

DOC Office of Facilities and Environmental Quality (OFEQ) Herbert C. Hoover Building (HCHB) Return to Office Information

Office of Facilities and Environmental Quality:

This document is a guide to assist you in the return to HCHB by providing common information about HCHB including facility readiness, building map, the new fitness center, and local restaurants. To place a ticket for facility work, please visit the [OFEQ Self-Service Portal..](#)

Facility Readiness at the HCHB

HCHB COVID-19 Safety

Sanitation stations with facemasks, hand sanitizer and tissues are located at each entrance.

CDC and GSA safety protocols followed related to mask and social distancing requirements.

CDC guidelines adhered to for cleaning and disinfection within specified windows for reported COVID-19 cases.

Ventilation

Ultraviolet Germicidal Irradiation (UVGI) installed in air handlers throughout the HCHB.

This system kills viral, bacterial and fungal organisms and in combination with increased outside air exchanges and appropriate protocols, reduces risk of COVID-19 transmission.

Ventilation is maximized by increasing the number of daily air exchanges.

Air filters are regularly replaced using the highest allowable MERV (high efficiency particulate air filter) rated filters.

HCHB Cleaning Services

Communal spaces, business centers, pantries, stairwells, suite door handles, conference rooms, lobbies, restrooms, and elevators cleaned and disinfected daily.

Within-suite vacuuming and cleaning on all floors will resume on a bi-weekly schedule.

Hand sanitizer and disinfecting wipes to sanitize printers between use will be provided by OFEQ.

Since some offices have not been occupied since the pandemic's beginning, OFEQ inspected and cleaned all offices in preparation for the return to facilities.

OFEQ Support for Returning to HCHB

- All offices cleaned and inspected prior to return.
 - Call 202-482-1340 or submit a [work request](#) electronically for anything needing attention.
- [Move assistance](#) and large [trash receptacles](#) available for tenants wanting to reduce stored items.
 - To donate items no longer needed please contact the [Green Store](#).

Additional Resources:

[DOC COVID-19 Information Hub](#)





Welcome to the Herbert C. Hoover Building

Pennsylvania Avenue NW

Corridor 7

Entrances
14th Street Main Entrance - 24 hours
RRB Tunnel Entrance - 8:30am - 7:30pm
14th & Pennsylvania Ave - 8:30am - 7:30pm
Courier Entrance - Mon - Fri 7:00am - 6:00pm
(ADA and Courier Access only)
15th Street Secretary's Entrance - 6:30am - 7:30pm



**Building Management
And Facility Services**

<https://doc.fmshosted.com/FMInteract/Default.aspx> 2
202-482-1340

Room C100, C level

Heating and cooling, plumbing, electrical, and pests.



Janitorial Services

chimes@doc.gov

202-482-5406
Request disinfecting wipes, hand sanitizer, trash receptacles, and cleaning.



Cafeteria

202-482-1340

Will reopen soon. See broadcasts for details.



Multimedia Services

OAS-OFEQ-Multimedia@oc.gov

202-482-8200

Room 2884, 2nd Floor

Door signs, business cards, printing and graphic design.



Mail and Courier Services

HCHBMail@doc.gov

202-482-4447

Commuter Programs OAS-PARKING@doc.gov

202-482-1340

Parking, carpool, bicycle and transit subsidies.



Employee Assistance Program

www.commerce.gov/hr/people/work-life-balance/leap 1-800-222-0384 24 hours a day/7 days a week
<https://doc.fmshosted.com/FMInteract/Default.aspx> 202-482-1340



Health Unit

202-482-0488
Room 6046, 6th floor

For a life threatening emergency, dial 911 or go to the nearest Emergency Room



Auditorium

1st floor

<https://doc.fmshosted.com/FMInteract/Default.aspx>



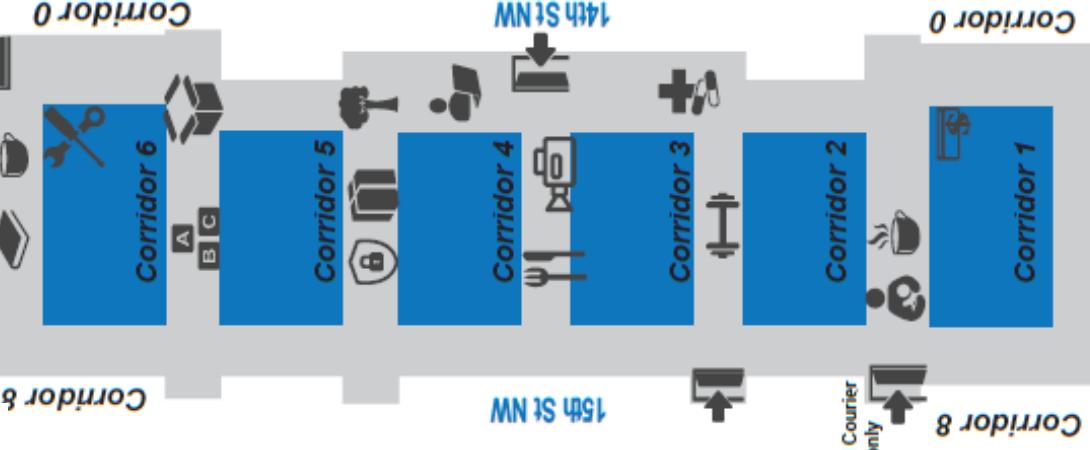
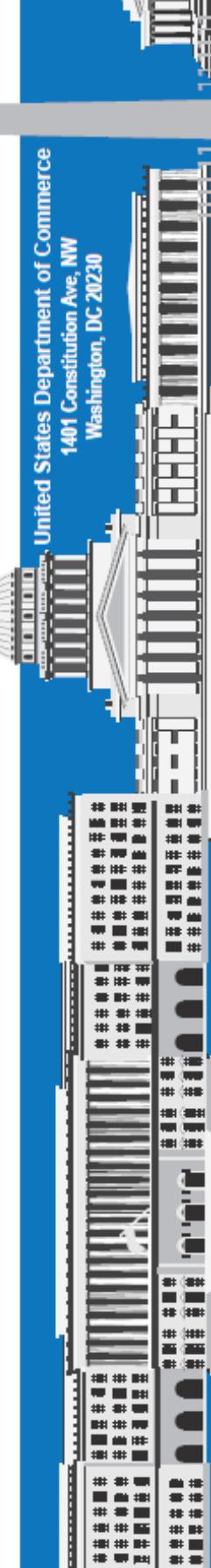
Business Café

Rooms 52010 & C004

24 hour snacks and drinks



United States Department of Commerce
1401 Constitution Ave, NW
Washington, DC 20230



HCHB FITNESS CENTER

—WE'RE BACK

And Better Than Ever!

**The fitness center you've been
waiting for is finally here!**

Come see the *all new* HCHB Fitness Center in B3030, right behind the tunnel entrance. We have a spacious new facility, all new equipment, and beautiful locker rooms.

Choose from a variety of fitness classes — our professional staff is on site to guide you.

Change your life today. Learn how you can return to fitness when you return to the office.

www.cohofitness.com

LET'S WORKOUT
Reopening May 25

