Department of Commerce Labor-Management Forum
December 15, 2010 Meeting, Herbert C. Hoover Building
Secretary’s Conference Room
1:30pm-3:30pm
Agenda

- Approval of September 15, 2010 Meeting Minutes

- Reports from Working Groups (30 minutes)
  - **Innovation – Co-Chairs, Robert Budens & Andy Winer**
    - B1 Travel Pilot Project
      - Status of submission to National Council/OPM
      - Next steps to implement project
    - Virtual Workspace (Audiovisual) – review and approve package to formally submit to National Council/OPM as pilot project
    - Child Care/Elder Care
  - **Metrics – Co-Chairs, Randy Myers & Bill Fleming**
    - Child Care/Elder Care
    - Travel Metric
    - Employee Viewpoint Survey Metrics
  - **Communications – Co-Chairs, Howard Friedman & Anne Rung**
    - How to Communicate our Accomplishments
    - Strategic Update

- Discussion on Telework (60 minutes)
  - Telework Legislation – Bill Fleming
  - Update on PTO Telework program – Danette Campbell
  - Update on Census Telework program – Benjamin Felder
  - Facility Consolidation/Telework/Green Building – Mary Pleffner
  - Next Steps – Bill Fleming

- Proposed Innovation Projects – Dan Sobien (5 minutes)
  - Discussion of DOC Court Leave Policy
  - Discussion on Joint Project with the Performance Advisory Committee

- Bureau Discussion on Activities of Bureau Councils - Bureau Participants (10 minutes)

- New Business (5 minutes)

- Agenda for Next Meeting (10 minutes)
  - Frequency of Forum meetings
✓ Establish calendar for Fiscal Year 2011
✓ Dates (remain with 3rd Wednesday?)
✓ Stay Quarterly?

Call in number 1-866-527-9432
Pass Code 5023670# (for participants)
Next Meeting: March 16, 2011 (tentative)