



UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer and
Assistant Secretary for Administration
Washington, D.C. 20230

September 8, 2022

Memorandum For Department of Commerce Travelers

From: Stephen Kunze
Deputy Chief Financial Officer Department of Commerce

Subject: DOC Official Travel Guidance Update

Pursuant to OMB Memorandum M-21-15, Federal employees should adhere strictly to the Centers for Disease Control and Prevention (CDC) guidance for domestic and international travel before, during, and after travel. Based on the recent guidance released by the Safer Federal Workforce Task Force, the Department is allowing unrestricted official travel for all employees while following Safer Federal Workforce Task Force and CDC safety guidelines and protocols, destination policies, specific transportation vendors (airlines, trains, etc.) guidance, Department of State alerts, DOC Executive Orders Responses, and each Bureau's travel protocols¹. The CDC guideline can be found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>. Additionally, the Safer Federal Workforce Task Force outlines a summary of Testing and the Frequently Asked Questions [FAQs on Official Travel](#), and it will be updated as applicable.

The Department employees understand that ***restricted travel protocols can be reinstated at any time*** per the CDC and the Safer Federal Workforce Task Force due to safety, security, and any other precautionary reasons such as Transportation Security Administration (TSA) or Department of State (DOS) travel alerts or due to a government lapse in appropriation.

If you have any questions, please feel free to contact Cecelia Kizer, Director, Travel Management Division, at 202-482-9079 or Julie Tao, Director, Office of Financial Reporting, Internal Controls, and Travel (OFRICT), at 202-482-0502. We appreciate your patience and support.

Note: ¹These requirements are not intended to alter or supersede any CDC setting-specific guidance. Additionally, where a locality imposes more protective pandemic-related safety requirements, such as with respect to masking, quarantine, or isolation requirements, those requirements should be followed by Federal employees, in Federal buildings, federally controlled worksites, and on Federal lands within that locality.