# DOC Chief Acquisition Officer Excellence Awards 2022 Instructions

The DOC Excellence Awards allow the Department of Commerce Chief Acquisition Officer to recognize outstanding achievements in all aspects of acquisition and financial assistance throughout the Department of Commerce.

As part of the efforts to recognize professionals who contribute to outstanding achievements in acquisition and financial assistance throughout the Department, the Department of Commerce Office of Acquisition Management is seeking nominations for the 2022 Excellence Awards. Nominations are being solicited for federal employees engaged in team or individual activities that led to excellent results in any of the following areas in FY 2021:

## **Acquisition Excellence Award**

Recognizes those individual(s) and/or team(s) who have made the most outstanding contributions in enhancing competition and innovation throughout the acquisition lifecycle and in support of Department of Commerce acquisition programs.

## **Program Management Excellence Award**

In line with the intent of the Program Management Improvement and Accountability Act (PMIAA), recognizes those individual(s) and/or team(s) who demonstrated program management excellence and success by balancing the many factors that influence cost, schedule, and performance and by using critical thinking and innovative techniques to solve program management challenges.

### **Enterprise Risk Management Excellence Award**

Recognizes individual(s) and/or team(s) that have effectively advanced Enterprise Risk Management (ERM) within the organization and/or positively impacted the ERM community within the Department, as demonstrated by a notable achievement, such as but not limited to 1) demonstrating overall ERM program excellence, 2) developing innovative approaches and/or processes to ERM, 3) creating synergies between the Department and other Federal agencies by leading changes in one or more ERM areas, and 4) linking ERM to successful program outcomes, including the many factors that influence cost, schedule, and performance and by using critical thinking and innovative techniques to solve program management challenges.

## Financial Assistance/Grants Management Excellence Award

Recognizes individual and/or team impact in the financial assistance/grants management community through innovation or creativity as demonstrated by a notable achievement, such as but not limited to 1) demonstrated grants management excellence, 2) developing and implementing an innovative grants management process and/or strategy to get the best solution, 3) developing innovative grants management training and development for the workforce and 4) success by balancing the many factors

that influence cost, schedule, and performance and by using critical thinking and innovative techniques to solve program management challenges.

#### **Small Business Excellence Award**

Individuals or teams engaged in collaboration between the Office of Small and Disadvantaged Business Utilization (OSDBU), the program management office, the contracting office, and small business that led to awards that were successful from both a small business and an acquisition perspective in FY2021.

## Nomination packages will be evaluated against the following criteria:

One or more awards may be given to either an individual or a team in each of the areas listed above (i.e. Acquisition, Program Management, Enterprise Risk, Financial Assistance/Grants Management, and Small Business).

Criterion #1 – Results: The team or individual demonstrated results that exceeded original expectations. Criterion #2 – Impact: The impact of the effort was substantial and provided significant value to the agency and/or other beneficiaries.

Nominations will be judged using a two-step process:

Step 1: The initial nominations will be judged by senior acquisition and financial assistance professionals. Step 2: The top individual or team submissions will be forwarded to the DOC Chief Acquisition Officer for selection/concurrence.

Nominations should be submitted to <u>ISD@doc.gov</u> no later than January 31, 2022. The awards will be presented at the Big A Conference May 16-18, 2022. If you have questions regarding the nomination process, please contact Crystal Dabney or Ron Allen at ISD@doc.gov or 202-482-4248.