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Economist 11

GS-0110-11

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

I. INTRODUCTION

This position is responsible for planning and carrying out economic research, analyzing findings, and preparing reports presenting results.

II. MAJOR DUTIES AND RESPONSIBILITIES

Performs economic analysis and/or research relative to the program(s) of the organization to which assigned. Assists in the development of policies and programs. Plans and carries out projects for collecting detailed economic data. Provides advice; prepares reports; maintains and applies econometric models; creates and maintains data bases; and monitors and evaluates economic issues for impact on agency programs and policies.

III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-7, 1250 points

Knowledge of economic theory and principles sufficient to perform detailed economic research.

Knowledge of computer data processing as it relates to economic research techniques to perform analyses of economic data.

Ability to carry out complex economic and statistical analysis utilizing primary and secondary sources and a variety of statistical techniques to perform economic research and analysis.

Factor 2 - Supervisory Controls FL 2-4, 450 points

Incumbent receives general direction from the supervisor who discusses broad objectives. The incumbent independently plans and carries out the work, determining approach, methods, etc. and is relied upon to exercise initiative in the area of assignment. Work products are reviewed for technical completeness and accuracy, compliance with policy and responsiveness to the needs of the user.

Factor 3 - Guidelines FL 3-3, 275 points

Guidelines consist of established precedents, procedures, standards, agency policy. The incumbent is responsible for selecting, modifying, and applying procedures to meet unexpected conditions.

Factor 4 - Complexity FL 4-4, 225 points

The assignments and issues to be addressed are varied and complex. The incumbent may present findings or they may be integrated into broader studies and may have responsibility for expanding or contracting studies. Within the limits of the overall research plan, the incumbent determines data sources, selection and/or notification of techniques for data processing and analysis, and for planning the presentation of findings.

Factor 5 - Scope and Effect FL 5-3, 150 points

The purpose of the work is to provide valid data and accurate economic information on and analysis of economic issues under the responsibility of the particular office. The work of the economist contributes to the planning and evaluation of polices, legislation and/or projects of concern to higher level officials.

Factor 6 - Personal Contacts FL 6-3, 60 points

Contacts are with employees of the immediate office, the Department and with personnel from other government agencies, private industry, universities, and representatives of foreign governments.

Factor 7 - Purpose of Contacts FL 7-3, 120 points

The purpose of contacts is to discuss and resolve theoretical and practical problems as well as to obtain needed data and related information.

Factor 8 - Physical Demands FL 8-1, 5 points

The work is sedentary.

Factor 9 - Work Environment FL 9-1, 5 points

The work is normally performed in an office setting.

TOTAL = 2540 POINTS

This position is exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

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