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Economist 12

GS-0110-12

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

I. INTRODUCTION

This position is responsible for planning and carrying out economic research, analyzing findings, and preparing reports presenting results.

II. MAJOR DUTIES AND RESPONSIBILITIES

Performs economic analysis and/or research relative to the program(s) of the organization to which assigned. This may involve planning and carrying out a project for collecting detailed economic data which requires the complete understanding of the broad research plans and goals and the principles and policies governing analysis, tabulation, and reporting.

Plans and carries out complex studies and analyses including determination of: data needed to complete assignments; sources, reliability, and availability of such data; method of collections; and evaluation techniques to be used in interpreting findings. Determines techniques for data processing and analysis, and for planning the presentation of findings.

III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-7, 1250 points

Knowledge of economic theory and principles sufficient to perform extensive studies with wide ranging impact.

Knowledge of computer data processing as it relates to economic analysis techniques to perform complex economic analysis.

Ability to carry out complex economic and statistical analysis utilizing primary and secondary sources and a variety of statistical techniques to carry out complex research studies.

Skill in complex data analysis and report writing to present findings.

Ability to make presentations of controversial findings to a wide range of audiences.

Factor 2 - Supervisory Controls FL 2-4, 450 points

Incumbent receives general direction from the supervisor who discusses broad objectives. The incumbent independently plans and carries out the work, determining approach, methods, etc. and is relied upon to exercise initiative in the area of assignment. Work products are reviewed for technical completeness and accuracy, compliance with policy, and responsiveness to the needs of the user.

Factor 3 - Guidelines FL 3-4, 450 points

Guidelines consist of broad agency policy statements regarding the area of study. The incumbent is required to modify and adapt methods and to develop new techniques or procedures to apply to projects and studies of considerable scope and breadth.

Factor 4 - Complexity FL 4-5, 325 points

Conducts studies of considerable scope and breadth. Assignments are characterized by a need for planning and coordination due to simultaneous occurrence of a variety of projects. The work requires development of new methods and techniques for analyzing the data, and the research/analysis involves new areas of economic theory.

Factor 5 - Scope and Effect FL 5-4, 225 points

The purpose of the work is to identify issues and provide clients with analyses of complex economic issues which are used in program and policy development by higher level officials.

Factor 6 - Personal Contacts FL 6-3, 60 points

Contacts are with employees of the immediate office and the Department and with personnel from other government agencies, private industry, universities, and representatives of foreign governments. Contacts may also be made with Congressional staffs.

Factor 7 - Purpose of Contacts FL 7-3, 120 points

The purpose of contacts is to discuss and resolve theoretical and practical problems as well as to obtain needed data and related information.

Factor 8 - Physical Demands FL 8-1, 5 points

The work is sedentary.

Factor 9 - Work Environment FL 9-1, 5 points

The work is performed in an office setting.

TOTAL = 2890 POINTS

This position is exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

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