



U.S. DEPARTMENT of COMMERCE
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Economist 05

GS-0110-05

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

I. INTRODUCTION

In a training capacity, the incumbent assists higher-graded economists in the performance of their assignments.

II. MAJOR DUTIES AND RESPONSIBILITIES

Assignments are designed to provide training in a number of functions involving: tabulation and processing of data; preparation of statistical surveys; design and preparation of tables and charts; collection of primary and secondary data; and use of computer applications in economic research.

III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-5, 750 points

Knowledge of economic theory and principles sufficient to perform developmental assignments.

Ability to prepare reports to present economic data.

Factor 2 - Supervisory Controls FL 2-1, 25 points

The incumbent is under the direct and continuing supervision of a higher-level employee. The incumbent carries out recurring assignments independently. All completed assignments are reviewed in detail.

Factor 3 - Guidelines FL 3-1, 25 points

Guidelines consist of established precedents, procedures, standards, Agency policy. The incumbent receives specific instructions from a higher-level economist, who is readily available to answer questions.

Factor 4 - Complexity FL 4-2, 75 points

Assignments at this level are of moderate difficulty and are segments of larger studies broken down into simple steps. For each step the economist must make decisions on the appropriate course of action to choose.

Factor 5 - Scope and Effect FL 5-1, 25 points

The purpose of the work is to learn the procedures and master basic economic techniques in order to perform more complex work. The economist must learn to relate his/her assignments to the overall program. The work affects the work of other economists within the unit.

Factor 6 - Personal Contacts FL 6-1, 10 points

Contacts are generally restricted to the immediate organization.

Factor 7 - Purpose of Contacts FL 7-1, 20 points

The purpose of the contacts is to receive instruction and training as needed.

Factor 8 - Physical Demands FL 8-1, 5 points

The work is sedentary.

Factor 9 - Work Environment FL 9-1, 5 points

The work is normally performed in an office setting.

TOTAL = 940 points

This position is non-exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

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