

DOC Office of Facilities and Environmental Quality (OFEQ) Herbert C. Hoover Building (HCHB) Return to Office Information

Office of Facilities and Environmental Quality:

This document is a guide to assist you in the return to HCHB by providing common information about HCHB including facility readiness, building map, the new fitness center, and local restaurants. To place a ticket for facility work, please visit the [OFEQ Self-Service Portal](#).

Facility Readiness at the HCHB

HCHB COVID-19 Safety

*Sanitation stations with facemasks, hand sanitizer and tissues are located at each entrance.
CDC and GSA safety protocols followed related to mask and social distancing requirements.
CDC guidelines adhered to for cleaning and disinfection within specified windows for reported COVID-19 cases.*

Ventilation

*Ultraviolet Germicidal Irradiation (UVGI) installed in air handlers throughout the HCHB.
This system kills viral, bacterial and fungal organisms and in combination with increased outside air exchanges and appropriate protocols, reduces risk of COVID-19 transmission.*

Ventilation is maximized by increasing the number of daily air exchanges.

Air filters are regularly replaced using the highest allowable MERV (high efficiency particulate air filter) rated filters.

HCHB Cleaning Services

Communal spaces, business centers, pantries, stairwells, suite door handles, conference rooms, lobbies, restrooms, and elevators cleaned and disinfected daily.

Within-suite vacuuming and cleaning on all floors will resume on a bi-weekly schedule.

Hand sanitizer and disinfecting wipes to sanitize printers between use will be provided by OFEQ.

Since some offices have not been occupied since the pandemic's beginning, OFEQ inspected and cleaned all offices in preparation for the return to facilities.

OFEQ Support for Returning to HCHB

- All offices cleaned and inspected prior to return.
 - Call 202-482-1340 or submit a [work request](#) electronically for anything needing attention.
- [Move assistance](#) and large [trash receptacles](#) available for tenants wanting to reduce stored items.
 - To donate items no longer needed please contact the [Green Store](#).

Additional Resources:
[DOC COVID-19 Information Hub](#)





Welcome to the Herbert C. Hoover Building



Entrances

14th Street Main Entrance - 24 hours
RRB Tunnel Entrance - 6:30am - 7:30pm
14th & Pennsylvania Ave - 6:30am - 7:30pm
Courier Entrance - Mon - Fri 7:00am - 6:00pm
(ADA and Courier Access only)
15th Street Secretary's Entrance - 6:30am - 7:30pm



Building Management And Facility Services

<https://doc.fmshosted.com/FMInteract/Default.aspx>
202-482-1340
Room C100, C level
Heating and cooling, plumbing, electrical, and pests.

Janitorial Services

chimes@doc.gov
202-482-5406
Request disinfecting wipes, hand sanitizer, trash receptacles, and cleaning.



Cafeteria

202-482-1340
Will reopen soon. See broadcasts for details.

Multimedia Services

OAS-OFEQ-Multimedia@oc.gov
202-482-8200
Room 2864, 2nd Floor
Door signs, business cards, printing and graphic design.



Mail and Courier Services

HCHBMail@doc.gov
202-482-4447
Commuter Programs OAS-PARKING@doc.gov
202-482-1340
Parking, carpool, bicycle and transit subsidies.



Employee Assistance Program

www.commerce.gov/hr/employees/work-life-balance/leap 1-800-222-0384 24 hours a day/7 days a week



Auditorium

1st floor
<https://doc.fmshosted.com/FMInteract/Default.aspx>
202-482-1340



Health Unit

202-482-4088
Room 8046, 6th floor
For a life threatening emergency, dial 911 or go to the nearest Emergency Room



Lactation Room

Room 32027, 3rd floor
Contract the Health Unit for access



Green Store

GoGreen@doc.gov
Room 2888, 2nd floor
Office supplies available by appointment



Moving Services

OFEQ-Movers@doc.gov
Room B511
202-482-8215



HCHB Security Service Center

HCHBsecurity@doc.gov
202-482-8355
Room 1522, 1st floor
PIV Cards - Mon-Fri 8:30-5pm



Research Library

research@doc.gov
Room 1804, 1st floor

Space Management Services

SMD@doc.gov
202-482-1340
Space and furniture modifications including social distancing space planning.



Child Care Center

Executive Director@commercekids.org
202-482-1587
1st Floor
Please contact with inquiries.



Credit Union

service@ddocfu.org
202-808-3800
Tunnel Entrance Credit Union- 8:30am - 3:30pm



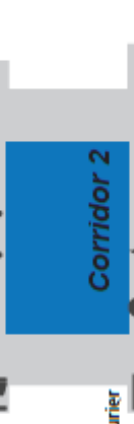
Fitness Center

COHOFitness@teamcfw.com
202-482-0437
Basement



Business Café

Rooms 52019 & C004
24 hour snacks and drinks



United States Department of Commerce
1401 Constitution Ave, NW
Washington, DC 20230



Pennsylvania Avenue NW

Corridor 7

Corridor 8

Corridor 0

15th St NW

14th St NW

Corridor 0



Constitution Avenue NW

HCHB FITNESS CENTER

— WE'RE BACK

And Better Than Ever!

The fitness center you've been waiting for is finally here!

Come see the *all new* HCHB Fitness Center in B3030, right behind the tunnel entrance. We have a spacious new facility, all new equipment, and beautiful locker rooms.

Choose from a variety of fitness classes — our professional staff is on site to guide you.

Change your life today. Learn how you can return to fitness when you return to the office.

www.cohofitness.com

LET'S WORKOUT
Reopening May 25

