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Office of Human Resources Management

Oceanographer 07

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I. INTRODUCTION

This position is located in:

As advanced oceanographer trainee, performs a variety of routine, limited analyses which provide orientation in the mission and work of the unit.

II. MAJOR DUTIES AND RESPONSIBILITIES

Receives continuing formal and on-the-job training on functions and operations of the organization, agency policies and regulations. Training also includes the specialty area in which the unit is concerned, procedures to be performed, preliminary analyses to be performed, and operation and calibration of common instruments used. Typical analyses and tests include a variety of physical oceanographic measurements, laboratory or shipboard tests, and instrumental analyses.

Assembles and compiles a wide variety of data from various sources, analyzing for validity and consistency, referring questionable data to supervisor or higher-graded oceanographer for decision.

Performs a variety of oceanographic studies and analyses of limited scope and complexity, assigned in a planned sequence, to develop the potential for higher level work in oceanography. Assignments usually involve work which is supportive of broader assignments for which supervisor or oceanographers of higher grade have responsibility.

III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-6, 950 pts.

Professional knowledge of the theories and practices in oceanography sufficient to carry out analyses and tests using established methods, procedures, and precedents and to make preliminary analyses of data.

Skill in applying the principles and techniques of higher mathematics to a variety of oceanographic problems.

Ability to prescribe and apply methods and techniques in routine analyses, computations, and reduction of oceanographic data.

Factor 2 - Supervisory Controls FL 2-2, 125 pts.

Supervisor assigns individual projects with clear instructions as to the analyses and results required. For new or more difficult assignments, supervisor also provides instructions on methods and procedures. Employee independently completes recurring assignments, but refers all problems not covered by instructions to the supervisor. Work is reviewed for adherence to instructions and standard procedures. New or more difficult assignments are reviewed more closely, including in-progress reviews.

Factor 3 - Guidelines FL 3-2, 125 pts.

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Guidelines include established procedures and precedents as well as specific instructions from the supervisor. Initiative and skill are required in performing the duties and sound judgment is used in making limited decisions and solving minor problems. Situations where the guides do not apply are referred to the supervisor or higher level oceanographer with recommended action.

Factor 4 - Complexity FL 4-3, 150 pts.

Performs a variety of moderately complex assignments requiring use of standard oceanographic techniques and procedures. Considers factors involved, including planning of limited projects, scheduling the activities, selection of appropriate established methods, and accommodating changes in conditions. Assignments are oriented toward an entire project rather than individual tasks, and employee makes decisions involving these projects.

Factor 5 - Scope and Effect FL 5-2, 75 pts.

Work consists of advanced trainee work to orient employee in the mission and work of the unit and entails studies and tasks limited in scope and supportive of broader assignments. The work results affect the accuracy and reliability of the services provided by the unit.

Factor 6 - Personal Contacts FL 6-1, 10 pts.

Personal contacts are primarily with scientists and other coworkers in the unit.

Factor 7 - Purpose of Contacts FL 7-1, 20 pts.

Contacts are to receive advice and assistance and to report the progress and results of the work.

Factor 8 - Physical Demands FL 8-1, 5 pts.

The work is primarily sedentary, with occasional walking, bending, and lifting.

Factor 9 - Work Environment FL 9-2, 20 pts.

While most work is performed in an office or laboratory setting, many oceanographers routinely spend time at sea, subject to extreme, unexpected weather situations. Other oceanographers routinely visit hazardous material spills in coastal and estuarine waters, requiring the use of protective clothing and equipment.

TOTAL = 1,480 pts.

This position is non-exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

(Last Updated: November 4, 1994)

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