Amazon Business and AbilityOne

- Authorized AbilityOne Sellers
- Distinct AbilityOne Brand
AbilityOne-Admin Experience
Amazon Business Lists for AbilityOne Products

Choose a list type
- Reorder List
  For items that are bought repeatedly. Items remain on the list after purchase.
- Shopping List
  For items that are bought once. Items are filtered from view after purchase.

List name
AbilityOne Product List

Upload a spreadsheet of items (optional)
Creating a Reorder List with AbilityOne Products

Create and upload your list
Instantly add products to a list by filling in and uploading our template.

1. Download and enter product details
Fill in the template with products you'd like to add to a list. You can provide information like part numbers, SKUs, or ASINs to help us identify the right products.

2. Upload completed file
Upload the completed template to create the list.

Manage list
People who access your list will see your recipient name.

- List name: AbilityOne Product List
- Description: AbilityOne Product List
- Shipping Address: None

List type
- Reorder List: For items that are bought repeatedly. Items remain on the list after purchase.
- Shopping List: For items that are bought once. Items are filtered from view after purchase.
- Default List

We're creating your list!
The process of finding these products can take up to a few minutes

- File successfully uploaded (100%)
- Read your product information (100%)
- Found your products on Amazon Business (100%)
- Adding your products to list (100%)

amazon business
Managing and Sharing List Content
AbilityOne Preferred List Buying Policy

- **Preferred List**
  - Preferred Lists are shared with your organization. The items are shown first in search results and help guide your organization's spending.

- **Policy name**
  - AbilityOne Products

- **This policy applies to**
  - This group and its subgroups (4)
  - This group only

- **Message for buyers**
  - Your organization identified this item as preferred and wants you to choose it over similar products.

- **Product lists in this policy**
  - A Reorder list which is linked to this policy will mark all products in the List as preferred and will be shared with all group members. Any new products you add to the List will automatically be preferred.

- **Search**
  - AbilityOne

- **List**
  - AbilityOne Product List

- [amazon business](https://www.amazon.com/business)
AbilityOne-Buyer Experience
Purchasing from the AbilityOne List
Preferred AbilityOne Products at Top of Search Results
Guided Buying Messaging For AbilityOne Products
Tracking AbilityOne Purchases with Amazon Business Analytics

<table>
<thead>
<tr>
<th>Brand</th>
<th>Company Compliance</th>
<th>Item Net Total</th>
<th>Seller Name</th>
<th>Seller Credentials</th>
<th>Seller Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>AbilityOne</td>
<td>Preferred</td>
<td>$7.49</td>
<td>Creative Rewards - Authorized Seller</td>
<td></td>
<td>Brooklyn, NY</td>
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<tr>
<td>AbilityOne</td>
<td>Preferred</td>
<td>$9.59</td>
<td>Envisionpress1</td>
<td></td>
<td>WINona, KS</td>
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<tr>
<td>AbilityOne</td>
<td>Preferred</td>
<td>$110.45</td>
<td>Envisionpress1</td>
<td></td>
<td>WINona, KS</td>
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<tr>
<td>AbilityOne</td>
<td>Preferred</td>
<td>$18.25</td>
<td>Client IT Supply</td>
<td>Registered Small Business</td>
<td>Jeffersonville, IN</td>
</tr>
<tr>
<td>LG</td>
<td>Preferred</td>
<td>$511.40</td>
<td>Spacebound</td>
<td>Women-Owned Business Enterprise</td>
<td>Logan, Ohio</td>
</tr>
<tr>
<td>Post-it</td>
<td>Preferred</td>
<td>$84.00</td>
<td>Fellow Office Products, Inc</td>
<td>Minority-Owned Business</td>
<td>Centennial, CO</td>
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<tr>
<td>HP</td>
<td>Preferred</td>
<td>$22.47</td>
<td>Percentage LLC</td>
<td>Registered Small Business</td>
<td>North Canton, OH</td>
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<tr>
<td>Philips</td>
<td>Preferred</td>
<td>$140.81</td>
<td>Spacebound</td>
<td>Women-Owned Business Enterprise</td>
<td>Logan, Ohio</td>
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<tr>
<td>Swingline</td>
<td>Preferred</td>
<td>$40.72</td>
<td>PNB Office Products, Inc</td>
<td>Veteran-Owned Small Business, Registered Small Business, WA SCS - King County Small Contractor and Supplier Certification</td>
<td>Issaquah, WA</td>
</tr>
<tr>
<td>VIVO</td>
<td>Preferred</td>
<td>$160.57</td>
<td>VIVO</td>
<td>Registered Small Business</td>
<td>Goodfield, IL</td>
</tr>
</tbody>
</table>

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Additional Feature Highlights
Prefer Sellers with Small Business/Diversity certifications

Policy name: Preferred Supplier

Add notes for admins

Message for buyers:
This supplier is a preferred diversity supplier.

Certifications in this policy:
Sellers that meet small and diverse certifications you choose will be highlighted to your buyers.

Selected Certifications:
- Minority-Owned Business
- Registered Small Business
- SBA Certified-Native American Owned Business
- SBA-Certified 8(a) Firm
- SBA-Certified HUB Zone Firm
- SBA-Certified Small Disadvantaged Business

Search for Certification, State or Certifying Agency:

National Certifications

State Certifications
Discovering Products from Small/Diverse Certified Sellers

Organization preferred
Admin note: "This supplier is a preferred diversity supplier."

Blue Summit Supplies Standard Stapler Set, Black Plastic 5 Pack, Full Size, Regular Desktop Staplers for Office, Home, or School Use, Includes Staple Remover and 6000 Staples

Swingline Stapler, Optima 25, Size Desktop Stapler, 25 Sheet Capacity, Reduced Effort, Blue/Black, SWI8404

Swingline Stapler, Optima 25, Size Desktop Stapler, 25 Sheet Capacity, Reduced Effort, Blue/Black, SWI8404

Seller Credentials: Preferred Small Business

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COVID-19 Supplies

Infection control and recovery for COVID-19 and flu season
Medical and safety supplies for healthcare and government organizations

Need to make a bulk purchase? Create a bulk order

- PROTECT PATIENTS AND STAFF
- MAINTAIN CLEAN FACILITIES
- DIAGNOSE, MONITOR AND TEST
- IMPLEMENT SOCIAL DISTANCING

Explore our COVID-19 infection control & recovery supplies