applicants



Help Topics for Grantees



Help Topics for Reviewers

Need more Help?

[Submit a Service Desk ticket](#)

This is the eRA Commons landing page once logged in.

eRA Commons

Introduction Registration Accounts Submission & Tracking Review & Scoring Award Post Award Grant Closeout

Commons NIH National Institutes of Health Office of Extramural Research

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Help Topics for Grantees



Help Topics for Reviewers

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Linda Kwon

COMMONS\KWONLMPI

Current Institution:
ZERODIVIDE

Roles: PI
IAR

[Change Institution](#)

[Change Password](#)

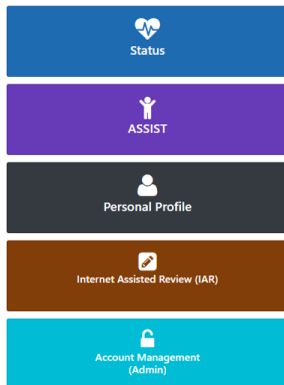
[Manage Preferences](#)

[Sign Out](#)

On the top right-hand corner, clicking on the person icon will display your name, username, and your roles. If you have other eRA Commons roles, you may have a current institution listed here as well. You can also change your password, manage preferences, or sign out.

eRA Commons

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Help Topics for Applicants



Help Topics for Grantees

Need more Help?

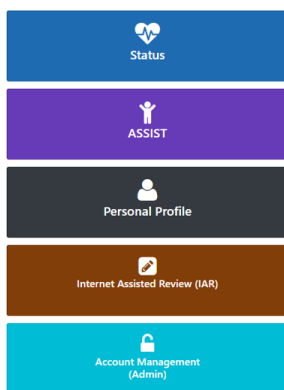


Help Topics for Reviewers

There are Help Topics for Reviewers, which will direct you to some helpful online resources.

eRA Commons

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Help Topics for Grantees

Need more Help?



Help Topics for Reviewers

If you need further assistance, you can always contact the eRA Service Desk by clicking here.

eRA Commons

The screenshot shows the eRA Commons homepage. At the top, a progress bar indicates the user's current stage: Introduction, Registration, Accounts, Submission & Tracking, Review & Scoring, Award, Post Award, and Grant Closeout. Below this is a header with the eRA Commons logo and the NIH logo. The main content area features a left-hand navigation menu with five buttons: Status, ASSIST, Personal Profile, Internet Assisted Review (IAR), and Account Management (Admin). These buttons are highlighted with a red rectangular box. To the right of the menu, the main content area displays the eRA Commons logo, contact information for the Commons Help/Service Desk, and a section for Recent News. At the bottom, there are links to Learn How to Use eRA Systems, Help Topics for Applicants, Help Topics for Grantees, and Help Topics for Reviewers.

To get to an eRA module, you may click on these buttons on the left.




eRA Commons

This screenshot shows the eRA Commons homepage with the apps menu icon highlighted. The apps menu icon is located in the top left corner of the page, next to the eRA Commons logo. The menu is open, showing a list of modules: Home, Admin, Institution Profile, Personal Profile, Status, ASSIST, Prior Approval, RPPR, Internet Assisted Review, xTrain, xTRACT, Admin Supp, Non-Research, and eRA Partners. The menu is highlighted with a red rectangular box. The rest of the page content is the same as the previous screenshot.

For a full list of eRA modules, click on the apps menu icon. Depending on the roles assigned to your eRA Commons account, you may have access to various modules. In this training, we will focus on users with the IAR role, since that is the only role needed for grant reviewers.

eRA Commons

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

CommonsNational Institutes of Health
Office of Extramural Research

[Home](#)
[Admin](#)
[Institution Profile](#)
[Personal Profile](#)
[Status](#)
[ASSIST](#)
[Prior Approval](#)
[RPPR](#)
[Internet Assisted Review](#)
[xTrain](#)
[xTRACT](#)
[Admin Supp](#)
[Non-Research](#)
[eRA Partners](#)


eRA Commons


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Report your patent in iEdison (also see [Invention Reporting website](#))

Applicants

 Help Topics for Grantees

 Help Topics for Reviewers

Need more Help? [Submit a Service Desk ticket](#)

Before moving forward to the Internet Assisted Review module, there is another module within eRA Commons where reviewers will first need to complete their Personal Profile.

Personal Profile

IntroductionRegistrationAccountsSubmission & TrackingReview & ScoringAwardPost AwardGrant Closeout

HomeAdminInstitution ProfilePersonal ProfileStatusASSISTPrior ApprovalRPPRxTrainxTRACTAdmin SuppNon-ResearcheRA Partners

Personal Profile

Linda Kwon

Roles:
IAR - IAR - Internet Assisted Review User - Assigned by an SRO (Scientific Review Officer) when a user will be involved in the peer review of applications.
PI - Principal Investigator

Person ID:
79105826

ORCID ID:
Unavailable

Personal Profile Summary

Name and ID

Demographics

Employment

Reviewer Information

Education

Reference Letters

Publications

xTRACT Information

Information

Profile updated:
07/20/2023

Change your password by:
08/30/2023

PPF Privacy Act Notification Statement

Personal Profile Summary

IMPORTANT

Changes to your Personal Profile will NOT save if there is any missing data in the required fields. Before navigating away from or closing the Personal Profile, review and enter missing information.

View All

Name and ID

Demographics

Employment

Reviewer Information

Education

Reference Letters

Publications

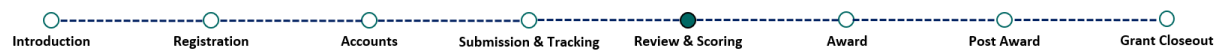
xTRACT Information













This is the Personal Profile. In order to participate in a review event, reviewers must make sure their Personal Profile is complete.

The required sections include: Name and ID, Demographics, Employment, and Reviewer Information.

When completing the Personal Profile, all required fields in each section must be complete in order to save any changes. Some of the fields you complete in the different sections are required in order to complete other sections within the Personal Profile.

Personal Profile



 Name and ID 	 Edit
 Demographics 	 Edit
 Employment 	 Edit
 Reviewer Information 	 Edit

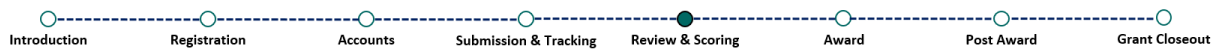
Helpful Tip!

Start by completing the Employment section. Then, complete the rest!

A helpful tip when completing your Personal Profile is to start with the **Employment** section, if this section is applicable to you.

Click on the **Edit** button next to Employment.

Personal Profile



Employment

You have 1 current job(s) and 0 past job(s)

Enter all research-related employment in the past 3 years. This is used to determine conflict of interest for reviewers of your awards and for your own work as a reviewer.

Enter post-doctoral fellowships on this page as a job.

If you have more than one job at the same institution (for example Professor and Dean), you may, but do not have to, add two separate jobs so that you can give different titles, positions, addresses, and start/end dates.

Current Jobs

Dates

June 2022 to present

Employment and Contact Details

DOC TEST, LLC.
123 Happy St.
Bethesda, MD 20817
UNITED STATES
Email: linda.kwon@nih.gov
Phone: 301-555-5555
[Edit](#) [Quick Update](#) [Leave Job](#) [Delete](#)

Add a New Job

Status

- ✓ You are affiliated with this institution.
- i This is your Primary Employment.

Past Jobs

There are no past jobs on file.

Add a Past Job

In the **Employment** section, you will only need to add employment details if the organization of your current or past job is currently registered with eRA Commons. This information is used to determine conflicts of interest for reviewers of your awards (if you are also a PD/PI on a grant) and for your own work as a grant reviewer.

You can add current jobs by clicking on **Add a New Job** or add a prior employment history by clicking **Add a Past Job**.

Personal Profile

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

Current Jobs

Dates

You

Add Current Job

Enter *

Employer

Enter *

Start Date

MM/YYYY

End Date

MM/YYYY (leave blank if still in this job)

Job Title

About this job

NIH uses this information for statistical analysis

Pe

There are no past jobs on file.

Employment and Contact Details

☐ I work in a company or institution outside NIH

(No organization selected)

Change

☐ I work inside NIH

Select One

MM/YYYY

MM/YYYY (leave blank if still in this job)

Job Title

☐ This is my primary employment

*This job is ☐ Full time ☐ Part time

*This is a job working directly for the federal government ☐ Yes ☐ No

☐ This is a faculty teaching position

☐ This is an academic administrative position

Status

*Required Field(s)

For the **Employer**, select the radio button “I work in a company or institution outside of NIH” then, click **Change**.

Personal Profile

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

Current Jobs

Dates

You

Add Current Job

Enter *

Employer

Enter *

Start Date

MM/YYYY

End Date

MM/YYYY (leave blank if still in this job)

Job Title

About this job

NIH uses this information for

Pe

There are no past jobs on file.

Find Institutions and Companies

Search by name, city and state

Enter Institution/Company Name

DOC Test

Tip: Most institutions and companies are listed by their full, official name.

Search only in City/State

Select One

Search

DOC TEST, LLC.

123 Happy St.

Bethesda MD

OK

Cancel

In the following screen, type in the name of your current organization and search. If the organization is registered with eRA Commons, it will appear in the search results. Select the radio button and click **OK**.

If your organization does not appear, it means they are not registered, and you do not need to add your organization in the Employment section. However, make sure to search with key words in case any of the words you use are abbreviated in the system.

Personal Profile

Introduction Registration Accounts Submission & Tracking Review & Scoring Award Post Award Grant Closeout

Current Jobs

[Add a New Job](#)

Dates

Employment and Contact Details

Status

Add Current Job *Required Field(s)

*Employer

☐ I work in a company or institution outside NIH
(No organization selected)

[Change](#)

☐ I work inside NIH

Select One

*Start Date

MM/YYYY

End Date

MM/YYYY (leave blank if still in this job)

Job Title

About this job
NIH uses this information for statistical analysis

☐ This is my primary employment

*This job is ☐ Full time ☐ Part time

*This is a job working directly for the federal government ☐ Yes ☐ No

☐ This is a faculty teaching position

☐ This is an academic administrative position

If you were able to add a new job, continue to fill out the rest of the information. Enter a start date, using the two-digit month and four-digit year format. You can choose to include your job title. You'll also need to indicate whether this is your primary employment, whether this job is full time or part time, and whether this job is working directly for the federal government.

Personal Profile



Employment ⓘ

You have 1 current job(s) and 0 past job(s)

Enter your address and contact information at this job

Enter your address and contact information at this job

If you are currently employed, please provide the following information:

*Street Address

*City

*Country

*State

*Zip Code

*Phone

*Email

There are no past jobs on file.

Further down on the screen, provide the address. When entering the state and country, a dropdown menu will appear as you start typing and you'll want to select an option from the dropdown. Then, click **Add**.

You can follow the same steps to add a past job, however less information will be required.

As a reminder, you only need to add jobs if they are currently registered with eRA Commons. If they are not registered, you will not be able to add them to the employment section, nor are they required. If you do not have any employment information to enter, this section can remain blank. You may receive a warning indicating that you have not entered any employment details, however it will not impact your ability to save any changes.

Personal Profile



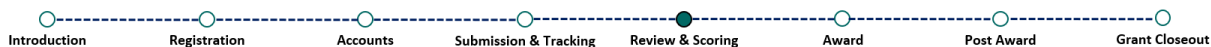
Name and ID ?	Edit
Demographics ?	Edit
Employment ?	Edit
Reviewer Information ?	Edit

Helpful Tip!

Start by completing the Employment section. Then, complete the rest!

Next, complete the **Name and ID** section. Click **Edit** to start.

Personal Profile

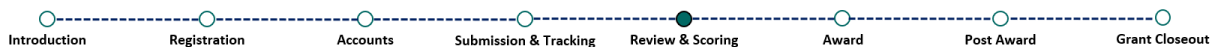


Name and ID ?	
Name	
Prefix	Select One
*First Name	Linda
Middle Name	
*Last Name	Kwon
Suffix	Select One
<p>*Required Field(s)</p> <p>If you have a common name, please include your middle name to help uniquely identify you.</p> <p>When you submit an award, enter your name there the same way you do here.</p>	
Prior Names	
No Prior Names	

Your name should be pre-populated when your account was initially created.

There is an option to **Add Prior Name**, if applicable.

Personal Profile



Name and ID ?

Prior Name

*Required Field(s)

Prefix	Select One
*First Name	<input type="text"/>
Middle Name	<input type="text"/>
*Last Name	<input type="text"/>
Suffix	Select One

Add

Cancel

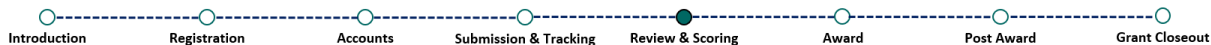
Prior Names

No Prior Names

Add Prior Name

Which can be entered here. Then, click **Add**.

Personal Profile



Name and ID ?

Edit

Email Address

*For account-related communications

emailaddress@email.com

☐ Replace other email addresses?

NIH will use this mail if you need to reset your password or if there is no other way to reach you.

By checking this checkbox, you will replace the 'Awards Communication' and 'Reviewer Correspondence' email addresses in this profile with the email address above the checkbox.

Address for Awards-Related Communication

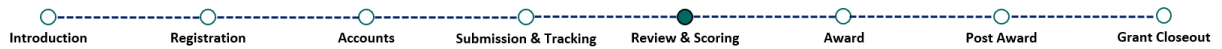
Use contact information from current job

DOC TEST, LLC.

Select one of your job addresses to receive all Commons communications (by email or mail) ...or go to the [Employment](#) section of this form, where you can update the address or provide a new work address. Then save the profile and return here.

The email address is a required field and should have been pre-populated when the account was initially created. However, if modifications are needed, it can be done here. There is also a checkbox to 'Replace other email addresses?'. Selecting this box will copy your email address to other sections of the Personal Profile where your email address may be needed.

Personal Profile



Name and ID

Edit

Email Address

*For account-related communications

☐ Replace other email addresses?

NIH will use this mail if you need to reset your password or if there is no other way to reach you.

By checking this checkbox, you will replace the 'Awards Communication' and 'Reviewer Correspondence' email addresses in this profile with the email address above the checkbox.

Address for Awards-Related Communication

Use contact information from current job

Select One

DOC TEST, LLC.

Select one of your job addresses to receive all Commons communications (by email or mail)

...or go to the [Employment](#) section of this form, where you can update the address or provide a new work address. Then save the profile and return here.

The Address for Awards-Related Communication section is connected to the Employment section, which is why we recommend completing the Employment section first. If you were able to add employment information, use the dropdown menu here to select the organization. This section is mainly applicable for those who also have the PD/PI role and will be applying for grants. This is the email address used for grant-related notifications when you are listed as the PD/PI on a grant.

Personal Profile



Name and ID

Edit

Identification

***Date of Birth**

MM/DD/YYYY

or ☒ Do Not Wish to Provide

SSN 000-00-

Your birth date helps NIH staff in identifying and managing your system records.
NIH asks that you voluntarily provide the last 4 digits of your Social Security Number to accurately identify this account
[Commons Privacy Notice](#)

Citizenship Status

***What country are you a citizen of?**

UNITED STATES

***Citizenship Status**

☒ U.S. Citizen or noncitizen national

☐ Permanent Resident of U.S.

☐ Non-U.S. Citizen with temporary U.S. visa

☐ Non-U.S. Citizen not residing in the U.S.

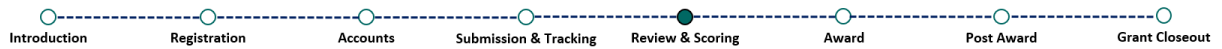
***Required for a person appointed to and supported by a NRSA or non-NRSA research training award (Trainee), institutional career award (Scholar) or research education award (Participant)**

Further down the screen, you can choose to provide your date of birth or select **Do Not Wish to Provide**.

The Social Security Number is not a required field, but it is used to accurately identify your account in eRA systems. If you choose to provide one, you only need to provide the last four digits. Once you've entered this information and saved, you will not be able to modify this field. If you've made an error and saved all changes, please contact the eRA Service Desk to correct the Social Security Number.

Lastly, **Citizenship Status** is a required field, so you'll need to select the country from the dropdown menu and select the appropriate radio button for the citizenship status.

Personal Profile



Name and ID ?	Edit
Demographics ?	Edit
Employment ?	Edit
Reviewer Information ?	Edit

Helpful Tip!

Start by completing the Employment section. Then, complete the rest!

Next is the **Demographics** section. Click **Edit** to start.

Personal Profile



The information you provide about yourself on this page is confidential and used for aggregate statistical reporting only. By completing the items on this page, you help federal agencies gather information on participation in their programs and help ensure equitable access for all.

Sex

*Sex

- ☐ Female
☐ Male
☒ Do not wish to provide

***Required Field(s)**
The information you provide will be kept confidential and used for aggregate statistical reporting only.

Ethnicity and Race

* Ethnicity

- ☒ Do not wish to provide
☐ Hispanic/Latino
☐ Non-Hispanic

The information you provide will be kept confidential and used for aggregate statistical reporting only.

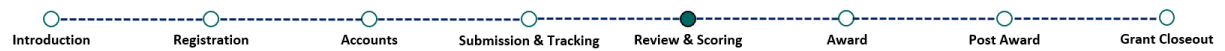
* Race
(Check all that apply)

- ☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ White
☐ Native Hawaiian or Other Pacific Islander
☐ Other
☒ Do not wish to provide

The information you provide will be kept confidential and used for aggregate statistical reporting only.

Here you can provide confidential information used for aggregate statistical reporting only. This information includes your sex, ethnicity and race, and disability.

Personal Profile



Disability

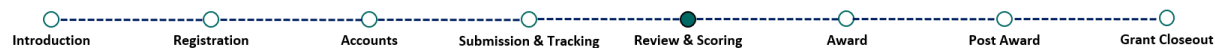
* Do you have a disability?

- ☐ No
- ☐ Yes (Check all that apply)
- ☐ Mobility/Orthopedic Impairment
 - ☐ Hearing
 - ☐ Visual
 - ☐ Other
- ☒ Do not wish to provide

The information you provide will be kept confidential and used for aggregate statistical reporting only.

All fields are marked with an asterisk, so they are required however, there is an option to select **Do not wish to provide**.

Personal Profile



Name and ID ?	
Demographics ?	
Employment ?	
Reviewer Information ?	

Helpful Tip!

Start by completing the Employment section. Then, complete the rest!

The last section that you'll need to complete is the **Reviewer Information** section, a very important section for reviewers. Click **Edit** to start.

Personal Profile

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

Choose the address for reviewer communications and enter a home address for payments.
Please remember to enter employment information for the last 3 years, so that NIH can determine any conflicts of interest.

Reviewer Communications

*What address should NIH use to contact you for reviews?

*Required Field(s)

☒ Use my work address at:

Select One
Select One
DOC TEST, LLC.

To use a new work address, go to the [Employment](#) section of this form, where you can provide a new address or update an existing one.

Home Address

You must provide a home address to be paid for your work as a reviewer. This address should be the same as the one you use for filing your Federal income tax. Once you have entered your address, you will be able to register in the Secure Payee Registration System (SPRS).

*Street Address
123 Happy St.

*City
Bethesda

*Country
UNITED STATES

*State
MARYLAND

*Zip Code
20817

*Phone
301-555-5555

*Email
emailaddress@email.com

Starting with the **Reviewer Communications** section, you'll have option to select **Use my work address at**. If you were able to add employment information, you will be able to select an option from the dropdown menu.

Personal Profile

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

Choose the address for reviewer communications and enter a home address for payments.
Please remember to enter employment information for the last 3 years, so that NIH can determine any conflicts of interest.

Reviewer Communications

*What address should NIH use to contact you for reviews?

*Required Field(s)

☐ Use my work address at:

Select One
☒ Use the home address on this page
☐ Provide a different address

To use a new work address, go to the [Employment](#) section of this form, where you can provide a new address or update an existing one.

Home Address

You must provide a home address to be paid for your work as a reviewer. This address should be the same as the one you use for filing your Federal income tax. Once you have entered your address, you will be able to register in the Secure Payee Registration System (SPRS).

*Street Address
123 Happy St.

*City
Bethesda

*Country
UNITED STATES

*State
MARYLAND

*Zip Code
20817

*Phone
301-555-5555

*Email
emailaddress@email.com

You can choose to provide a home address and manually enter the address.

Personal Profile

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

Choose the address for reviewer communications and enter a home address for payments.
Please remember to enter employment information for the last 3 years, so that NIH can determine any conflicts of interest.

Reviewer Communications

*What address should NIH use to contact you for reviews?

*Required Field(s)

☐ Use my work address at:

Select One

☐ Use the home address on this page

☒ Provide a different address

To use a new work address, go to the [Employment](#) section of this form, where you can provide a new address or update an existing one.

*Street Address

123 Happy St.

*City

Bethesda

*Country

UNITED STATES

*State

MARYLAND

*Zip Code

20817

*Phone

301-555-5555

*Email

emailaddress@email.com

Or you can provide a completely different address and enter the details below.

Personal Profile


Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout


Personal Profile Summary ?


IMPORTANT


Changes to your Personal Profile will **NOT** save if there is any missing data in the required fields. Before navigating away from or closing the Personal Profile, review and enter missing information.


+ View All **Save All** Discard Changes


 Name and ID ?

 Demographics ?

 Employment ?

 Reviewer Information ?

 Education ?

 Reference Letters ?

Once all fields are complete, click **Save All**.

Personal Profile



Personal Profile Summary ?

Info: The profile has been saved.

IMPORTANT

Changes to your Personal Profile will **NOT** save if there is any missing data in the required fields. Before navigating away from or closing the Personal Profile, review and enter missing information.

[+ View All](#) [Save All](#) [Discard Changes](#)

Name and ID ?

Demographics ?

Employment ?

Reviewer Information ?

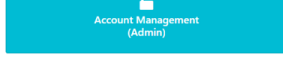
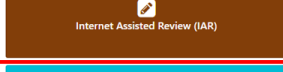
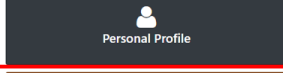
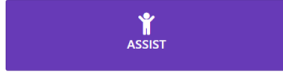
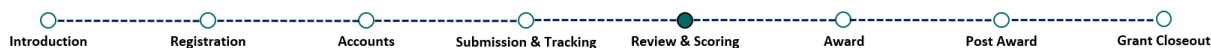
Education ?

Reminder!

Make sure all required fields are complete before saving.
You will not be able to save one section at a time!

You should receive a message that your profile has been saved. If any required fields are missing, you'll receive an error letting you know exactly which required field is missing. As a reminder, you must complete all required fields before saving. You will not be able to save one section at a time.

Internet Assisted Review



eRA Commons ?

Track your application, manage and report on your federally funded award.

Commons Help/Service Desk

866-504-9552 301-402-7469

Hours Monday-Friday, 7am-8pm EST

Recent News

Note: Users with Multiple eRA Commons Accounts: Users with multiple eRA Commons accounts should hold off on moving to two-factor authentication until 2024. eRA will then have a solution for users to consolidate their multiple accounts into a single eRA account that contains all their organization affiliations and roles. More importantly, once users complete the consolidation process, they will be able to associate their Login.gov or InCommon Federated account with one eRA account to support all their authentication needs. [See eRA Commons roles](#)

Note: eRA posts [Deployment and Maintenance Calendar](#) on the [eRA Website](#). Updates and additional details about planned maintenance are documented in this calendar as they become available.

Submit a Reference Letter

To provide a reference letter for a fellowship or career development applicant, see [Submit a Reference Letter: Reference Letters](#).

LikeThis

LikeThis is a thesaurus-based search tool that allows you to find similar funded projects and publications.



Amendments

Go

iEdison

Report your patent in iEdison (also see [Invention Reporting website](#))

Learn How to Use eRA Systems



Help Topics for Applicants



Help Topics for Grantees



Help Topics for Reviewers

Need more help? [Submit a Service Desk ticket](#)

Once the Personal Profile is complete, you can get to the IAR module by clicking here.

Internet Assisted Review

The screenshot shows the eRA Commons homepage. At the top, a progress bar indicates the workflow: Introduction, Registration, Accounts, Submission & Tracking, Review & Scoring, Award, Post Award, and Grant Closeout. The 'Review & Scoring' step is currently active. Below the progress bar is a navigation menu with the following items: Home, Admin, Institution Profile, Personal Profile, Status, ASSIST, Prior Approval, RPPR, **Internet Assisted Review** (highlighted with a red box), xTrain, xTRACT, Admin Supp, Non-Research, and eRA Partners. The main content area displays the 'eRA Commons' logo, contact information for the Commons Help/Service Desk, and a 'Recent News' section. There are also links to 'Submit a Reference Letter', 'LikeThis', and 'iEdison'.

Or select **Internet Assisted Review** by clicking on the apps menu icon.

Internet Assisted Review (IAR)

The screenshot shows the Internet Assisted Review (IAR) interface. At the top, a progress bar indicates the workflow: Introduction, Registration, Accounts, Submission & Tracking, Review & Scoring, Award, Post Award, and Grant Closeout. The 'Review & Scoring' step is currently active. Below the progress bar is a navigation menu with the following items: Home, Admin, Institution Profile, Personal Profile, Status, ASSIST, Prior Approval, RPPR, **Internet Assisted Review** (highlighted with a red box), xTrain, xTRACT, Admin Supp, Non-Research, and eRA Partners. The main content area displays the 'List of Meetings' screen. It includes a 'List of Meetings' section with a 'What's New?' icon and a 'Reviewers Responsibilities' section. The 'Reviewers Responsibilities' section lists the following responsibilities:

- You must certify a confidentiality statement before accessing applications or proposals.
- You must maintain the security of NIH computer systems and applications or proposals.
- You must sign a conflict of interest certification before and after the meeting.
- You must submit critiques and scores on time.

Below the list, there is a paragraph stating: "If the NIH determines that your responsibilities were not fulfilled, the NIH may withhold your honorarium or take other appropriate actions. If the NIH determines that a situation involves a possible breach of integrity in the peer review process, the NIH in coordination with other offices may take action(s) including, but not limited to notifying the individuals and institutions involved, terminating your term in review, pursuing a referral for government-wide suspension or debarment, and referring the matter to the NIH Office of Management Assessment and possibly to the DHHS Office of Inspector General, which could result in criminal penalties, fines, imprisonment, and/or other action(s)."

Within IAR, you will be defaulted to the **List of Meetings** screen where you can see **IAR Information**. This includes **What's New?** and **Reviewer Responsibilities**.

Internet Assisted Review (IAR)



Internet Assisted Review |

List of Meetings ?

▼ IAR Information



- What's New in Peer Review? [Click Here](#).
- Check Out Our New Vertebrate Animal Reviewer Cheat Sheet: [Click Here](#).

Reviewers Responsibilities

Understanding expectations upfront is key to fulfilling your responsibilities as a reviewer, including the following:

- You must certify a confidentiality statement before accessing applications or proposals.
- You must maintain the security of NIH computer systems and applications or proposals.
- You must sign a conflict of interest certification before and after the meeting.
- You must submit critiques and scores on time.

If the NIH determines that your responsibilities were not fulfilled, the NIH may withhold your honorarium or take other appropriate actions. If the NIH determines that a situation involves a possible breach of integrity in the peer review process, the NIH in coordination with other offices may take action(s) including, but not limited to notifying the individuals and institutions involved, terminating your term in review, pursuing a referral for government-wide suspension or debarment, and referring the matter to the NIH Office of Management Assessment and possibly to the DHHS Office of Inspector General, which could result in criminal penalties, fines, imprisonment, and/or other action(s).

By scrolling down or by clicking on the **IAR Information** arrow, this section can be minimized.

Internet Assisted Review (IAR)



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table 1 Results

1 of 1

Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023	Last Name, First Name	RECRUITMENT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

Then, your meeting(s) should be displayed. If no meetings are listed and you've been asked to participate in one, please reach out to your Review Event Manager.

There are several columns in this screen.

- **Meeting** provides a unique meeting identifier and meeting name.
- **Meeting Dates/Location** will provide the time frame of the review event. The location most likely will not be listed.
- **SRO Name** is your Review Event Manager.
- **Phase** will let you know which meeting phase you are in.
- Additional dates will also be available regarding the **Critique Due** date and other meeting phase dates.

Internet Assisted Review (IAR)

Introduction

Registration

Accounts



Submission & Tracking


Review & Scoring




Award

Post Award

Grant Closeout

  **IAR**
Internet Assisted Review

 **NIH** National Institutes of Health
Office of Extramural Research

Internet Assisted Review |



List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table

1 Results

  1 of 1

Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 Non-Disclosure Agreement (NDA/COI)	Last Name, First Name	RECRUITMENT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

Most meetings will start in either the Recruitment or the Submit Phase. Regardless of the phase, the first step for reviewers is to sign the Non-Disclosure Agreement, which will be the only action link available until it is signed.

When clicking on the 3-dot ellipses, the only link available will be to the **Non-Disclosure Agreement**.

Internet Assisted Review (IAR)



Non-Disclosure Agreement (NDA/COI) ?

(Rev 07/21)

REVIEWER CONFLICT OF INTEREST AND CONFIDENTIALITY CERTIFICATION FOR PEER REVIEWERS

United States Department of Commerce

1. Confidentiality of Documents and Restriction on Contact

I understand that 1 applications for proposed awards are made available to reviewers solely for the purpose of reviewing those applications against the published evaluation criteria for the financial assistance program.

I agree not to discuss the contents of the applications outside the Department during or after the review process, and to discuss the proposals within the Department only with the other reviewers and Department staff members and in the context of, and under the procedures for, application review. I agree to follow the written instructions provided by the Department for the completion of review forms. I agree to retain no copies of documents or parts of documents related to review.

I further agree not to contact the originators of applications being reviewed concerning any aspect of their contents. In addition, I agree not to use any information obtained as result of my participation as a panel member for personal or private gain.

As required by 5 U.S.C. § 2302(b)(13) and the annual Appropriations Act, these provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General or the Office of Special Counsel of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling. This agreement shall not be construed to prohibit or restrict an employee or applicant for employment from disclosing to Congress, the Special Counsel, the Inspector General of an agency, or any other agency component responsible for internal investigation or review any information that relates to any violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or any other whistleblower protection.

2. Conflict of Interest

I hereby certify that, to the best of my knowledge, I do not have a conflict of interest and that my particular circumstances are not likely to raise the appearance of a conflict of interest, impropriety, or the appearance of impairment of objectivity with respect to any application I am asked to review or comment on.

For purposes of this agreement, I understand that a financial interest may include employment, stock ownership, a creditor or debtor relationship, or prospective employment with an applicant. An appearance of impairment of objectivity could result from, an organizational conflict where, because of other activities relationships with other persons or entities, a person is unable or potentially unable to render impartial assistance or advice to the Government. It could also result from non financial gain to the individual, such as benefit to reputation or prestige in a professional field.

I also recognize that I will be considered to have a financial or other interest, and therefore a conflict of interest, if any of the following have a financial or other interest in the application I am asked to review or comment on:

- (1) I, my spouse, minor child, or general partner.
- (2) A profit or non-profit organization in which I serve as an officer, director, trustee, general partner, or employee; or
- (3) Any person or organization with which I am negotiating or have an arrangement concerning employment, including consultancy or a past employer (within the last year).

I recognize that this certification is a continuing representation. I acknowledge that it is in effect at all times until I have completed all of the work preformed by me under this agreement.

If I discover that I might have a conflict of interest, might present a conflict of interest, or might have an appearance of impairment of objectivity with any application with the competition, I will immediately inform the appropriate Program official and refrain from further Work as a reviewer until authorized to continue.

I also understand that my views as a peer reviewer will be protected from disclosure to the extent permitted by law.

Cancel

☒ I Agree

Reviewers should read and click **I agree** in order to move forward.

IAR – Recruitment Phase (*optional*)



IAR
Internet Assisted Review



National Institutes of Health
Office of Extramural Research



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table

1 Results



Meeting ?	Meeting Dates/Location ▼	SRO Name ?	Phase ?	Critique Due ?	Read Phase End ?	Edit Phase End ?
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 Check Conflicts	Last Name, First Name	RECRUITMENT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

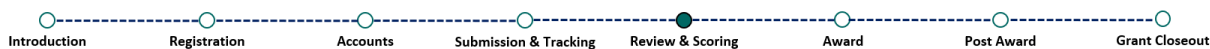
Once the Non-Disclosure Agreement has been agreed to, it'll direct you back to the **List of Meetings** screen. Then, you can see that we are currently in the Recruitment Phase.

The Recruitment Phase is an optional phase, used at the discretion of the Review Event Manager, usually taking place before the start of a meeting.

If this phase has been enabled by the Review Event Manager, reviewers will have the opportunity to self-identify whether they have any conflicts with any of the applications they need to review.

When clicking on the 3-dot ellipses, the link to the Non-Disclosure Agreement is no longer available and you'll have a link to **Check Conflicts**.

IAR – Recruitment Phase (Check Conflicts)



Check Conflicts ?

Meeting Information

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel
Meeting Identifier: 2023/10 ZON1 TB-1 (01) 1
Meeting Phase: RECRUITMENT ?

Meeting Dates: 08/15/2023-08/16/2023
Critiques Due: 10/01/2023 05:00PM
Eastern Standard Time / Eastern Daylight Time

[Back to List of Meetings](#) [Contact SRO](#) [Instructions](#)

Last COI check completion date: Not Completed

Conflict of Interest

A Conflict of Interest in scientific peer review exists when a reviewer has an interest in a grant or cooperative agreement application or an R&D contract proposal that is likely to bias his or her evaluation of it. A reviewer who has a real conflict of interest with an application or proposal may not participate in its review.

All potential reviewers must read the NIH Conflict of Interest, Confidentiality and Non Disclosure Rules concerning conflict of interest in peer review before proceeding. Please refer to one of the following documents: [NIH Conflict of Interest Rules - Fed](#) or [NIH Conflict of Interest Rules - Non-Fed](#).

Display Applications: ☒ ALL ☐ COI

[COI Check Completed](#) [Save Work in progress](#)

[Save/Previous Page](#) [Save/Next Page](#)

Note: PI* indicates Contact PI. Use this PI name when identifying application to SRO.

All involved personnel			Project Title/Abstract	Conflict	Need to discuss with SRO
PD/PI's Name	PD/PI's Organization Name	PI*	Project Title of the PD/PI's Application Abstract	<input type="checkbox"/>	<input type="checkbox"/>

[Save/Previous Page](#) [Save/Next Page](#)

Clicking on **Check Conflicts** will take you to this screen where a list of all involved personnel will be listed, including the PD/PI's name, their organization and eRA Commons role. You'll also see the Project Title of the grant proposal and a link to the abstract. In the last two columns on the right, you'll need to select **Conflict** or **Need to discuss with SRO**.

You only need to mark the ones where you have a conflict or need to discuss with your Review Event Manager.

IAR – Recruitment Phase (Check Conflicts)



Check Conflicts ?

Meeting Information

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel
Meeting Identifier: 2023/10 ZQN1 TB-1 (01) 1
Meeting Phase: RECRUITMENT ?

Meeting Dates: 08/15/2023-08/16/2023
Critiques Due: 10/01/2023 05:00PM
Eastern Standard Time / Eastern Daylight Time

[Back to List of Meetings](#) [Contact SRO](#) [Instructions](#)

Last COI check completion date: Not Completed

Conflict of Interest

A Conflict of Interest in scientific peer review exists when a reviewer has an interest in a grant or cooperative agreement application or an R&D contract proposal that is likely to bias his or her evaluation of it. A reviewer who has a real conflict of interest with an application or proposal may not participate in its review.

All potential reviewers must read the NIH Conflict of Interest, Confidentiality and Non Disclosure Rules concerning conflict of interest in peer review before proceeding. Please refer to one of the following documents: [NIH Conflict of Interest Rules - Fed](#) or [NIH Conflict of Interest Rules - Non-Fed](#).

Display Applications: ☒ ALL ☐ COI

[COI Check Completed](#) [Save Work in progress](#)

[Save/Previous Page](#) [Save/Next Page](#)

Note: PI* indicates Contact PI. Use this PI name when identifying application to SRO.

All involved personnel			Project Title/Abstract	Conflict	Need to discuss with SRO
PD/PI's Name	PD/PI's Organization Name	PI*	Project Title of the PD/PI's Application Abstract	<input type="checkbox"/>	<input type="checkbox"/>

[Save/Previous Page](#) [Save/Next Page](#)

Depending on whether you've selected that there is a conflict, you can use this filter to display all applications or just the ones you've identified has a conflict.

IAR – Recruitment Phase (Check Conflicts)



Check Conflicts ?

Meeting Information

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel
Meeting Identifier: 2023/10 ZQN1 TB-1 (01) 1
Meeting Phase: RECRUITMENT ?

Meeting Dates: 08/15/2023-08/16/2023
Critiques Due: 10/01/2023 05:00PM
Eastern Standard Time / Eastern Daylight Time

[Back to List of Meetings](#) [Contact SRO](#) [Instructions](#)

Last COI check completion date: Not Completed

Conflict of Interest

A Conflict of Interest in scientific peer review exists when a reviewer has an interest in a grant or cooperative agreement application or an R&D contract proposal that is likely to bias his or her evaluation of it. A reviewer who has a real conflict of interest with an application or proposal may not participate in its review.

All potential reviewers must read the NIH Conflict of Interest, Confidentiality and Non Disclosure Rules concerning conflict of interest in peer review before proceeding. Please refer to one of the following documents: [NIH Conflict of Interest Rules - Fed](#) or [NIH Conflict of Interest Rules - Non-Fed](#).

Display Applications: ☒ ALL ☐ COI

[COI Check Completed](#) [Save Work in progress](#)

[Save/Previous Page](#) [Save/Next Page](#)

Note: PI* indicates Contact PI. Use this PI name when identifying application to SRO.

All involved personnel			Project Title/Abstract	Conflict	Need to discuss with SRO
PD/PI's Name	PD/PI's Organization Name	PI*	Project Title of the PD/PI's Application Abstract	<input type="checkbox"/>	<input type="checkbox"/>

[Save/Previous Page](#) [Save/Next Page](#)

Once you've reviewed all involved personnel, the next step is to click **Save Work in progress** or **COI Check Completed**.

IAR – Recruitment Phase (Check Conflicts)



Check Conflicts ?

Meeting Information

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel
Meeting Identifier: 2023/10 ZQN1 TB-1 (01) 1
Meeting Phase: RECRUITMENT

[Back to List of Meetings](#) [Contact SRO](#) [Instructions](#)

Last COI check completion date: **Not Completed**

Conflict of Interest

A Conflict of Interest in scientific peer review exists when a reviewer has an interest in a grant or cooperative agreement application or in its review.

All potential reviewers must read the NIH Conflict of Interest, Confidentiality and Non Disclosure Rules concerning conflict of interest in peer review before proceeding. Please refer to one of the following documents: [NIH Conflict of Interest Rules - Fed](#) or [NIH Conflict of Interest Rules - State](#)

Display Applications: ☒ ALL ☐ COI

COI Check Completed

Save Work in progress

Note: PI* indicates Contact PI. Use this PI name when identifying application to SRO.

All involved personnel

PD/PI's Name	PD/PI's Organization Name	PI*

Abstract

Conflict of interest check

Thank you for completing your conflict of interest check. The SRO of the meeting has been notified.

Please contact the Scientific Review Officer listed below if you would like to discuss any specific conflicts further.

To view application(s) where you identified conflict of interest please select Display COI Applications option.

SRO Name
Last Name, First Name

Scientific Review Officer

SRO ADDRESS

Phone Number: (333) 333-3333

Email: eRATest@mail.nih.gov

Close

Conflict

Need to discuss with SRO

☐

☐


Save/Previous Page

Save/Next Page

When selecting **COI Check Completed**, you'll receive the following confirmation message.


IAR – Recruitment Phase (Check Conflicts)






IAR


Internet Assisted Review




National Institutes of Health

Office of Extramural Research







Internet Assisted Review |



List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table

1 Results



<

1 of 1

>

Meeting ?	Meeting Dates/Location ?	SRO Name ?	Phase ?	Critique Due ?	Read Phase End ?	Edit Phase End ?
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 <div>Check Conflicts</div>	Last Name, First Name	RECRUITMENT	10/01/2023 05:00 PM <div>Active</div>	11/01/2023 05:00 PM	12/01/2023 05:00 PM

Until the next phase is enabled, this will be the only action link available, even if you've already completed this step. Reviewers can continue to go back to the **Check Conflicts** screen to make updates as many times as needed until the next phase starts. Review Event Managers may continue to add applications during the Recruitment Phase for reviewers to go back and confirm whether a conflict of interest exists.

IAR – Submit Phase



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table	1 Results			1 of 1	<	>
Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 <div>View List of Applications Meeting Materials View Access Code for Downloads</div>	Last Name, First Name	SUBMIT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

The next phase is the Submit Phase. Since the Recruitment Phase is optional, it may not have been enabled for all meetings. Reviewers may notice that there was never an option to check conflicts. Depending on how the Review Event Manager set up the meeting, you may be taken straight to the Submit Phase.

Regardless, reviewers will need to agree to the Non-Disclosure Agreement before any other action links are made available.

If the Non-Disclosure Agreement has been signed, you'll see the following action links when clicking on the 3-dot ellipses:

- **View List of Applications** takes you to a list of applications for you to review and submit critiques/scores
- **Meeting Materials** takes you to meeting materials that were uploaded by your Review Event Manager
- **View Access Code for Downloads** provides an access code to download zip files (if required by the Review Event Manager)

IAR – Submit Phase



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table	1 Results					
Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 <div>View List of Applications Meeting Materials View Access Code for Downloads</div>	Last Name, First Name	SUBMIT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

To start reviewing applications, click **View List of Applications**.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title	Meeting Identifiers	Current Phase	Meeting Date	Critique Due
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	2023/10 ZQN1 TB-1 (01) 1	SUBMIT	08/15/2023 - 08/16/2023	10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP)

[Generate ZIP](#)

No files are available for download

Filter Table	3 Results (filtered from 33)					
Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

You'll be directed to the **List of My Assigned Applications** screen.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

- List of Applications
- List of Meetings
- Meeting Materials

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers: 2023/10 ZQN1 TB-1 (01) 1

Current Phase: SUBMIT

Meeting Date: 08/15/2023 - 08/16/2023

Critique Due: 10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) Generate ZIP

No files are available for download

Filter Table 3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

Clicking on **Go To** provides the same links from the previous screen.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title: Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers: 2023/10 ZQN1 TB-1 (01) 1

Current Phase: SUBMIT

Meeting Date: 08/15/2023 - 08/16/2023

Critique Due: 10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) Generate ZIP

No files are available for download

Filter Table 3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

Next to each application, there is a folder icon.

IAR – Submit Phase (List of My Assigned Applications)

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

GRANTFLDR
Grant Folder

National Institutes of Health
Office of Extramural Research

eRA Service Desk
 Hours: Monday-Friday, 7:00 AM-8:00 PM EDT/EST
 Web: <https://www.era.nih.gov/need-help>
 Toll-free: 866-504-9552
 Phone: 301-402-7469
 Contact initiated outside of business hours via Web or voice mail will be returned the next business day.

Application Folder ?
 NA24OARX123G0011-T1-01 Appl ID: 10876226
 Status: Pending Council Review Project Title: Project Title of PD/PI's Application (1) PI Name: PD/PI's Name (1)
 Institution: PD/PI's Organization Name Accession Number: 12345678
 Multiple Documents
[e-Application](#)
 Additions for Review
 No data available. Document Event Log

NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	...	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		
NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	...	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

Clicking on the folder icon will take you to the **Grant Folder (Application Folder)** where you'll see information about the application. Under the **Multiple Documents** section, there will be a link to the **e-Application** to preview the application. There may be links to additional files under the **Multiple Documents** section. Reviewers should review all available links within this section.

IAR – Submit Phase (List of My Assigned Applications)

Introduction Registration Accounts Submission & Tracking **Review & Scoring** Award Post Award Grant Closeout

IAR
Internet Assisted Review

National Institutes of Health
Office of Extramural Research

Internet Assisted Review |

List of My Assigned Applications ?
 Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title	Meeting Identifiers	Current Phase ?	Meeting Date	Critique Due
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	2023/10 ZQN1 TB-1 (01) 1	SUBMIT	08/15/2023 - 08/16/2023	10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) No files are available for download

Filter Table 3 Results (filtered from 33) 1 of 1

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1) Submit Critique	Project Title of PD/PI's Application (1)	Sec 1		
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

Clicking on the 3-dot ellipses will provide you a link to **Submit Critique**.

IAR – Submit Phase (Online Critique)



Internet Assisted Review |

Evaluation Criteria

Importance/relevance and applicability of proposed projects to the program goals
Technical/scientific merit
Overall qualifications of applicants
Project costs
Outreach and Education

Online Critique for [NA24OARX123G0011-T1-01](#) - PD/PI's Name ?

Opportunity Number: NOAA-OAR-UAT-2023-2023111
Title: Project Title of PD/PI's Application (1)
Assignment Role: Sec 1

Grant Number : NA24OARX123G0011-T1-01

[Open All](#) [Close All](#) [Top](#) [Print](#) [Cancel](#) [Save](#) [Save & Exit](#) [Submit](#)

PI Name : PD/PI's Name

[Important Reminders](#)

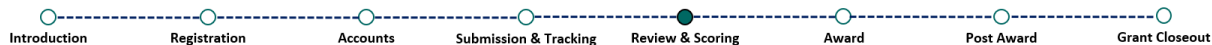
Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score	> Importance/relevance and applicability of proposed projects to the program goals
Score 0-20 ?	
Score	> Technical/scientific merit
Score 0-20 ?	
Score	> Overall qualifications of applicants
Score 0-20 ?	
Score	> Project costs
Score 0-20 ?	

Which takes us to the Online Critique.

IAR – Submit Phase (Online Critique)



Internet Assisted Review |

Evaluation Criteria

Importance/relevance and applicability of proposed projects to the program goals
Technical/scientific merit
Overall qualifications of applicants
Project costs
Outreach and Education

Online Critique for [NA24OARX123G0011-T1-01](#) - PD/PI's Name ?

Opportunity Number: NOAA-OAR-UAT-2023-2023111
Title: Project Title of PD/PI's Application (1)
Assignment Role: Sec 1

Grant Number : NA24OARX123G0011-T1-01

[Open All](#) [Close All](#) [Top](#) [Print](#) [Cancel](#) [Save](#) [Save & Exit](#) [Submit](#)

PI Name : PD/PI's Name

[Important Reminders](#)

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score	> Importance/relevance and applicability of proposed projects to the program goals
Score 0-20 ?	
Score	> Technical/scientific merit
Score 0-20 ?	
Score	> Overall qualifications of applicants
Score 0-20 ?	
Score	> Project costs
Score 0-20 ?	

If you need to get back to the application, you can click on the **Application Number**, which will take you back to the Grant Folder where you were able to view the e-Application.

IAR – Submit Phase (Online Critique)



Internet Assisted Review National Institutes of Health
Office of Extramural Research

Internet Assisted Review |

Evaluation Criteria
Importance/relevance and applicability of proposed projects to the program goals
Technical/scientific merit
Overall qualifications of applicants
Project costs
Outreach and Education

Online Critique for [NA24OARX123G0011-T1-01](#) - PD/PI's Name

Opportunity Number: NOAA-OAR-UAT-2023-2023111
Title: Project Title of PD/PI's Application (1)
Assignment Role: Sec 1

Grant Number: NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

[> Important Reminders](#)

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score

> Importance/relevance and applicability of proposed projects to the program goals

Score 0-20

Score

> Technical/scientific merit

Score 0-20

Score

> Overall qualifications of applicants

Score 0-20

Score

> Project costs

Score 0-20

Score

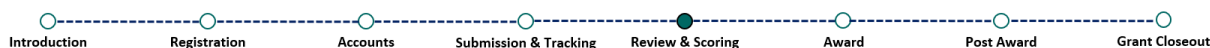
> Outreach and Education

Score 0-20

On the left, we see the **Evaluation Criteria**, which can be minimized by clicking on this arrow.

All Evaluation Criteria is pulled from the Notice of Funding Opportunity (NOFO).

IAR – Submit Phase (Online Critique)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

[> Important Reminders](#)

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score

> Importance/relevance and applicability of proposed projects to the program goals

Score 0-20

Score

> Technical/scientific merit

Score 0-20

Score

> Overall qualifications of applicants

Score 0-20

Score

> Project costs

Score 0-20

Score

> Outreach and Education

Score 0-20

0

Raw Score

At the top, there are options to **Open All** or **Close All** to expand on each section. We also have the **Save**, **Save & Exit**, and **Submit** buttons.

IAR – Submit Phase (Online Critique)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

Open All Close All Top Print Cancel Save Save & Exit Submit

> Important Reminders

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score

Score 0-20

> Importance/relevance and applicability of proposed projects to the program goals

This criterion ascertains whether there is intrinsic value in the proposed work and/or relevance to NOAA, federal, regional, state, or local activities: i.e., how does the proposed activity enhance NOAA and Sea Grant strategic focus areas and mission goals? This includes how well the proposed... [read more](#)

Strengths

Weaknesses

Score

Score 0-20

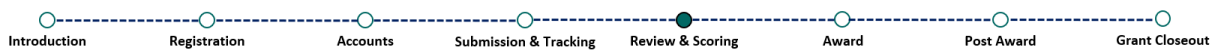
> Technical/scientific merit

Score

Score 0-20

Enter the score based on the range and provide your comments in the text boxes.

IAR – Submit Phase (Online Critique)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

Open All Close All Top Print Cancel Save Save & Exit Submit

> Important Reminders

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

20

Score 0-20

> Importance/relevance and applicability of proposed projects to the program goals

15

Score 0-20

> Technical/scientific merit

12

Score 0-20

> Overall qualifications of applicants

10

Score 0-20

> Project costs

20

Score 0-20

> Outreach and Education

77

Raw Score

Once the scores have been added for each criterion, it'll provide the Raw Score.

IAR – Submit Phase (Online Critique)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

Open All Close All Top Print Cancel Save Save & Exit **Submit**

> Important Reminders

Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

20	> Importance/relevance and applicability of proposed projects to the program goals
Score 0-20 ⓘ	
15	> Technical/scientific merit
Score 0-20 ⓘ	
12	> Overall qualifications of applicants
Score 0-20 ⓘ	
10	> Project costs
Score 0-20 ⓘ	
20	> Outreach and Education
Score 0-20 ⓘ	
77	Raw Score

Once all fields are complete, click **Submit**.

IAR – Submit Phase (Online Critique)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

> Important Reminders

Evaluation Criteria

Unless specified otherwise in

20	>
Score 0-20 ⓘ	
15	>
Score 0-20 ⓘ	
12	>
Score 0-20 ⓘ	
10	>
Score 0-20 ⓘ	
20	>
Score 0-20 ⓘ	
77	Raw

Submit Critique and Score ?

- Important Note: Your critique and/or score are not submitted until you press Confirm below. Please verify the following data and press Confirm to submit your information (critique and/or score). Otherwise, press Cancel.

Application:	NA24OARX123G0011-T1-01
Title:	Project Title of PD/PI's Application (1)
PI Name:	PD/PI's Name (1)
Assignment Role:	Sec 1
Preliminary Overall/Impact:	
Submitted Date:	2023/08/08 05:11:43 PM

Cancel **Confirm**

You'll be brought to this pop-up message to confirm.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	Meeting Identifiers 2023/10 ZQN1 TB-1 (01) 1	Current Phase ? SUBMIT	Meeting Date 08/15/2023 - 08/16/2023	Critique Due 10/01/2023 05:00 PM EDT
---	--	----------------------------------	--	--

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ⓘ

Generate ZIP

⚠ No files are available for download

Filter Table 3 Results (filtered from 33)

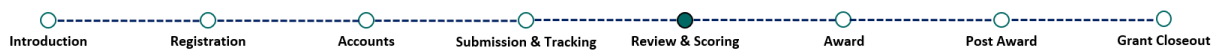
< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		Draft
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		08/08/2023 04:57 PM
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

You'll need to go through the same steps for each application that is assigned for your review.

If you've started but did not submit, you'll see that there is a Draft under the **Submitted Date** column.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	Meeting Identifiers 2023/10 ZQN1 TB-1 (01) 1	Current Phase ? SUBMIT	Meeting Date 08/15/2023 - 08/16/2023	Critique Due 10/01/2023 05:00 PM EDT
---	--	----------------------------------	--	--

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ⓘ

Generate ZIP

⚠ No files are available for download

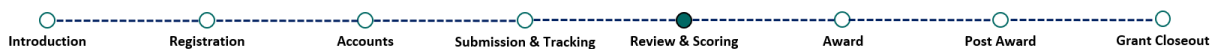
Filter Table 3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1) Submit Critique Delete Critique (2)	Project Title of PD/PI's Application (1)	Sec 1		Draft
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		08/08/2023 04:57 PM
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

Clicking on the 3-dot ellipses next the application will provide options to **Submit Critique** or **Delete Critique**.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title	Meeting Identifiers	Current Phase ?	Meeting Date	Critique Due
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	2023/10 ZQN1 TB-1 (01) 1	SUBMIT	08/15/2023 - 08/16/2023	10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table 3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		Draft
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		08/08/2023 04:57 PM
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

If the critique was successfully submitted, there will be a submit date and time stamp.

IAR – Submit Phase (List of My Assigned Applications)



Internet Assisted Review |

List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title	Meeting Identifiers	Current Phase ?	Meeting Date	Critique Due
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	2023/10 ZQN1 TB-1 (01) 1	SUBMIT	08/15/2023 - 08/16/2023	10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table 3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Assignment Role	Prelim. Score	Submitted Date
	NA24OARX123G0011-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)	Sec 1		Draft
	NA24OARX417G0025-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)	Ter 1		08/08/2023 04:57 PM
	NA24OARX123G0010-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (3)	Project Title of PD/PI's Application (3)	Sec 1		

By clicking on the 3-dot ellipses, you'll have the option to submit, view, or delete the critique that you've submitted. Reviewers may submit/resubmit as many times as possible during the Submit Phase.

IAR – Submit Phase (List of My Assigned Applications)



Grant Number : NA24OARX123G0011-T1-01

PI Name : PD/PI's Name

Open All Close All Top Print Cancel Edit

Last Saved: 08/08/2023 04:34:40 PM by Kwon, Linda

> Important Reminders

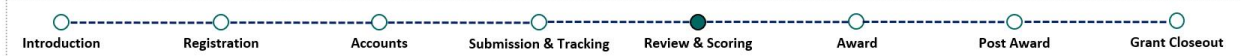
Evaluation Criteria

Unless specified otherwise in an individual competition announcement described in Section IIA., all evaluation criteria have equal weights

Score Score 0-20 ⓘ	> Importance/relevance and applicability of proposed projects to the program goals
Score Score 0-20 ⓘ	> Technical/scientific merit
Score Score 0-20 ⓘ	> Overall qualifications of applicants
Score Score 0-20 ⓘ	> Project costs
Score Score 0-20 ⓘ	> Outreach and Education
0	Raw Score

If you return to update a critique, make sure to click on the **Edit** button to be able to make edits.

IAR – Read Phase



Internet Assisted Review

Help Contact User

Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

<div>Filter Table</div>	1 Results	<div><div></div><div><div><</div><div>1 of 1</div><div>></div></div></div>				
Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
<div>2023/10 ZQN1 TB-1 (01) 1</div> <div>Oceanic and Atmospheric Research (OAR) Special Emphasis Panel</div> <div>Online Critique</div>	<div>08/15/2023-08/16/2023</div> <div><div>View List of Applications</div><div>Meeting Materials</div><div>View Access Code for Downloads</div></div>	Last Name, First Name	READ	<div>10/01/2023 05:00 PM</div> <div>Active</div>	11/01/2023 05:00 PM	12/01/2023 05:00 PM

The next phase is the Read Phase. Clicking on the 3-dot ellipses will provide the same action links we saw from the Submit Phase.

IAR – Read Phase



Internet Assisted Review |

List of Meetings ?

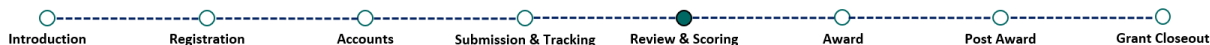
> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table	1 Results			<	1 of 1	>
Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 View List of Applications Meeting Materials View Access Code for Downloads	Last Name, First Name	READ	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

Click on **View List of Applications** to read critiques and scores submitted by other reviewers.

IAR – Read Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title	Meeting Identifiers	Current Phase	Meeting Date	Critique Due
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	2023/10 ZQN1 TB-1 (01) 1	READ	08/15/2023 - 08/16/2023	10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP)

[Generate ZIP](#)

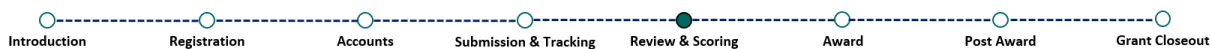
No files are available for download

Filter Table	3 Results (filtered from 33)		<	1 of 1	>
Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	View All Critiques	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

You must submit your critique before you can read others.

Next to each application, click on the 3-dot ellipses to **View All Critiques**.

IAR – Read Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers
2023/10 ZQN1 TB-1 (01) 1

Current Phase ?
READ

Meeting Date
08/15/2023 - 08/16/2023

Critique Due
10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table

3 Results (filtered from 33)

< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

⚠ You must submit your critique before you can read others.

You can see the critique you submitted by clicking on the 3-dot ellipses on the right side of the screen.

IAR – Read Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers
2023/10 ZQN1 TB-1 (01) 1

Current Phase ?
READ

Meeting Date
08/15/2023 - 08/16/2023

Critique Due
10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table

3 Results (filtered from 33)

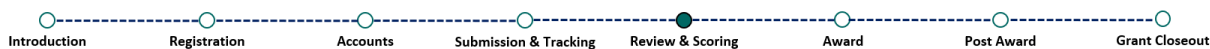
< 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

⚠ You must submit your critique before you can read others.

During the Read Phase, you may only read critiques submitted by others if you have submitted your own.

IAR – Read Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers
2023/10 ZQN1 TB-1 (01) 1

Current Phase ?
READ

Meeting Date
08/15/2023 - 08/16/2023

Critique Due
10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table

3 Results (filtered from 33)



<

1 of 1 ▾

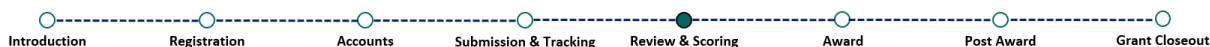
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Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

⚠ You must submit your critique before you can read others.

If you have not submitted your own critique, there won't be a link to **View All Critiques**.

IAR – Read Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To ▾

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title
Oceanic and Atmospheric Research (OAR) Special Emphasis Panel

Meeting Identifiers
2023/10 ZQN1 TB-1 (01) 1

Current Phase ?
READ

Meeting Date
08/15/2023 - 08/16/2023

Critique Due
10/01/2023 05:00 PM EDT

☒ Show only Assigned Applications

My Assigned Applications (ZIP) ?

Generate ZIP

⚠ No files are available for download

Filter Table

3 Results (filtered from 33)



<

1 of 1 ▾

>

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

⚠ You must submit your critique

Submit Critique

By clicking on the 3-dot ellipses on the right side of the screen, there will be an option to **Submit Critique**. Once you submit, you will not be able to resubmit or modify your critique while in the Read Phase.

IAR – Edit Phase (optional)



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table 1 Results

Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 View List of Applications Meeting Materials View Access Code for Downloads	Last Name, First Name	EDIT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

The final phase (if enabled) is the Edit Phase. If the Edit Phase was not enabled, the Read Phase would be the final phase. During the Edit Phase, reviewers may edit critiques they submitted during the Submit Phase.

Clicking on the 3-dot ellipses will provide the same action links we saw from the Submit and Read Phase.

IAR – Edit Phase (optional)



Internet Assisted Review |

List of Meetings ?

> IAR Information

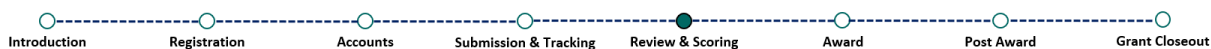
All times are in Eastern Standard Time/ Eastern Daylight Time.

Filter Table 1 Results

Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
2023/10 ZQN1 TB-1 (01) 1 Oceanic and Atmospheric Research (OAR) Special Emphasis Panel Online Critique	08/15/2023-08/16/2023 View List of Applications Meeting Materials View Access Code for Downloads	Last Name, First Name	EDIT	10/01/2023 05:00 PM Active	11/01/2023 05:00 PM	12/01/2023 05:00 PM

Click on **View List of Applications** to edit your critiques and scores.

IAR – Edit Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	Meeting Identifiers 2023/10 ZQN1 TB-1 (01) 1	Current Phase ? EDIT	Meeting Date 08/15/2023 - 08/16/2023	Critique Due 10/01/2023 05:00 PM EDT
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☒ Show only Assigned Applications

My Assigned Applications (ZIP)

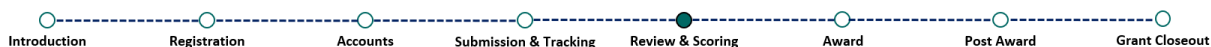
Filter Table 3 Results (filtered from 33) < 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

You must submit your critique before you can read others.

Similar to the Read Phase, clicking on the 3-dot ellipses next to each application will allow you to **View All Critiques** as long as you've submitted your own.

IAR – Edit Phase (List of My Assigned Applications)



List of My Assigned Applications ?

Go To

Meeting: 2023/10 ZQN1 TB-1 (01) 1

Meeting Title Oceanic and Atmospheric Research (OAR) Special Emphasis Panel	Meeting Identifiers 2023/10 ZQN1 TB-1 (01) 1	Current Phase ? EDIT	Meeting Date 08/15/2023 - 08/16/2023	Critique Due 10/01/2023 05:00 PM EDT
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☒ Show only Assigned Applications

My Assigned Applications (ZIP)

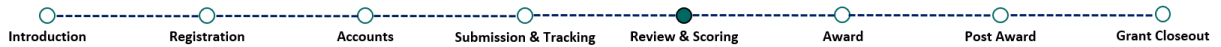
Filter Table 3 Results (filtered from 33) < 1 of 1 >

Review Order	Application Number (Opportunity Number)	PI Name	Project Title (Latest eAdditions Date)	Average Prelim Score	Role (Reviewers, Prelim. Score)
	NA24OARX417G0009-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0007-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0008-T1-01 NOAA-OAR-UAT-2023-2023111	PD/PI's Name (1)	Project Title of PD/PI's Application (1)		Ter 1 ...
	NA24OARX417G0028-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...
	NA24OARX417G0027-T1-01 NOAA-OAR-UAT-2023-2023222	PD/PI's Name (2)	Project Title of PD/PI's Application (2)		Ter 1 ...

You must submit your critique before you can read others.

The only difference from the Read Phase is that you'll have an option to **Update Critique**.

Summary Statement Preparation



IAR
Internet Assisted Review



National Institutes of Health
Office of Extramural Research



Internet Assisted Review |

List of Meetings ?

> IAR Information

All times are in Eastern Standard Time/ Eastern Daylight Time.

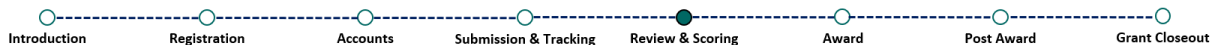
Filter Table 0 Results



Meeting	Meeting Dates/Location	SRO Name	Phase	Critique Due	Read Phase End	Edit Phase End
No Meetings Found						

Once the Read Phase or Edit Phase has come to an end, reviewers will no longer have access to the meeting. When logging into IAR, they will see “No Meetings Found”.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

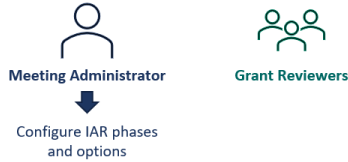
A module within eRA Commons used to facilitate the review process for DOC

To summarize what was discussed, Internet Assisted Review (IAR) is a module within eRA Commons used to facilitate the Department of Commerce review process.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

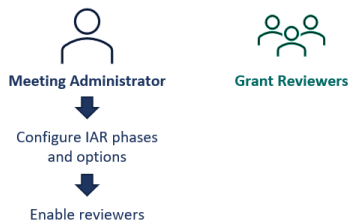
The Meeting Administrator (or Review Event Manager) is first going to set up the meeting and configure the IAR meeting phases and options.

The Meeting Administrator (Review Event Manager) will set up the meeting and configure the IAR meeting phases and options.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

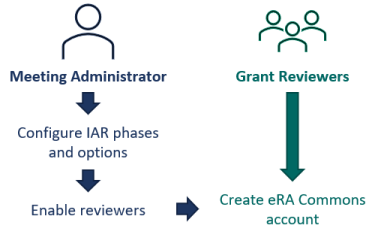
The Meeting Administrator will enable reviewers to participate in a specific review event.

Then, they will enable reviewers.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

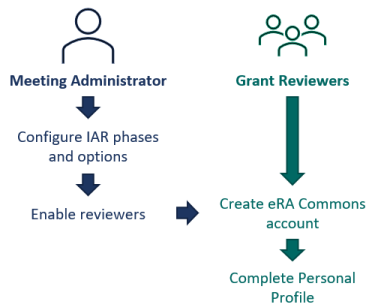
Reviewers will receive an invitation via email with instructions to create an eRA Commons account.

When enabled, reviewers will be invited via a series of emails to create an eRA Commons account.

Summary



Internet Assisted Review (IAR)



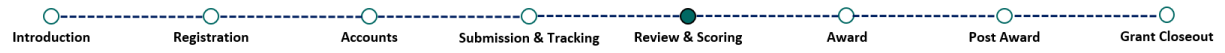
Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

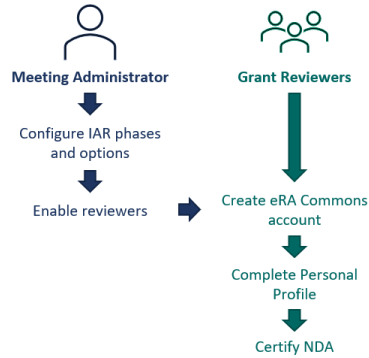
Reviewers will need to log into eRA Commons and complete their Personal Profile.

When reviewers first log into eRA Commons and change their password, they will need to complete their Personal Profile.

Summary



Internet Assisted Review (IAR)



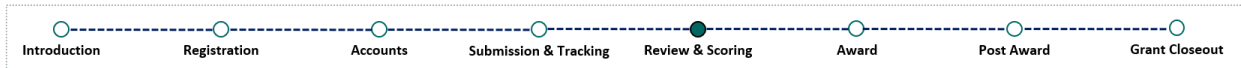
Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

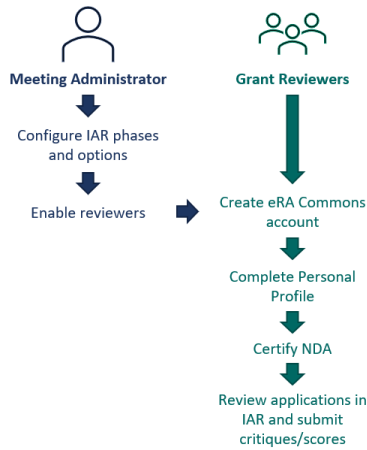
Reviewers will go to the IAR module and first certify their Non-Disclosure Agreement.

Reviewers will then go to the IAR module. When they locate the meeting, they'll need to certify the Non-Disclosure Agreement in order to access any meeting materials.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

Reviewers will review applications in IAR and submit critiques/scores.

Meeting Phases

Recruitment Phase *(optional)* – Self-identify conflicts of interest

Submit Phase – Review applications and submit critiques/scores

Read Phase – Read critiques submitted by others (only if you've submitted your own)

Edit Phase *(optional)* – Make edits to critiques that were already submitted

Then, reviewers will review the assigned applications and submit their critiques/scores.

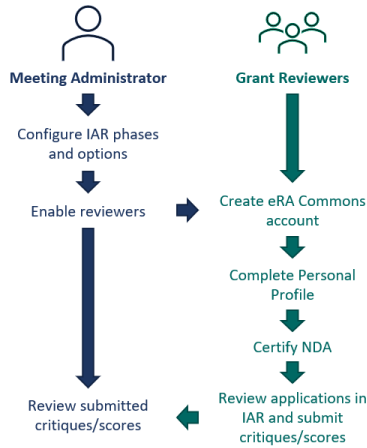
There are four meeting phases, which are all enabled at the discretion of the Review Event Manager.

- The Recruitment Phase is an optional phase, which allows reviewers to self-identify conflicts of interest.
- The Submit Phase allows reviewers to review applications and submit their critiques and scores.
- The Read Phase allows reviewers to read critiques submitted by others, only if they've submitted their own.
- The Edit Phase is an optional phase, which allows reviewers to make edits to critiques that have already been submitted.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

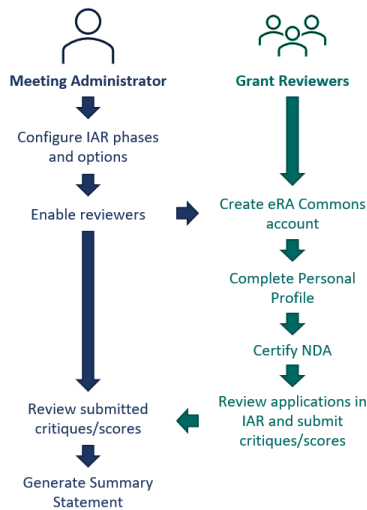
The Meeting Administrator will review the submitted critiques/scores

Once all critiques/scores have been submitted, the Meeting Administrator will review them.

Summary



Internet Assisted Review (IAR)



Internet Assisted Review (IAR)

A module within eRA Commons used to facilitate the review process for DOC

The Meeting Administrator will generate the Summary Statement (Review Outcome)

And generate the Summary Statement or Review Outcome document.


Where Can I Get Help?



If you are experiencing technical difficulties and need help, you have options!

-  eRA's Online Help

Internet Assisted Review |

List of Meetings 

 Need Help?

- Call and speak to an eRA Service Desk staff member
- Submit a ticket via <https://public.era.nih.gov/submithelp>
- Check out our online resources:
 - [Reviewers | eRA \(nih.gov\)](#)
 - [eRA Commons Frequently Asked Questions](#)

eRA Service Desk

Hours of Operation:

Monday – Friday 7AM to 8PM Eastern Time
(closed on federal holidays)

Toll Free: (866) 504-9552

Phone: (301) 402-7469

**Press 1 for
eRA Commons
inquiries!**

Link to submit a web ticket to the eRA Service Desk: <https://public.era.nih.gov/submithelp>

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