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## Economist 09

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### GS-0110-09

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

#### I. INTRODUCTION

This position is responsible for collecting economic data from primary sources, analyzing statistical data, preparing quantitative analyses, preparing analytical reports.

#### II. MAJOR DUTIES AND RESPONSIBILITIES.

Carries out clearly defined segments of larger projects assigned to a senior economist. Conducts literature searches and prepares preliminary write-ups of findings; locates and collects relevant data to analyze a specified problem; updates data bases for econometric models; designs tables and charts to illustrate analyses; applies statistical analysis to data; and prepares preliminary reports.

#### III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-6, 950 points

Knowledge of economic theory and principles sufficient to perform studies, prepare reports as segments of larger scale studies.

Knowledge of basic economic research and statistical techniques to analyze economic data.

Skill in data analysis and report writing to present research findings.

Factor 2 - Supervisory Controls FL 2-3, 275 points

The incumbent is under the direction of a higher-level employee, who provides instructions as necessary. Recurring work is performed independently with supervisory assistance available as required. Work is reviewed for technical soundness and conformity with agency policy and established objectives.

Factor 3 - Guidelines FL 3-3, 275 points

Guidelines consist of established precedents, procedures, standards, agency policy. Guidelines are available but not always applicable to the work. The incumbent uses judgment in selecting, interpreting and adapting guidelines to specific cases or problems.

Factor 4 - Complexity FL 4-3, 150 points

The assignments require the use of a number of different and unrelated analytical methods and techniques. The techniques used in following procedures may involve some adaptation of established procedures, and interpretation of findings in terms of the broader program of the organization. Assignments are normally organized so that objectives are limited and stated precisely.

Factor 5 - Scope and Effect FL 5-3, 150 points

The purpose of the work is to provide professional economic analysis of specified data and proposals. Results of the incumbent's work are integrated into the larger framework of the program.

Factor 6 - Personal Contacts FL 6-2, 25 points

Contacts are with employees of the organization and with employees of other government and private organizations.

Factor 7 - Purpose of Contacts FL 7-2, 50 points

The purpose of contacts is to obtain needed data or answers to related questions. Occasionally, the incumbent will be involved in discussions on theoretical and practical problems.

Factor 8 - Physical Demands FL 8-1, 5 points

The work is sedentary.

Factor 9 - Work Environment FL 9-1, 5 points

The work is normally performed in an office setting.

TOTAL = 1885 POINTS

This position is exempt from coverage under the Fair Labor Standards Act.

#### **IV. UNIQUE POSITION REQUIREMENTS**

(Last Updated: November 4, 1994)

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