

amazon business



GSA – Meet the
E-Marketplace

AbilityOne



 **amazon business**



December 8, 2020

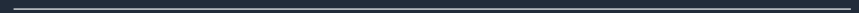
Amazon Business and AbilityOne

- Authorized AbilityOne Sellers
- Distinct AbilityOne Brand

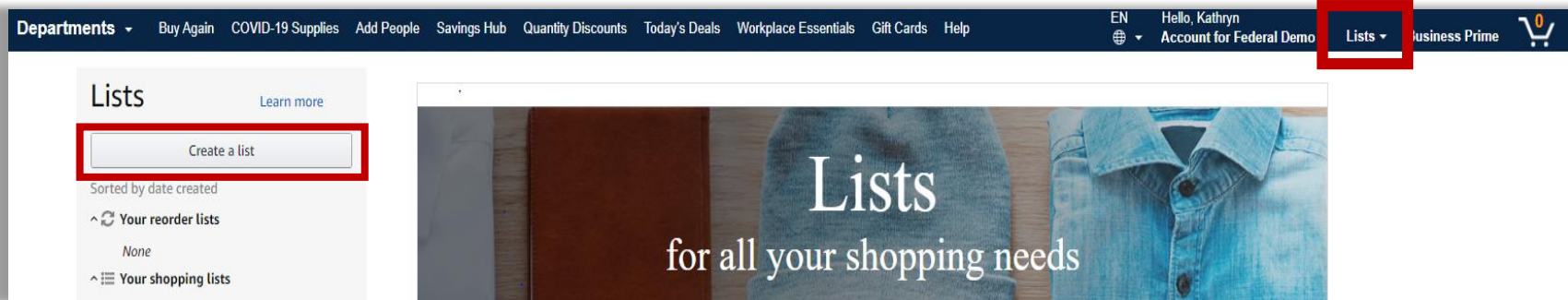




AbilityOne-
Admin
Experience



Amazon Business Lists for AbilityOne Products



This screenshot shows a dialog box titled 'Choose a list type'. It has two options: 'Reorder List' (selected with a radio button) and 'Shopping List'. Below these options is a 'List name' field containing the text 'AbilityOne Product List'. At the bottom of the dialog, there is a link 'Upload a spreadsheet of items (optional)' which is highlighted with a red box. The dialog also has 'Cancel' and 'Create List' buttons at the bottom right.

Choose a list type

☒ **Reorder List**
For items that are bought repeatedly.
Items remain on the list after purchase.

☐ **Shopping List**
For items that are bought once. Items are filtered from view after purchase.

List name
AbilityOne Product List

[Upload a spreadsheet of items \(optional\)](#)

Cancel Create List

Creating a Reorder List with AbilityOne Products

Create and upload your list

Instantly add products to a list by filling in and uploading our template.

- 1 Download and enter product details**
Fill in the template with products you'd like to add to a list. You can provide information like part numbers, SKUs, or ASINs to help us identify the right products.

Download template

- 2 Upload completed file**
Upload the completed template to create the list.

Browse

AbilityOne List Upload.xlsx X

Cancel

Create list

We're creating your list!

The process of finding these products can take up to a few minutes

- ✓ File successfully uploaded (100%)
- ✓ Read your product information (100%)
- ✓ Found your products on Amazon Business (100%)
 - Adding your products to list (100%)

Manage list

People who access your list will see your recipient name.

List name AbilityOne Product List

Description AbilityOne Product List

Shipping Address None

List type

- ☒ Reorder List
For items that are bought repeatedly. Items remain on the list after purchase.
- ☐ Shopping List
For items that are bought once. Items are filtered from view after purchase.
- ☒ Default List

Cancel

Save Changes

Managing and Sharing List Content


Share list

Buy only

These people can only buy items from the list.
They cannot change the list.

☒ Share with your organization (all members)

Everyone in your account will be able to view this list



Edit + buy

These people can add and remove items and change comments and quantities

Search for people

☐ Generate a public link

Cancel

Save

Item added December 4, 2020

1

Add to Cart

Move

▼

Delete

Comment

Remaining: 250 characters

Save

Cancel

Priority


Lowest

▼

Save

Cancel

AbilityOne Preferred List Buying Policy

**Preferred List**
Preferred Lists are shared with your organization. The items are shown first in search results and help guide your organization's spending.

Policy name 19/80

AbilityOne Products

This policy applies to
☒ This group and its subgroups (4)
☐ This group only

[Add notes for admins](#)

Message for buyers 101/250
Your organization identified this item as preferred and wants you to choose it over similar products.

Product lists in this policy
A Reorder list which is linked to this policy will mark all products in the List as preferred and will be shared with all group members. Any new products you add to the List will automatically be preferred.

☒ AbilityOne Product List

[View list](#)



AbilityOne-Buyer Experience

Purchasing from the AbilityOne List

Lists

[Learn more](#)

Create a list

Sorted by date created

^ Your reorder lists

None

^ Your shopping lists

None

^ Shared with organization

- AbilityOne Product List

^ Shared with you

None

^ Shared with your groups

- Administration
 - AbilityOne Product List

AbilityOne Product List

Reorder list shared with: Organization | List owner: katgille+GSAdmin@amazon.com

Copy Print

"AbilityOne Product List"

Filters:

- Unpurchased

Sorts:

- Default
- Priority (high to low)
- Price (low to high)
- Price (high to low)

<div> Company Preferred AbilityOne - B3 Multi-Function Pen 7520-01-646-1095 \$38.10</div> <div>1</div> <div>Add to Cart</div>	<div> Company Preferred AbilityOne - SKILCRAFT Bio-Write(R) Retractable Gel Pen-0.7mm, Blue Ink, \$32.05</div> <div>1</div> <div>Add to Cart</div>	<div> Company Preferred AbilityOne - Glide Ball Point Pen - 0.7mm, Fine Point, 3 per Pack, Black \$9.19</div> <div>1</div> <div>Add to Cart</div>	<div> Company Preferred AbilityOne - Rubberized Ballpoint Pen - Red Ink, Fine Point \$22.09</div> <div>1</div> <div>Add to Cart</div>
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<div> Company Preferred AbilityOne - Wood Cased Pencil - No. 2, Medium Lead, Yellow Barrel \$4.99</div> <div>1</div> <div>Add to Cart</div>	<div> Company Preferred AbilityOne - AlphaGrip Ball Point Pen - Medium Point, Black Ink \$12.29</div> <div>2</div> <div>Add to Cart</div>	<div> Company Preferred AbilityOne - Glide Ball Point Pen - 0.7mm, Fine Point, 3 per Pack, Blue \$9.19</div> <div>1</div> <div>Add to Cart</div>	<div> 5 Added to Cart</div> <div>Proceed to checkout</div>
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Preferred AbilityOne Products at Top of Search Results

Amazon Business search results for "paper". The interface shows a navigation bar with "Departments", "Buy Again", "COVID-19 Supplies", "Add People", "Savings Hub", "Quantity Discounts", "Today's Deals", "Workplace Essentials", "Gift Cards", and "Help". The user is logged in as "Hello, Kathryn" with an "Account for Federal Demo" and "Lists" option. The search results are sorted by "Featured".

1-48 of over 100,000 results for "paper".

Filters:

- prime Delivery**
 - ☐ Today by 1PM
 - ☐ All Prime
- Delivery Day**
 - ☐ Get It Today
 - ☐ Get It by Tomorrow
- Local Stores**
 - ☐ Amazon Fresh
 - [See more](#)
- Seller Type**
 - ☐ Business Seller
- Department**
 - Copy & Printing Paper
 - Copy & Multipurpose Paper
 - Inkjet Printer Paper
 - Movies & TV
 - Movies & Films
 - Movies
 - Industrial & Scientific
 - Toilet Paper
 - Paper Towels
 - [See All 28 Departments](#)
- Avg. Customer Review**
 - ★★★★★ & Up
 - ★★★★☆ & Up
 - ★★★☆☆ & Up
 - ★★☆☆☆ & Up
 - ★☆☆☆☆ & Up
- Brand**
 - ☐ Hammermill
 - ☐ HP Paper
 - ☐ AmazonBasics
 - ☐ Boise Paper

Preferred by your organization

Product Image	Product Name	Price	Customer Rating
	AbilityOne - Assorted Pastel-Colored Steno Pads - 6" x 9", 3 Pack Assorted Colors, Gold, Green and Pink 7530-01-454-5702: Package, 3 Item(s)	\$13 ⁶⁹	★★★★★ ~ 13
	AbilityOne - Adding Machine Paper - 2 1/4" x 165', White 7530-00-222-3455	\$7 ⁴⁹	★★★★★ ~ 64
	AbilityOne - 100% Post-Consumer Recycled Copy Paper - Reamless 7530-01-611-0277	\$50 ⁹⁹	★★★★★ ~ 1
	AbilityOne - 100% Recycled Process Chlorine-Free Paper Pads - 8 1/2 x 11 3/4, Letter-Size 7530-01-516-9627	\$46 ⁰⁷	★★★★★ ~ 1


Other Products:


- Best Seller:** Hammermill Copy Plus
- Amazon's Choice:** Hammermill Paper
- Best Seller:** Hammermill Premium Laser Gloss

Guided Buying Messaging For AbilityOne Products

✔ Organization preferred

Admin note: "Your organization identified this item as preferred and wants you to choose it over similar products."





Brand: AbilityOne

AbilityOne - Neon Colored Copier Paper - Processed Chlorine Free, Neon Blue 7530-01-398-2681: RM, 1 Item(s)





Price: \$23.69 & FREE Shipping

- AbilityOne - Neon Colored Copier Paper - Processed Chlorine Free, Neon Blue
- Paper, Xerographic, Process Chlorine Free, Dual Purpose, Neon Blue, 8.5" x 11"

Specifications for this item

Brand Name	AbilityOne
Color	Neon Blue
Number of Items	1
Part Number	7530-01-398-2681
UNSPSC Code	14111507

Share



\$23.69

& FREE Shipping


Arrives: Dec 14 - 17

Arrives before Christmas.

In Stock.

Qty: 1

Buying in bulk?

 Add to Cart

Secure transaction

Ships from

EnvisionXpressA1

Sold by

EnvisionXpressA1

Tracking AbilityOne Purchases with Amazon Business Analytics

Federal Report

Save report

Time period

Year to date

Type

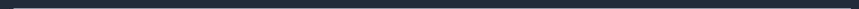
Orders

Download CSV

<div><div>1</div><div>Filter</div></div>	ASIN	Title	Brand	Company Compliance	Item Net Total	Seller Name	Seller Credentials	Seller Address
	B07CN71W4P	AbilityOne - Adding Machine Paper - 2...	AbilityOne	Preferred	\$7.49	Creative Rewards - Authorized Seller		Brooklyn, NY
	B07CNC3WS9	AbilityOne - Glide Ball Point Pen - 0...	AbilityOne	Preferred	\$9.19	EnvisionXpressA1		Wichita, KS
	B07CNH5MZD	AbilityOne - Rubberized Ballpoint Pen...	AbilityOne	Preferred	\$110.45	EnvisionXpressA1		Wichita, KS
	B0006HUPHU	Swingline 10-Sheet Precision Two- and...	Swingline	Preferred	\$16.95	Clean It Supply	Registered Small Business	Jeffersonville, PA
	B07NP7Y6ZV	LG 32BL75U-W 32" LED LCD Monitor - 16...	LG	Preferred	\$611.46	SpaceBound	Women-Owned Business Enterprise	Lagrange, Ohio
	B0058TWFWE	Post-it 622-8SSAU Super Sticky Notes ...	Post-it	Preferred	\$84.90	Falson Office Products, Inc	Minority-Owned Business	Centennial, CO
	B01BQ8S45M	HP USB Slim Business Keyboard	HP	Preferred	\$23.47	Provantage LLC	Registered Small Business	North Canton, OH
	B0746M33R7	Philips 243V7QJAB 24" Monitor, Full H...	Philips Computer Monitors	Preferred	\$145.81	SpaceBound	Women-Owned Business Enterprise	Lagrange, Ohio
	B0006HUPHU	Swingline Desktop Hole Punch, Hole Pu...	Swingline	Preferred	\$40.72	PNWB Office Products	Veteran-Owned Small Business, Registered Small Business, WA: SCS - King County Small Contractor and Supplier Certification	ISSAQUAH, WA
	B0095750LA	VIVO Dual LCD LED Monitor Desk Mount ...	VIVO	Preferred		V I V O	Registered Small Business	Goodfield, IL
	B07B4HWPNG	VIVO Black Height Adjustable 36 inch ...	VIVO	Preferred	\$180.57	V I V O	Registered Small Business	Goodfield, IL



Additional Feature Highlights



Prefer Sellers with Small Business/Diversity certifications

Preferred small and diverse sellers

Mark all sellers with a small business or diversity certification as preferred

Policy name

18/80

This policy applies to

Preferred Supplier

☒ This group and its subgroups (4) ▼
☐ This group only

Add notes for admins

Message for buyers

This supplier is a preferred diversity supplier.

Certifications in this policy

Sellers that meet small and diverse certifications you choose will be highlighted to your buyers. [Learn more](#)

Search for Certification, State or Certifying Agency

National Certifications

State Certifications

Certifications	Certifying Agencies
<input checked="" type="checkbox"/> Minority-Owned Business	▼
<input checked="" type="checkbox"/> Registered Small Business	▼
<input checked="" type="checkbox"/> SBA Certified-Native American Owned Business	▼
<input checked="" type="checkbox"/> SBA-Certified 8(a) Firm	▼
<input checked="" type="checkbox"/> SBA-Certified HUB Zone Firm	▼
<input checked="" type="checkbox"/> SBA-Certified Small Disadvantaged Business	▼

Selected Certifications:

Economically Disadvantaged Women-Owned Small ... ✕

Minority-Owned Business ✕

Registered Small Business ✕

SBA Certified-Native American Owned Business ✕

SBA-Certified 8(a) Firm ✕

SBA-Certified HUB Zone Firm ✕

SBA-Certified Small Disadvantaged Business ✕

amazon business

Discovering Products from Small/Diverse Certified Sellers

Condition
New
Used

Ownership/Diversity Certifications

- ☐ Registered Small Business
- ☐ Women-Owned Business Enterprise
- ☐ Women-Owned Small Business
- ☐ Economically Disadvantaged Woman-Owned Small Business
- ☐ Veteran-Owned Small Business
- ☐ Service Disabled Veteran Owned Small Business
- ☐ Minority-Owned Business
- ☐ SBA-Certified HUB Zone Firm



Swingline Stapler, Optima 25, Full Size Desktop Stapler, 25 Sheet Capacity, Reduced Effort, Blue/Black (666404) - SW166404

Organization preferred

Admin note: "This supplier is a preferred diversity supplier."



Blue Summit Supplies Standard Stapler Set, Black Plastic 3 Pack, Full Size, Regular Desktop Staplers for Office, Home, or School Use, Includes Staple Remover and 6000 Staples

Visit the Blue Summit Supplies Store

★★★★★ 43 ratings

Price: \$13.99 ✓prime FREE One-Day & FREE Returns

Coupon Save an extra 5% when you apply this coupon. Details

Brand Blue Summit Supplies

Color Blue, Black

Material Plastic, Metal

About this item

- Efficiently tackle your everyday, light duty stapling of up to 15 sheet capacity with ease thanks to our durable and economical 3-pack of staplers that was designed for desktop use at work, home, or in the classroom
- Begin stapling immediately out of the box with the included 6000 standard size 1/4 inch staples; Kit includes 6 boxes of staples with 1000 count staples per box, plus a standard staple remover so you have everything you need for your next stapling job
- Quickly and easily load the stapler thanks to the high quality spring

Share

\$13.99

✓prime FREE One-Day & FREE Returns

FREE delivery: Tomorrow
Order within 6 hrs and 44 mins Details

Arrives before Christmas.

In Stock.

Qty: 1

Buying in bulk?

Add to Cart

Secure transaction

Ships from Amazon
Sold by Franklin Creative Solut...

Details

Seller Credentials:

Registered Small Business



Roll over image to zoom in

- DESIGNED FOR DESKTOP: Ideal for use on a desk or any flat surface This stapler holds a full strip of 210 staples A helpful low staple indicator lets you know when it's time for a refill
- SECURES 25 SHEETS: Optima fastens up to 25 sheets of paper, and works best with Swingline Optima or SF 3 staples, with standard 1/4 Inches length legs
- REDUCED EFFORT: Requires less force to operate than traditional staplers, allowing you to staple more sheets with less effort Soft, ergonomic grip ensures comfort while stapling
- QUIETER STAPLING: Quiet, sturdy stapler serves your business without noisy interruptions
- BUILT TO LAST: Swingline stands behind this high quality stapler with a limited lifetime warranty

New & Used (36) from \$12.44 ✓prime FREE Shipping

Offers also available from certified small and diverse sellers. Details

COVID-19 Supplies

Infection control and recovery for COVID-19 and flu season
Medical and safety supplies for healthcare and government organizations

Need to make a bulk purchase?

Create a bulk order

PROTECT PATIENTS
AND STAFF

MAINTAIN
CLEAN FACILITIES

DIAGNOSE, MONITOR
AND TEST

IMPLEMENT
SOCIAL DISTANCING

Explore our COVID-19 infection control & recovery supplies



Thank you