



**U.S. Department of Commerce
Office of the Chief Counsel for Trade Enforcement & Compliance
International Trade Law Clerk Positions**

The Office of the Chief Counsel for Trade Enforcement & Compliance (CC-TEC) is the principal legal advisor to Enforcement & Compliance, an agency of the International Trade Administration (ITA) at the U.S. Department of Commerce. CC-TEC advises E&C regarding legal issues that arise during antidumping (unfair pricing) and countervailing duty (foreign government subsidization) proceedings. CC-TEC also defends E&C's determinations before **federal courts**, **USMCA** panels, and in **WTO** dispute settlement proceedings.

CC-TEC's work is generally divided into two categories – administrative work and litigation. Administrative work includes providing detailed legal advice regarding the complex statutory and regulatory provisions under which antidumping and countervailing duty determinations are made, to ensure that they are consistent with the statute. Litigation work includes drafting briefs before the **U.S. Court of Appeals for the Federal Circuit**, the **Court of International Trade** as well as potential submissions for **WTO** and **USMCA** disputes. In addition, law clerks may have the opportunity to assist in rulemakings and other special projects, and are encouraged to attend CC-TEC staff meetings, meetings with ITA staff, and Federal Circuit hearings.

Law clerks report to and work under the close supervision of both staff attorneys and senior counsel. Assignments are coordinated in a manner that ensures the law clerks work with numerous CC-TEC attorneys and have exposure to a broad range of legal issues and tasks. Completed work is reviewed by attorneys for research effectiveness, soundness of approach and legal argument, proper application of legal precepts, and consistency with instructions. **We have hired several former law clerks as staff attorneys.**

APPLICANT REQUIREMENTS

- excellent legal research and writing skills;
- must be a U.S. citizen;
- demonstrated interest in international trade law, administrative law, litigation, and/or public service
- Summer clerkships are open to 2Ls (rising 3Ls) only. Semester clerkships are open to 2Ls and 3Ls

LAW CLERK POSITIONS

CC-TEC hosts the clerkship program each fall, spring, and summer semesters. We typically have available several **unpaid** positions for law school students. The Department of Commerce is an equal opportunity employer, but can only hire United States citizens. We will gladly assist with obtaining school externship credit for this experience.

Please submit application materials during the following months: March (for fall clerkships); October (for spring clerkships); January (for summer clerkships). Interviews are conducted on a rolling basis. To apply, please submit a cover letter, resume, writing sample, and an unofficial law school transcript from your law school's registrar (self-prepared transcripts will not be accepted). Application materials should be sent electronically to **Spencer Neff** and **Garrett Kays**, Staff Attorneys at lawclerkhiring@trade.gov.

NOTE: In the subject line of the e-mail, please state "[Semester Year] Law Clerk Position." E-mails that do not use this language may not be opened or considered in a timely manner.